



BUSINESS LICENSE APPLICATION

Alcoholic Beverage License Application

City of Belton, Missouri

520 Main Street Belton, MO 64012

P 816.331.4331 cityclerk@belton.org

Reminder – A business may **NOT** sell alcohol until a city alcohol license is approved and issued.
City licenses expire June 30 of each year. **Liquor License fees are prorated.**

New Application Change of Managing Officer

What type of License are you applying for? Check all that apply. License fees are prorated.

Retail

- Package Liquor \$150.00
- Package Malt Liquor (Beer) [includes Sunday Sales] \$ 75.00
- By the Drink Malt Liquor (Beer) [includes Sunday Sales] \$ 75.00
- By the Drink Malt Liquor (Beer) & Light Wine \$ 75.00
- By the Drink Intoxicating Liquor \$450.00
- By the Drink Intoxicating Liquor, tax exempt \$ 50.00
- Sunday Sales \$300.00

Wholesale

- 5% Wholesale Solicitor \$150.00
- 22% Wholesale Solicitor \$300.00
- Liquor Wholesale Solicitor \$750.00

Manufacturing

- 5% Manufacturer Solicitor \$375.00
- 22% Manufacturer Solicitor \$300.00
- Liquor Manufacturer Solicitor \$675.00

Microbrewery \$7.50/100 barrels or fraction thereof, max \$375.00

Domestic Winery or Brandy / Wine Manufacturer \$7.50/100 gallons or fraction thereof, max \$450.00

State Law Reference – RSMo 311.090; 311.180; 311.195; 311.200; 311.293; 311.480; 311.482; 311.485

Liquor Managing Officer’s Information (liquor license applicant)

Name _____
First Middle Last (Maiden)

Home Address (physical address) _____
(no PO Boxes)
City _____ St MO Zip _____

Mailing Address (if different) _____
(This is the address the liquor license will be mailed to)
City _____ St _____ Zip _____

Cell Number () _____ SS# _____ Birthdate _____
Month / Day / Year

Place of Birth _____ Email Address _____

Office Use Only
Approved by _____ Date _____ Fee \$ _____

Business Information (the business holding the state liquor license/the Belton business requesting the liquor license)

A current/active business license must be on file for the business requesting this liquor license.

Belton Business Name _____ DBA Name (if different) _____

Belton Address (physical address) _____
 (No PO Boxes)

_____ City _____ St _____ Zip _____

Mailing Address (if different) _____

_____ City _____ St _____ Zip _____

Belton Phone Number _____ Local contact person _____

Description of Type of Business _____

I hereby certify that the business or occupation I intend to pursue under the authority of the license for which I am applying does not violate or otherwise conflict with existing laws of the State of Missouri or ordinances of the City of Belton. I hereby state that I will not violate any of the ordinances of Belton, Missouri, the laws of the state of Missouri, or the law of the United States in the conduct of the business for which this permit is sought. I hereby state the information contained herein is true, correct, and complete to the best of my knowledge. I also acknowledge that this is only an application and is not approval for me to operate a business within the City of Belton, Missouri.

Please note: this application must be fully completed and legible before it will be processed.

 Signature of Liquor Managing Officer
 (Liquor License Applicant)

 Date

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I, (Liquor Managing Officer/Applicant-print name) _____,
being of lawful age, subscribe to the foregoing document and do hereby make solemn oath that the
statements contained therein are true and complete according to the best of my knowledge, information,
and belief. I am the person who is to be actively engaged in the actual control and management of the
particular liquor establishment for which the permit is hereby sought.

Signature of Liquor Managing Officer
(Liquor License Applicant)

Date

STATE OF _____

COUNTY OF _____

Subscribed and sworn to before me this _____ day of _____ in the year _____.

My commission expires _____

(Notary Seal)

Notary Public

Check List for Belton Liquor License

- Application, completely and legibly filled out
- A copy of the Liquor Managing Officer's (Liquor License Applicant) driver's license
- A state criminal history background check dated within the last six months from the Missouri Highway Patrol for the Liquor Managing Officer (Liquor License Applicant). Applications can be obtained by accessing the Highway Patrol's website at www.mshp.dps.mo.gov or by calling 573.751.1000.
- A copy of the Missouri state liquor license

The application/investigation fee is \$100, cash or check (payable to the City of Belton).

The application/investigation fee must be submitted with the application.

The application/investigation fee is in addition to City applicable liquor license fee(s). Liquor license fee(s) are prorated. At the time of license issuance, the City Clerk's office will inform the applicant how much the license fee(s) are. The license fee(s) can be paid by cash, check (payable to the City of Belton), or online (2.45% processing fee).

Questions? Need additional assistance?
Please contact the City Clerk's Office 816.331.4331 or cityclerk@belton.org