

PROJECT INFORMATION

Project Name

Project Address (or location)

Existing Zoning	Proposed Zoning	Existing Land Use	Proposed Land Use	Acreage	# of Proposed Lots
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APPLICATION (check all that apply)

- | <u>Land Use</u> | <u>Site Development</u> | <u>Land Subdivision</u> | <u>Miscellaneous</u> |
|---|--|---|-----------------------------------|
| <input type="checkbox"/> Rezoning | <input type="checkbox"/> Preliminary Site Plan | <input type="checkbox"/> Lot Split | <input type="checkbox"/> Vacation |
| <input type="checkbox"/> Special Use Permit | <input type="checkbox"/> Final Site Plan | <input type="checkbox"/> Preliminary Plat | <input type="checkbox"/> Variance |
| | | <input type="checkbox"/> Final Plat | |

APPLICANT & PROPERTY OWNER INFORMATION (if more than 1 property owner, see checklist)

Name of Applicant	Company	Phone	Email Address
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Address	City	State	Zip Code
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I agree to allow the City of Belton to copy and distribute all submitted project plans, materials, and information and post on the official City of Belton website as necessary for the project approval process, including public hearings. Furthermore, all submitted plans, materials, and information meet all UDC requirements unless specifically stated otherwise in an attached letter. Additionally, I agree that the Applicant and Property Owner are jointly and severally liable to pay the City of Belton all applicable fees and costs required for the project review and approval process.

Applicant Signature	Date
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Name of Property Owner	Phone	Email Address
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Address	City	State	Zip Code
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I declare, under penalty of perjury, that in applying for this application, I am the owner of this property and that the statements herein and all information herein submitted are, to the best of my knowledge and belief, true and correct. In the even of corporate ownership, all Directors, Officers, Stakeholders of each Corporation owning more than five percent (5%) of any class of stock is listed in an attached letter. With the signing and submittal of this application, I authorize the City of Belton to enter onto the subject property to collect data and other information in order to accurately prepare reports or other documentation for review by City Council, Boards & Commissions, and City staff. Additionally, I agree that the Applicant and Property Owner are jointly and severally liable to pay the City of Belton all applicable fees and costs required for the project review and approval process.

Property Owner Signature	Date
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PROJECT DESCRIPTION

PROJECT DESCRIPTION:

PROJECT CONTACTS

Please list all applicable contacts for the project:

PROJECT LEAD	
Name:	
Company:	
Address:	
Email:	Phone:

DEVELOPER	
Name:	
Company:	
Address:	
Email:	Phone:

ENGINEER	
Name:	
Company:	
Address:	
Email:	Phone:

ARCHITECT	
Name:	
Company:	
Address:	
Email:	Phone:

SURVEYOR	
Name:	
Company:	
Address:	
Email:	Phone:

LANDSCAPE ARCHITECT	
Name:	
Company:	
Address:	
Email:	Phone:

ATTORNEY	
Name:	
Company:	
Address:	
Email:	Phone:

OTHER CONTACT	
Name:	
Company:	
Address:	
Email:	Phone:

REQUIRED DOCUMENTS & PLAN SETS

<u>REQUIREMENT</u>	<u>DESCRIPTION</u>
<input type="checkbox"/> Legal Description	8 ½" x 11" copy submitted with application + electronic copy emailed to staff
<input type="checkbox"/> Sealed Plan Set	See Application Checklists for each Application submitted
<input type="checkbox"/> Application Specific Requirements	See Application Checklists for each Application submitted

APPLICATION FEES

Residential Rezoning:	\$150	Commercial Rezoning:	\$200
Residential Preliminary Plat:	Less than 20 lots: \$200 + \$10/each lot over 20 lots	Commercial Preliminary Plat:	Less than 40 acres: \$300 + \$10/each acre over 40 acres
Residential Final Plat:	Less than 20 lots: \$200 + \$10/each lot over 20 lots	Commercial Final Plat:	Less than 40 acres: \$300 + \$10/each acre over 40 acres
Preliminary Development Plan:	\$300	Lot Split:	\$150
Final Development Plan:	\$300	Variance:	\$150
Special Use Permit:	\$150	Vacation:	\$150

Office Use Only:

Date Received: _____ Fee(s) Paid: _____ Meeting Date(s): _____