



CITY OF BELTON, MISSOURI

Belton Police Department

Parade Permit

7001 E 163rd Street, Belton, MO 64012

P 816-331-5522

www.belton.org Records@beltonpd.org

The Belton Police Department has created the Parade Permit application to improve tracking and response to requests for events. This unified process allows applicants to submit one application which is shared with staff and City Council.

A parade is a public procession consisting of people, animals, and/or vehicles acting jointly or in concert to display themselves as a unit. They do not comply with usual traffic regulations. Examples may include a holiday parade or school homecoming.

An application for a parade permit shall be filed **at least 45 days** before the date of the proposed parade. This allows adequate time for City Council and staff approval. Applications will be processed in the order they are received. Only one (1) parade permit will be issued per day. **The parade permit fee is \$25, cash or check, and shall accompany the application. The parade permit fee is non-refundable.** The parade permit fee of \$25 is waived for a City Department.

The Belton Police Chief or his designee has the authority to revoke a parade permit upon violation of the conditions of the permit.

Sponsor of the parade _____

Applicant responsible for the parade and this application _____

(The applicant or co-applicant is responsible to be on site for the duration of the parade)

Applicant email _____ Cell (____) _____

Co-Applicant responsible for the parade and this application (if applicable) _____

Co-Applicant email _____ Cell (____) _____

Parade name _____ Est. number of participants/floats _____

Parade date _____ Start time _____ End time _____

Street closure date _____ Start time _____ End time _____
(include assembly time 1 hour before/after the parade)

Rain out date _____ Start time _____ End time _____
(if applicable)

Location of Parade

The Main Street parade route will be provided by the City. The map will show the assembly location and the street closures.

Will you be using/providing any of the following?

➤ Please include a detailed map of the location/set up of these items.

- ☐ Tents/Canopies _____ Personal pop-up tent/canopy _____ Commercial large tent/canopy – Belton Fire Marshal approval is required
- ☐ Generator(s) – please see the attached requirements for generators
- ☐ Stage/Grandstand/Bleachers/Tables/Chairs
- ☐ Loudspeaker/Amplified Sound/Musical Instruments (Band)/Radio
- ☐ I will not be using any of the items listed above

- In an emergency, the fire department and other emergency personnel will need access to the street(s).
- Electrical cords may not be run across a street. Cords may run on the ground along a sidewalk, if they are secured to the ground (with tape or a rug) to ensure they will not be a trip hazard.
- The City Noise Ordinance is attached. Loud noise is not allowed between 10 pm and 7 am.

I acknowledge this is only an application and does not approve the parade. I acknowledge the City Council will review this application and has final granting authority to close a public street for a parade.

I acknowledge that I will inform parade participants that throwing items from the parade into the crowd is not allowed due to safety concerns for participants and the public. This includes, but is not limited to, candy. Items may be handed to the public by participants walking in the parade.

I acknowledge that I will have each vehicle participant fill out the attached waiver and release of liability form. These forms will be turned into the Police Chief at least 7 days prior to the parade. I acknowledge that I will not allow any vehicle to participate in the parade without a waiver and release form on file. A new form is required for each parade.

Signature of Applicant _____ Date _____

Signature of Co-Applicant, if applicable _____ Date _____

Office Use Only

_____ \$25 permit fee

_____ Approvals have been issued

Date & Resolution number of City Council approved Permit _____

This application is APPROVED / DENIED this _____ day of _____, 20____.

Police Chief _____

Exhibit A

Coordinated Activities

_____ (applicant) will provide and coordinate the following items.

- Staff the event
- Staff the barricade at Chestnut and Commerical
- Promote the event through various media
- List the City of Belton logo on all promotional and advertising materials, as applicable
- Allow the City of Belton to have a float in the parade at no cost (if there should be a cost to participants)
- Solicit and organize participants
- Provide stage, tables, chairs, sound equipment, as desired
- Arrange for electrical needs, as applicable
- Inform the Belton School District and school bus company of the parade
- Clean up streets and sidewalks along the parade route, including trash and candy wrappers
- Ensure each vehicle participant has a waiver and release of liability form on file at the Police Department

City Departments will provide and coordinate the following items.

Administration

- Post/share that Main Street will be closed on website/social media

Public Works

- Barricades will be dropped off before the event and will be picked after the event. The applicant is responsible for setting up the barricades according to their approved application and parade map. (a \$530 value)
- Check streetlights on Main, Loop, Walnut and Ella adjacent to Main Street to make sure any burned out lights are replaced

Police Department

- The police department will determine how many officers are needed for the event. (a \$50/hr. per officer value)
- Advertise “no parking” and advertise the upcoming street closure on Main Street with the movable traffic sign



Belton Parade Vehicle Participation Waiver and Release of Liability

Parade name: _____

Parade date: _____

Participant/driver name: _____

Vehicle make/model: _____

License plate#: _____

By signing this form, I acknowledge and agree to the following terms as a participant in the Belton Parade operating or riding in a motor vehicle:

I affirm that the vehicle I will operate or be a passenger in during the parade is properly licensed and insured in accordance with all applicable local, state, and federal laws.

As a driver, I possess a valid driver's license, and the vehicle will be operated in a safe and legal manner at all times.

I understand that participation in a parade involves inherent risks, including but not limited to property damage, injury, or death. I voluntarily assume all risks associated with participation in this event.

I, on behalf of myself, my heirs, assigns, and personal representatives, hereby release and hold harmless the City of Belton, its officials, employees, volunteers, and agents, from any and all liability, claims, demands, causes of action, or expenses (including attorney's fees) arising out of or in connection with my participation in the parade, including any accident or injury involving the vehicle I operate or occupy.

I further affirm that any minors in my vehicle or under my supervision during the parade will be properly restrained or seated and will not be placed in dangerous positions during the event.

I agree to indemnify and defend the City of Belton against any claims brought as a result of my actions or the operation of my vehicle during the parade.

I agree to follow all instructions given by parade officials and law enforcement and to operate my vehicle in a manner that ensures the safety of all participants and spectators.

I acknowledge that throwing items from the parade into the crowd is not allowed due to safety concerns for participants and the public. This includes, but is not limited to, candy. Items may be handed to the public by participants walking in the parade.

By signing below, I certify that I have read, understood, and voluntarily agree to the terms of this waiver and release.

Signature of participant/driver _____

Date: _____

Phone number: _____

Event Permits – Portable Generator Requirements

If there are any questions on the requirements below, please contact Chris Beal, Fire Marshal, at cbeal@beltonfire.org or 816.441.5207, or Demetrius Ramirez, Chief Building Official, at dramirez@belton.org, or 816.892.1261.

International Fire Code – Section 1204: Portable Generators

1204.1 Portable generators.

The use, operation and maintenance of portable generators shall comply with this section.

1204.2 Listing.

Portable generators manufactured after January 1, 2021, shall be *listed* and *labeled* in accordance with [UL 2201](#).

1204.3 Operation and maintenance.

Portable generators shall be operated and maintained in accordance with the manufacturer's instructions. Keep the generator dry; do not use it in the rain or wet conditions. If needed, protect the generator with a canopy. Never manipulate a generator's electrical components if you are wet or standing in water.

1204.4 Grounding.

Portable generators shall be grounded in accordance with [NFPA 70](#). Make sure the generator is properly grounded, and the grounding connections are tight. Consult the manufacturer's instructions for proper grounding methods.

1204.5 Operating locations.

Portable generators shall be operated only outdoors a minimum of 5 feet (1524 mm) from any building openings such as windows and doors or air intakes. Portable generators shall not be operated within buildings or enclosed areas. Additional separation shall be provided for tents, membrane structures and outdoor assembly events as specified in [Chapter 31](#).

1204.6 Cords and wiring.

Extension cords and temporary wiring used to connect portable generators shall be in accordance with [Section 603](#) and shall be provided with GFCI protection. Always plug electrical appliances directly into the generator using the manufacturer's supplied cords or extension cords that are grounded (3 pronged). Inspect the cords to make sure they are fully intact and not damaged, cut, or abraded. Never use frayed or damaged extension cords. Ensure the cords are properly rated in watts or amps for intended use.

1204.8 Refueling.

Portable generators shall not be refueled while operating. Fueling from a container is permitted only when the engine is shut down and the engine surface temperature is below the auto ignition temperature of the fuel.

1204.10 Fire extinguisher.

A *listed* portable fire extinguisher complying with [Section 906](#) with a minimum rating of 2-A:20-B:C shall be provided not more than 50 feet (15 240 mm) from the portable generator.

CODE OF ORDINANCES
Chapter 14 - NUISANCES
ARTICLE IV. NOISE

Sec. 14-128. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Business district means any of the zoning districts which is determined to be business by the city council.

Construction means any site preparation assembly, erection, repair, alteration, or similar action, including demolition, for or of public or private rights-of-way, structures, utilities, or similar property.

Noise means any sound which annoys or disturbs humans or which causes or tends to cause an adverse psychological or physiological effect on humans.

Noise disturbance means any sound which:

- (1) Endangers the safety or health of humans or animals;
- (2) Annoys or disturbs a reasonable person of normal sensitivities; or
- (3) Endangers or injures personal or real property.

Noise-sensitive zone means any area designated by this Code for the purpose of ensuring exceptional quiet. Noise-sensitive zones shall include the following:

- (1) Quiet zones.
- (2) Schools during operations.
- (3) Libraries during operations.
- (4) Churches.
- (5) Hospital.
- (6) Nursing homes.

Real property boundary means an imaginary line along the ground surface, and its vertical extension, which separates the real property owned by one person from that owned by another person, but not including intra-building real property divisions.

Residential district means any of the zoning districts determined to be residential by the city council.

Sound-producing device means a radio, compact disc player, television, tape player or recorder, phonograph, musical instrument or any other similar sound-producing instrument or device.

(Code 1976, § 15-166; Ord. No. 00-2681, § 1, 2-25-2000)

Sec. 14-129. Noise disturbances prohibited.

- (a) The creating of any unreasonably loud, disturbing and unnecessary noise within the city is hereby prohibited.
- (b) Noise of such character, intensity or duration as to be detrimental to the life or health of any individual or which results in disturbance of the public peace and welfare is prohibited.
- (c) No person shall make, continue, or cause to be made or continued, any noise disturbance, except when necessary in performance of construction work.
- (d) Noncommercial public speaking and public assembly activities conducted on any public space or public right-of-way shall not be considered a violation of this section.
- (e) Any operator of any ambulance or fire truck and any officer of the law while engaged in necessary public business or any operator of any vehicle of the city while engaged in necessary public business shall be exempted from the terms and prohibitions contained in this article.

(Code 1976, § 15-167; Ord. No. 00-2681, § 2, 2-25-2000)

Sec. 14-130. Specific prohibitions.

The following acts, among others, are declared to be violations of this article. This enumeration shall not be deemed to be exclusive:

- (1) *Animals and birds.* Owning, keeping or harboring any animal or bird which frequently or for continued duration, howls, barks, meows, squawks or makes other sounds which create a noise disturbance across a residential real property boundary, or within a noise-sensitive zone. This provision shall not apply to the keeping or maintaining of livestock more than 75 feet from the nearest residential dwelling.
- (2) *Power tools.* Operating or permitting the operation of any mechanically or electrically powered saw, drill, sander, grinder, lawn or garden tool, paint sprayer, or similar device used outdoors in residential areas between the hours of 10:00 p.m. and 6:00 a.m. so as to cause a noise disturbance across a residential real property boundary.
- (3) *Firearms and similar devices.* The use or firing of firearms, guns or similar devices which creates a sound which causes a noise disturbance across a real property boundary or on a public space or right-of-way.
- (4) *Loading and unloading.* Loading, unloading, opening, closing or other handling of boxes, crates, containers, building materials, garbage cans, or other objects between the hours of 10:00 p.m. and 7:00 a.m. in such manner as to cause a noise disturbance across

a residential real property boundary or within a noise-sensitive zone, except when necessary in the performance of construction work.

(5) *Loudspeakers/public address systems.*

- a. Using or operating for any noncommercial purpose any loudspeaker, public address system, or similar device between the hours of 10:00 p.m. and 7:00 a.m. such that the sound therefrom creates a noise disturbance across a residential real property boundary or within a noise-sensitive zone.
- b. Using or operating for any commercial purpose any loud speaker, public address system, or similar device such that the sound therefrom creates a noise disturbance across a real property boundary or within a noise-sensitive zone, or between the hours of 10:00 p.m. and 7:00 a.m. on a public right-of-way or public space.

(6) *Noise-sensitive zones.* Creating or causing the creation of any sound within any noise-sensitive zone so as to disturb or disrupt the activities normally conducted within the zone, provided that signs are prominently displayed indicating the presence of the zone.

(7) *Places of public entertainment.* Operating, playing or permitting the operation or playing of any radio, television, drum, musical instrument, sound amplifier or similar device which produces, reproduces or amplifies sound at a level greater than 85 dBA as read by the slow response on a sound level meter at any point which is normally occupied by a customer in any place of public entertainment with a seating capacity of less than 500 persons, unless a conspicuous and legible sign is located outside such place near each public entrance stating:

"WARNING: SOUND LEVELS WITHIN MAY CAUSE PERMANENT HEARING IMPAIRMENT."

(8) *Powered model vehicles and aircraft.* Operating or permitting the operation of powered model vehicles or model aircraft so as to create a noise disturbance across a residential real property boundary, in a public space, or within a noise-sensitive zone between the hours of 10:00 p.m. and 7:00 a.m. the following day.

(9) *Radios, television sets, musical instruments and similar devices.* Operating, playing or permitting the operation or playing of any radio, television, phonograph, tape player, or recorder, compact disc player, drum, musical instrument, sound amplifier, which produces, reproduces, or amplifies sound in the following circumstances:

- a. Between the hours of 10:00 p.m. and 7:00 a.m. in such manner as to create a noise disturbance across a real property boundary or within a noise-sensitive zone.
- b. In a manner which creates a noise disturbance at a greater distance than 50 feet from such device or in a public right-of-way or public space. The operation of any such device between 10:00 p.m. and 7:00 a.m. within a public right-of-way or public space shall be prima facie evidence of a violation.
- c. In such manner as to create a noise disturbance to any person other than the operator of the device when operated by any passenger on a common carrier.
- d. This subsection shall not apply to noncommercial spoken language.

- e. This subsection shall not apply to activities sponsored by public or private schools, churches, or the city.
- (10) *Construction in residential districts.* The erection (including excavation), demolition, alteration or repair of any building and the excavation of streets and highways in any residential district or section, other than between the hours of 6:00 a.m. and 8:00 p.m. on weekdays, except in the case of urgent necessity in the interest of public health and safety, and then only with a permit from the building inspector, which permit may be granted for a period of 30 days while the emergency continues. If the building inspector should determine that the public health and safety will not be impaired by the erection, demolition, alteration or repair of any building or the excavation of streets between 8:00 p.m. and 6:00 a.m., and if he or she shall further determine that loss or inconvenience would result to any party in interest, he or she may grant permission for such work to be done between the hours of 8:00 p.m. and 6:00 a.m.; provided, however, that this subsection shall not apply to excavations or repairs of bridges, streets, highways, or utilities by or on behalf of the city, the county, or the state during the nighttime when public welfare and convenience renders it impractical to perform such work during the day.
- (11) *Horns or signaling devices.* The sounding of any horns or signal device on any automobile, motorcycle, bus or other vehicle for a prolonged, unnecessary and unreasonable period of time.
- (12) *Noisy vehicles.* The use of any automobile, motorcycle, or other vehicle so out of repair, so loaded or in such operating condition as to create loud and unnecessary grating, grinding, rattling or other noise.
- (13) *Engine exhausts.* The discharge into the air of the exhaust from any steam engine, internal combustion engine, motor vehicle or boat engine, except through a muffler or other device which will effectively prevent loud or explosive noises therefrom.

(Code 1976, § 15-168; Ord. No. 00-2681, § 3, 2-25-2000; Ord. No. 2007-3329, §§ 4—7, 4-10-2007)

Sec. 14-131. Loud sound amplification in vehicles prohibited.

- (a) No person operating or occupying a motor vehicle on a street, highway, alley, parking lot or driveway between the hours of 9:00 p.m. and 8:00 a.m. shall operate or permit the operation of any sound amplification system from within the vehicle so that the sound is plainly audible at a distance of 50 or more feet from the vehicle.
- (b) Sound amplification system means any radio, tape player, compact disc player, loud speaker or other electronic device used for the amplification of sound.
- (c) Plainly audible means any sound produced by a sound amplification system from within the vehicle, which clearly can be heard at a distance of 50 feet or more. Measurement standards shall be by the auditory senses, based upon direct line of site. Words or phrases need not be discernible and bass reverberations are included. The motor vehicle may be stopped, standing, parked or moving on a street, highway, alley, parking lot or driveway.

- (d) It is an affirmative defense to a charge under this section that the operator was not otherwise prohibited by law from operating the sound amplification system, and that any of the following apply:
- (1) The system was being operated to request medical or vehicular assistance or to warn of a hazardous road condition;
 - (2) The vehicle was an emergency or public safety vehicle;
 - (3) The vehicle was owned and operated by the city, or a gas, electric, communications or refuse company;
 - (4) The system was used for the purpose of giving instructions, directions, talks, addresses, lectures or transmitting music to any persons or assemblages of persons in compliance with ordinances of the city; or
 - (5) The vehicle was used in authorized public activities, such as parades, fireworks, sports events, musical productions, and other activities which have the approval of the department of the city authorized to grant such approval.
- (e) This section shall not apply to activities sponsored by public or private schools, churches, or the city.

(Code 1976, § 15-169; Ord. No. 00-2681, § 4, 2-25-2000)

Sec. 14-132. Refuse collection vehicles.

No person shall on or after the effective date of the ordinance from which this article is derived:

- (1) Operate or permit the operating of any compacting mechanism of any motor vehicle which compacts refuse between the hours of 8:00 p.m. and 7:00 a.m. in a residential area or noise-sensitive zone or within 500 feet of either.
- (2) Collect refuse with a refuse collection vehicle between the hours of 8:00 p.m. and 7:00 a.m. in a residential area or noise-sensitive zone, or within 500 feet of either.

(Code 1976, § 15-169.1; Ord. No. 00-2681, § 5, 2-25-2000)

Sec. 14-133. Emergency exception.

The provisions of this article shall not apply to the emission of sound for the purpose of alerting persons to the existence of an emergency, or the emission of sound in the performance of emergency work.

(Code 1976, § 15-169.2; Ord. No. 00-2681, § 6, 2-25-2000)

Sec. 14-134. Enforcement.

The provisions of this article may be enforced by any police officer, code enforcement officer or other official designated by the chief of police or the city manager. (Code 1976, § 15-169.3; Ord. No. 00-2681, § 7, 2-25-2000)