



**Agenda of the Belton City Council
Work Session & Regular Meeting
March 26, 2019 – 6:00 p.m.
City Hall Annex
520 Main Street, Belton, Missouri
*Addendum***

- I. CALL WORK SESSION TO ORDER
- II. ITEMS FOR REVIEW AND DISCUSSION
 - A. Housing Study Report – Marty Shukert with RDG Planning & Design
 - B. Stantec Automated Street Data Collection Update – Public Works
- III. ADJOURN WORK SESSION
- IV. CALL REGULAR MEETING TO ORDER
- V. PLEDGE OF ALLEGIANCE – Councilwoman Davidson
- VI. ROLL CALL
- VII. CONSENT AGENDA

One motion, non-debatable, to approve the “recommendations” noted. Any member of the Council may ask for an item to be taken from the consent agenda for discussion and separate action.

- A. **Motion approving the minutes of the March 12, 2019, City Council Work Session and Regular Meeting.**

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- B. Motion approving Resolution R2019-25
A resolution reappointing David Cosentino, Denise Armentrout, and Robert Vigliaturo to the Board of Directors of the Y Highway Market Place Community Improvement District.

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- C. Motion approving Resolution R2019-26
A resolution authorizing and approving the City of Belton, Missouri through its Fire Department to renew a Professional Services Agreement for Medical Director Services with Dr. Erik J. Stamper, D.O.

- D. **Motion approving an amendment to an existing agreement between the Belton Fire Department and Image Trend Software, a fire records management software firm, to upgrade the existing software.**

This agreement is within budget.

- E. **Motion approving a three year renewal to an existing maintenance agreement with Physio Control, Inc. to continue servicing defibrillators for the Belton Fire Department.**

This agreement is within budget.

- F. Motion approving Resolution R2019-28
A resolution appointing members of the Public Safety Sales Tax Oversight Committee.

VIII. PERSONAL APPEARANCES

Richard Smith, Downtown Belton Main Street, Inc (408 Main Street, Belton) – road closed from Herschel Street to Chestnut Street, down Main Street, for 2019 Cruisin’ Main Street Car Cruises, April 27, May 25, June 22, July 27, August 24, September 28, October 26, 2019 all beginning at 3:00 p.m.; and October 6, 2019 from 11:00 a.m. – 4:00 p.m., for a car show.

IX. ORDINANCES

- A. *Motion approving both readings of Bill No. 2019-15
An ordinance approving the reappropriation & revision of the City of Belton Fiscal Year 2019 Adopted City Budget.

- B. Motion approving both readings of Bill No. 2019-16
An ordinance amending Chapter 6 – Business Licenses and Regulations, Article XV – Tobacco Product Sales; and Appendix A – Schedule of Fees and Charges, of the Code of Ordinances of the City of Belton, Missouri.

- C. *Motion approving both readings of Bill No. 2019-17
An ordinance approving the Smoky Hill Subdivision and authorizing the Mayor and Clerk to sign the plat for recording with the Cass County Records Office,

creating the Smoky Hill Subdivision at 611 Main Street in the City of Belton, Cass County, Missouri.

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- D. *Motion approving both readings of Bill No. 2019-18
An ordinance approving the formalization of the MOU (Memorandum of Understanding) between the Belton School District and the City of Belton effective April 1, 2019.

X. RESOLUTIONS

- A. Motion approving Resolution R2019-29
A resolution of the City of Belton, Missouri authorizing and approving an Agreement with Kissick Construction Company, Inc. For the Markey Parkway Sanitary Sewer Stream Bank Stabilization Project in the amount of \$160,579.00.

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- B. Motion approving Resolution R2019-30
A resolution approving Task Agreement 2019-1 with Olsson to perform additional site investigation and groundwater sampling associated with the former underground storage tank (UST) at Street Barn Lane in the amount of \$21,930.00.

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XI. CITY COUNCIL LIAISON REPORTS

XII. MAYOR'S COMMUNICATIONS

XIII. CITY MANAGER'S REPORT

March & April 2019 meetings

04/09 work session & regular meeting – 6:00 p.m.

04/23 work session & regular meeting – 6:00 p.m.

05/14 work session & regular meeting – 6:00 p.m.

05/28 work session & regular meeting – 6:00 p.m.

XIV. OTHER BUSINESS

XV. ADJOURN

AN ORDINANCE APPROVING THE REAPPROPRIATION & REVISION OF THE CITY OF BELTON FISCAL YEAR 2019 ADOPTED CITY BUDGET.

WHEREAS, on March 20, 2018 under Ordinance No. 2018-4415, the City Council approved the Fiscal Year 2019 City Budget and it has been amended previously this year;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI, AS FOLLOWS:

Section 1. In the Mayor's Christmas Tree Fund, # 231 ...

INCREASE the balance by \$3,750 (whole dollars) of Revenue line item, 231-0000-3561600, named Donations.

INCREASE the balance by \$3,750 (whole dollars) of Expenditure line item, 231-0000-4004023, named Community Supplies.

FOR THE PURPOSE OF: Amending the budget to account for additional donation revenues that were received.

Section 2. In the Cedar Tree TIF Fund, # 241 ...

INCREASE the balance by \$150,000 (whole dollars) of Revenue line item, 241-0000-3111501, named Payments In Lieu of Tax.

INCREASE the balance by \$150,000 (whole dollars) of Expenditure line item, 241-0000-4003235, named Expense Allowance.

FOR THE PURPOSE OF: Amending the budget to account for additional TIF revenues that were received and transferred according to the TIF agreement.

Section 3. In the Y Highway Marketplace - TIF Fund, # 243 ...

INCREASE the balance by \$200,000 (whole dollars) of Revenue line item, 243-0000-3111500, named Payments In Lieu of Tax.

INCREASE the balance by \$200,000 (whole dollars) of Expenditure line item, 243-0000-4003235, named Expense Allowance.

FOR THE PURPOSE OF: Amending the budget to account for additional TIF revenues that were received and transferred according to the TIF agreement.

Section 4. In the Y Belton Plaza - TIF Fund, # 244 ...

INCREASE the balance by \$450,000 (whole dollars) of Revenue line item, 244-0000-3111500, named Payments In Lieu of Tax.

INCREASE the balance by \$450,000 (whole dollars) of Expenditure line item, 244-0000-4003235, named Expense Allowance.

FOR THE PURPOSE OF: Amending the budget to account for additional TIF revenues that were received and transferred according to the TIF agreement.

Section 5. In the Southtowne Plaza - TIF Fund, # 245 ...

INCREASE the balance by \$400,000 (whole dollars) of Revenue line item, 245-0000-3111500, named In Lieu of Tax.

INCREASE the balance by \$50,000 (whole dollars) of Revenue line item, 245-0000-3131510, named County Sales Tax.

INCREASE the balance by \$50,000 (whole dollars) of Expenditure line item, 245-0000-4003235, named Expense Allowance.

INCREASE the balance by \$400,000 (whole dollars) of Expenditure line item, 245-5040-4003235, named Expense Allowance.

FOR THE PURPOSE OF: Amending the budget to account for additional TIF revenues that were received and transferred according to the TIF agreement.

Section 6. That this ordinance shall be in full force and effect from and after its passage and approval.

READ FOR THE FIRST TIME: March 26, 2019

READ FOR THE SECOND TIME AND PASSED:

Mayor Jeff Davis

Approved this _____ day of _____, 2019,

Mayor Jeff Davis

ATTEST:

Andrea Cunningham, City Clerk
City of Belton, Missouri

STATE OF MISSOURI)
CITY OF BELTON) SS
COUNTY OF CASS)

I, Andrea Cunningham, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton and that the foregoing ordinance was regularly introduced for first reading at a meeting of the City Council held on the ____ day of _____, 2019, and thereafter adopted as Ordinance No. 2019-_____ of the City of Belton, Missouri, at a regular meeting of the City Council held on the ____ day of _____, 2019, after the second reading thereof by the following vote, to-wit:

AYES: COUNCILMEN:

NOES: COUNCILMEN:

ABSENT: COUNCILMEN:

Andrea Cunningham City Clerk
City of Belton, Missouri

BILL NO. 2019-17

ORDINANCE NO.

AN ORDINANCE APPROVING THE SMOKY HILL SUBDIVISION AND AUTHORIZING THE MAYOR AND CLERK TO SIGN THE PLAT FOR RECORDING WITH THE CASS COUNTY RECORDERS OFFICE, CREATING THE SMOKY HILL SUBDIVISION AT 611 MAIN STREET IN THE CITY OF BELTON, CASS COUNTY, MISSOURI.

WHEREAS, an application was filed by the Smokey Hill Railway and Historical Society, Inc. for the Smokey Hill Subdivision at 611 Main Street in Belton, Mo.

WHEREAS, the Planning Commission is authorized pursuant to Section 36-35 of the Unified Development Code to review and approve, approve conditionally or disapprove final plats within a reasonable time after submission; and

WHEREAS, The Planning Commission convened a meeting on March 18, 2019, and reviewed and recommended approval of the application for Smoky Hill Subdivision to the City Council.

WHEREAS, the City Council finds that this plat meets the standards for platting as set forth in the Unified Development Code and is in the best interest of the City to approve the plat for recording.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BELTON, CASS COUNTY, MISSOURI, AS FOLLOWS:

- Section 1.** That the City Council of the City of Belton hereby concurs with the recommendation of the Planning Commission, and approves the Smoky Hill Subdivision.
- Section 2.** The Mayor and the Clerk are hereby authorized to sign the plat, acknowledging that the plat meets all requirements of the Unified Development Code.
- Section 3.** The plat shall be recorded at the Cass County Recorder of Deeds, and a copy kept on permanent file at the City of Belton.
- Section 4.** The final plat shall be recorded within one year of City Council approval or the approval shall be considered null and void.
- Section 5.** That this Ordinance shall take effect and be in full force from and after its passage and approval.

READ FOR THE FIRST TIME: March 26, 2019

READ FOR THE SECOND TIME AND PASSED:

Mayor Jeff Davis

Approved this ____ day of _____, 2019.

Mayor Jeff Davis

ATTEST:

Andrea Cunningham, City Clerk
City of Belton, Missouri

STATE OF MISSOURI)
CITY OF BELTON) SS
COUNTY OF CASS)

I, Andrea Cunningham, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton and that the foregoing ordinance was regularly introduced for first reading at a meeting of the City Council held on the ____ day of _____, 2019, and thereafter adopted as Ordinance No. 2019-____ of the City of Belton, Missouri, at a regular meeting of the City Council held on the ____ day of _____, 2019, after the second reading thereof by the following vote, to-wit:

AYES: COUNCILMEN:

NOES: COUNCILMEN:

ABSENT: COUNCILMEN:

Andrea Cunningham City Clerk
City of Belton, Missouri



CITY OF BELTON CITY COUNCIL INFORMATION FORM

AGENDA DATE: March 26, 2019

DIVISION: Planning and Building Department

COUNCIL: **Regular Meeting** **Work Session** **Special Session**

<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Consent Item	<input type="checkbox"/> Change Order	<input type="checkbox"/> Motion
<input type="checkbox"/> Agreement	<input type="checkbox"/> Discussion	<input type="checkbox"/> FYI/Update	<input type="checkbox"/> Presentation	<input type="checkbox"/> Both Readings

ITEM FOR CONSIDERATION:

Approval of a Final Plat for Smoky Hill Railway and Historical Society, Inc. located at 611 Main Street, with an additional parcel along the railroad right-of-way.

PROPOSED CITY COUNCIL MOTION:

Concur with the Planning Commission recommendation of approval.

BACKGROUND:

The Smoky Hill Railway and Historical Society owns the land at of 611 Main Street, and other parcels in the vicinity. The former business at this location, Hub's Plumbing Supply, has closed. The railroad is selling this property, and the new owner plans to demolish all the existing buildings on the property. The site will be left as open space.

PLANNING COMMISSION RECOMMENDATION, ACTION, AND DATE:

The Planning Commission considered the request at their meeting of March 18, 2019. The Planning Commission recommends approval of the application for a Final Plat for Smoky Hill Railway and Historical Society, Inc. located at 611 Main Street, with an additional parcel along the railroad right-of-way. The plat meets all final plat requirements of Section 36.35 of Unified Development Code.

LIST OF REFERENCE DOCUMENTS ATTACHED:

1. Ordinance
2. Final Plat
3. Location Map

Belton, MO



Legend

- Street
- Parcel
- Subdivision
- Parks
- Cemetery

Notes

AREA MAP
SMOKY HILL SUBDIVISION

193.9 0 96.93 193.9 Feet

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

BILL NO. 2019-18

ORDINANCE NO.

AN ORDINANCE APPROVING THE FORMALIZATION OF THE MOU (MEMORANDUM OF UNDERSTANDING) BETWEEN THE BELTON SCHOOL DISTRICT AND THE CITY OF BELTON EFFECTIVE APRIL 1, 2019.

WHEREAS, the School Resource Officer (SRO) program has been in place since 1979; and

WHEREAS, the SRO Program was created to maintain a safe and secure learning environment by assigning Law Enforcement Officers employed by the City of Belton to Belton School District facilities on a permanent basis; and

WHEREAS, the Belton City Council believes that this program supports the community and improves relationships between the Belton School District and the City of Belton Police Department.

NOW, THERE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI, AS FOLLOWS:

Section 1. That the Belton School District will enter into a MOU (Memorandum of Understanding) with the City of Belton for the SRO (School Resource Officer) program beginning April 1, 2019 and ending on June 30, 2022. The parties may renew this MOU only by separate written agreement or addendum hereto, which must be executed by both parties.

Section 2. That this ordinance shall be in full force and effective from and after its passage and approval.

READ FOR THE FIRST TIME: March 26, 2019

READ FOR THE SECOND TIME AND PASSED:

Mayor Jeff Davis

Approved this ____ day of _____, 2019.

Mayor Jeff Davis

ATTEST:

Andrea Cunningham, City Clerk
City of Belton, Missouri

STATE OF MISSOURI)
CITY OF BELTON) SS
COUNTY OF CASS)

I, Andrea Cunningham, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton and that the foregoing ordinance was regularly introduced for first reading at a meeting of the City Council held on the ____ day of _____, 2019, and thereafter adopted as Ordinance No. 2019-_____ of the City of Belton, Missouri, at a regular meeting of the City Council held on the ____ day of _____, 2019, after the second reading thereof by the following vote, to-wit:

AYES: COUNCILMEN:

NOES: COUNCILMEN:

ABSENT: COUNCILMEN:

Andrea Cunningham City Clerk
City of Belton, Missouri



CITY OF BELTON
CITY COUNCIL INFORMATION FORM

AGENDA DATE: March 26, 2019
ASSIGNED STAFF: James R. Person
DEPARTMENT: Police

Approvals

Engineer: Dept. Dir: Admin.: Attorney: City

<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Consent Item	<input type="checkbox"/> Change Order
<input type="checkbox"/> Agreement	<input type="checkbox"/> Discussion	<input type="checkbox"/> FYI/Update	<input type="checkbox"/> Other
<input type="checkbox"/> Motion			

ISSUE/REQUEST: An ordinance approving the formalization of the MOU (Memorandum of Understanding) between the Belton School District and the City of Belton effective April 1, 2019.

PROPOSED CITY COUNCIL MOTION: To approve the MOU for the SRO (School Resource Officer) program to reduce and prevent school-related violence and crime committed by juveniles and young adults. The Belton School District will reimburse the City of Belton for half of each of the SRO and Truant Officer’s yearly salary and benefits.

BACKGROUND: *(including location, programs/departments affected, and process issues)*

The SRO program has been in place since 1979. The SRO Program was created to maintain a safe and secure learning environment for student, teachers, and staff. This is accomplished by assigning Law Enforcement Officers employed by the City of Belton to Belton School District facilities on a permanent basis.

IMPACT /ANALYSIS:

The objectives are designed to develop and enhance rapport between youth, police officers, school administrators and parents, to include reducing school violence, maintaining a safe and secure environment, reduce criminal offenses.

FINANCIAL IMPACT

Contractor:	
Amount of Request/Contract:	
Amount Budgeted:	
Funding Source:	
Additional Funds	
Funding Source	
Encumbered:	\$
Funds Remaining:	\$

TIMELINE	Start:	Finish:
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OTHER INFORMATION/UNIQUE CHARACTERISTICS:

STAFF RECOMMENDATION: Approved

OTHER BOARDS & COMMISSIONS ASSIGNED:
 Date:
 Action:

Belton School District and City of Belton/Police Department School Resource Officer Memorandum of Understanding For 2019-2022

This Memorandum of Understanding (hereinafter "MOU") is made and entered into by and between the Belton School District and the City of Belton effective April 1, 2019.

SECTION 1. PURPOSE OF MOU

The MOU formalizes the relationship between the participating entities in order to foster an efficient and cohesive program that will build a positive relationship between law enforcement and the youth of our community, with the goal of reducing crime committed by juveniles and young adults. This MOU delineates the mission, organizational structure, and procedures of the School Resource Officer Program (hereinafter the "SRO Program") as a joint cooperative effort between the Belton School District and the City of Belton. The success of this program relies upon the effective communication between all involved employees, the principal of each individual Belton School, and other key staff members of each organization.

SECTION 2. TERM

The term of this MOU shall begin on April 1, 2019 and end on June 30, 2022, unless terminated earlier as provided herein. The parties may renew this MOU only by separate written agreement or addendum hereto, which must be executed by both parties.

SECTION 3. MISSION, GOALS, AND OBJECTIVES

The mission of the SRO Program is the reduction and prevention of school-related violence and crime committed by juveniles and young adults. The SRO Program aims to create and maintain safe and secure learning environments for students, teachers, and staff. This is accomplished by assigning a Law Enforcement Officer employed by the City of Belton (hereinafter referred to as "SRO") to Belton School District facilities on a permanent basis.

Goals and objectives are designed to develop and enhance rapport between youth, police officers, school administrators and parents. Goals of the SRO Program include:

1. Reduce incidents of school violence.
2. Maintaining a safe and secure environment on school grounds.
3. Reduction of criminal offenses committed by juveniles and young adults.
4. Establish a rapport between the SRO and the student population.
5. Establish rapport between the SRO, parents, faculty, staff, and administrators.

Moreover, the SRO will establish a trusting channel of communication with students, parents, teachers, and administration. The SRO will serve as a positive role model to instill in students good moral standards, good judgment and discretion, respect for other students, and a sincere concern for the

school community. The SRO will promote citizen awareness of the law to enable students to become better-informed and effective citizens, while empowering students with the knowledge of law enforcement efforts and obligations regarding enforcement as well as consequences for violations of the law. The SRO can serve as a source of counseling for students and parents concerning problems they face as well as providing information on community resources available to them. This counseling might become police record and be audio/video recorded.

SECTION 4. ORGANIZATIONAL STRUCTURE

The Belton Police Department shall assign five (5) full time law enforcement officers to serve as SROs for the school year, including summer school. One (1) SRO at the Belton High School; one (1) SRO at the Belton Middle School; one (1) SRO at the BOSCO Behavioral School; one (1) SRO for Mill Creek Upper Elementary School, Hillcrest STEAM Academy, and Grace Early Childhood Center; and one (1) SRO for Cambridge Elementary School, Gladden Elementary School, Kentucky Trail Elementary School, and Scott Elementary School. The Belton Police Department shall assign one (1) full time law enforcement officer to serve as a Truant Officer. The Belton Police Department shall retain the exclusive right to exercise the customary functions of management. The SRO will be certified by the State of Missouri and meet all requirements as set forth by the Missouri Department of Public Safety Peace Officer Standards and Training (POST).

The day-to-day operation and administrative control of the SRO Program will be the responsibility of the Police Department. Responsibility for the conduct of the SRO, both personally and professionally, shall remain solely with the Belton Police Department. The SRO is employed and retained by the Belton Police Department, and in no event will be considered an employee of the Belton School District.

The Belton Police Department SRO Commander shall work with the Belton School District Safety Coordinator in regards to all school related policies and procedures, except for when students and/or parents are involved. If students and/or parents are involved the Belton Police Department SRO Commander shall work with the Belton School District Assistant Superintendent of Pupil Services to resolve these issues.

SECTION 5. PROCEDURES

The SRO positions will be filled per Police Department directives and selection process. The Belton Police Department should confer with the Belton School District during the selection process, however, the Belton Police Department will make the final selection of any SRO vacancy.

Under this framework, the SRO is first and foremost a law enforcement officer for the providing law enforcement agency. The SRO shall be responsible for carrying out all duties and responsibilities of a law enforcement officer and shall remain at all times under the control, through the chain of command, of the law enforcement agency. All acts of commission or omission shall conform to the guidelines of the providing law enforcement agency directives. School officials should ensure that non-criminal student disciplinary matters remain the responsibility of school staff and not the SRO. Enforcement of the code of student conduct is the responsibility of teachers and administrators. The SRO shall refrain from being involved in the enforcement of disciplinary rules that do not constitute violations of law, except to support staff in maintaining a safe school environment. The SRO is not a formal counselor or

educator, and will not act as such. However, the SRO may be used as a resource to assist students, faculty, staff, and all persons involved with the school. The SRO can be utilized to help instruct students and staff on a variety of subjects, ranging from alcohol and drug education. The SRO may use these opportunities to build rapport between the students and the staff. The Belton Police Department recognizes, however, that the Belton School District shall maintain full, final, and plenary authority over curriculum and instruction in the School District, including the instruction of individual students. The parties recognize and agree that classroom instruction is the responsibility of the classroom teacher, not the Agency or its employees, and the Agency and its employees shall not attempt to control, influence, or interfere with any aspect of the school curriculum or classroom instruction except in emergency situations.

SECTION 6. DUTIES AND RESPONSIBILITIES

The responsibilities of the SRO will include but are not be limited to:

1. Enforce criminal law and protect the students, staff, and public at large against criminal activity. The SRO shall follow the chain of command as set forth in the policies and procedures manual of the Belton Police Department. School authorities and the parents of any child (under 17) involved shall be notified as quickly as possible when the SRO takes any direct law enforcement action involving a student, on-campus or off-campus, during school hours.
2. Complete reports and investigate crimes committed on campus.
3. The SRO shall abide by all applicable legal requirements concerning interviews or searches should it become necessary to conduct formal law enforcement interviews or searches with students or staff on property or at school functions under the jurisdiction of the Belton School District. The SRO will not be involved in searches conducted by school personnel unless a suspicion of a criminal act is involved or unless school personnel require the assistance of the SRO because of exigent circumstances, such as the need for safety or to prevent flight. Formal investigations and arrests by law enforcement officials will be conducted in accordance with applicable legal requirements.
4. The SRO will wear the Belton Police Department issued uniform with all normal accessories and equipment, including a taser, OC and firearm. The Belton Police Department SRO Commander may allow an exception to this rule at his/her discretion based on investigatory or policing needs.
5. The SRO shall be highly visible throughout the campus, yet be unpredictable in their movements. For officer safety reasons, the SRO shall not establish any set routine, which allows predictability in their movements and their locations.
6. Confer with the principal to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students at school-related activities.
7. Comply with all laws, regulations, and school board policies applicable to employees of the Belton School District (unless the Belton Police Department policies supersede), including but not limited to laws, regulations and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises, provided the SRO shall under no circumstances be required or expected to act or in a manner inconsistent with their duties as law enforcement officers. The use of confidential school records by the SRO shall be done

only with the principal's approval and as allowed under the Family Educational Rights and Privacy Act (FERPA). Any existing rights or benefits of personnel assigned under this agreement shall not be abridged, and remain in full effect.

8. Develop expertise in presenting various subjects, particularly in meeting federal and state mandates in drug/alcohol abuse prevention education, and provide these presentations at the request of the school personnel in accordance with the established curriculum.

The responsibilities of the Belton School District will include but are not limited to:

1. The Belton School District shall provide the SRO with a private, appropriately furnished and climate controlled office space at their primary school that can be secured and is reasonably acceptable to the Belton Police Department. This shall include but is not limited to a desk with drawers, chair, filing cabinet for files and records which can be properly locked and secured, a telephone and computer.
2. Reasonable opportunity to address students, teachers, school administrators, and parents about the SRO program, goals and objectives. Administrators shall seek input from the SRO regarding criminal justice problems relating to students and site security issues.
3. When school personnel discover weapons, drugs, alcohol, or the illegal contraband on school property, the SRO shall be notified as soon as reasonably possible. If no juvenile or criminal charges are to be filed and no administrative action is to be taken by the Schools, the contraband shall be confiscated by the School District according to board policy and properly disposed of.
4. School personnel shall timely notify the SRO with the names of specific individuals who are not allowed on school property, and shall notify the SRO of any anticipated parental problems resulting from disciplinary action taken against a student.
5. Work cooperatively with the Police Department to make any needed adjustments to the SRO program throughout the year.
6. Provide the Police Department with updated copies of all laws, rules, regulations, and school board policies applicable to employees of the School, including but not limited to laws, rules, regulations and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises.

The responsibilities of the Belton Police Department will include but are not limited to:

1. The Belton Police Department shall not remove an SRO at any time if Police Department staffing levels fall below acceptable norms without first consulting with the Belton School District Safety Coordinator.
2. The Belton Police Department will reserve the right to temporarily remove the SRO in the event that additional officers are needed during a critical incident or natural disaster.
3. The Belton Police Department shall provide the SRO with transportation, uniform, body armor, firearm, ammunition, handcuffs, Oleoresin Capsicum spray, Conducted Energy Device, communications radio, expandable baton, and access to Police Department databases.
4. The Belton Police Department will make sure each SRO is fully trained and certified to perform all required duties.
5. Provide the Belton School District with updated copies of all laws, rules, regulations, and policies regarding the partnership.

SECTION 7. ENFORCEMENT

Although the SRO has been placed in a formal educational environment, he/she are not relieved of the official duties as an enforcement officer. The SRO shall intervene when it is necessary to prevent any criminal act or maintain a safe school environment. Citations shall be issued and arrests made when appropriate and in accordance with Missouri state law and department policy. The SRO and the Belton Police Department will have the final decision on whether criminal charges shall be filed.

SECTION 8. FINANCIAL RESPONSIBILITY

The Belton School District shall reimburse the City of Belton for half of each of the SRO and Truant Officers yearly salary and benefits. The City of Belton shall invoice the Belton School District for these services at the completion of the City of Belton's fiscal year.

SECTION 9. TERMINATION

This Agreement may be terminated by either party, with or without cause, upon ninety (90) days written notice to the other party.

SECTION 10. HOLD HARMLESS

In accordance with the Missouri Constitution and the Missouri Tort Claims Act, subject to the limitations of liability for public bodies set forth in the Missouri Tort Claims Act, RSMo 537.600, and the Missouri Constitution, each party agrees to hold harmless, defend, and indemnify each other including its officers, agents, and employees against all claims, demands, actions and suits (including all attorney fees and cost) arising from the indemnitors performance of this Agreement where the loss or claim is attributable to the negligent acts or omissions of that party.

The Belton School District and the City of Belton mutually covenant and agree that neither party will insure the actions of the other, and each party will assume its own responsibility in connection with any claims made by a third party against the City of Belton and/or the Belton School District subject to the provisions of the previous paragraph.

SECTION 11. NOTICE

Any notice, consent or other communication in connection with this Agreement shall be in writing and may be delivered in person, by mail or by email. If hand-delivered, the notice shall be effective upon delivery. If by email, the notice shall be effective when sent. If served by mail, the notice shall be effective three (3) business days after being deposited in the United States Postal Service by certified mail, return receipt requested, addressed appropriately to the intended recipient as follows:

If to the Belton School District:
Superintendent Dr. Andrew Underwood
&
Board of Education President Jerry Miller
110 West Walnut
Belton MO 64012
aunderwood@bsd124.org
jmiller@bsd124.org

If to the Belton Police Department:
Chief James Person
&
Mayor Jeff Davis
7001 E 163rd Street
Belton MO 64012
jperson@beltonpd.org
jdavis@belton.org

This has been agreed to in cooperation with the Belton School District and the City of Belton. As agreed to and in partnership with:

Dr. Andrew Underwood, Superintendent


Signature Date 3-14-19

James Person, Chief of Police


Signature Date 3/19/2019

Jerry Miller, Board of Education President


Signature Date 3-14-19

Jeff Davis, Mayor

Signature Date

