

AGENDA CITY OF BELTON PLANNING COMMISSION MEETING TUESDAY, JANUARY 16, 2024 - 6:00 P.M. CITY HALL ANNEX, 520 MAIN STREET

www.belton.org/watch

- I. CALL MEETING TO ORDER
- II. ROLL CALL
- III. APPROVAL OF THE MINUTES OF THE JANUARY 2, 2024, PLANNING COMMISSION MEETING
- IV. PUBLIC HEARINGS
- V. NON-PUBLIC HEARINGS
 - **A.** FP-2023-06: Application for a Final Plat for Autumn Ridge 5th Plat, a 57-lot single-family subdivision, located west of Autumn Ridge 4th Plat and east of Emerson Park 2nd Plat. (Presented by Jenna Fernandez, City Planner)
- VI. COMPREHENSIVE PLAN UPDATE
- VII. DIRECTOR'S REPORT
- VIII. NEXT MEETING DATE: Tuesday, February 6, 2024
- IX. ADJOURNMENT

Citizens are encouraged to email <u>planning@belton.org</u> if they have questions regarding development projects or current or past Planning Commission agenda items.

Helpful links:

<u>Upcoming Public Hearings</u> <u>Current Development Projects Map</u>

A quorum of the City Council may be in attendance; however, no City Council votes will be taken.

Agenda posted at 506 Main Street, Belton, MO, and on the City's website on January 12, 2024

— Madison Rust, Development Technician



MEETING PROCEDURES

Public Hearing Agenda Items

The following procedures apply to public hearing agenda items:

- 1. Chair will read the case number from the agenda item and open the public hearing.
- 2. Staff will present the staff report and supporting information provided for the record. The Board/Commission may ask questions.
- 3. Applicant will present their request and respond to any questions from the Board/Commission. Applicant must provide their name and address for their record.
- 4. Chair will call for any attendees who wish to speak in favor of the request. Each speaker must provide their name and address for the record. Each speaker may speak for up to 5 minutes and are encouraged to not repeat testimony already provided.
- 5. Chair will call for any attendees who wish to speak in opposition to the request, or who may have questions about the request. Each speaker must provide their name and address for the record. Each speaker may speak for up to 5 minutes and are encouraged to not repeat testimony already provided.
- 6. After all attendees have been given the opportunity to speak, the Chair may close the public hearing. No additional testimony may be provided by public attendees.
- 7. After the public hearing has been closed, the Board/Commission may ask clarifying or additional questions to staff or the applicant and have further discussion on the request.
- 8. The Board/Commission may make motions and vote on the request. Acceptable motions may include continuing or tabling the request to a future meeting date (which may be a certain date e.g. the next meeting or a date uncertain if date is uncertain, a new public hearing notice will be published when the date is determined).

Non-Public Hearing Agenda Items

The following procedures apply to non-public hearing agenda items:

- 1. Chair will read the case number from the agenda item.
- 2. Staff will present the staff report and supporting information provided for the record. The Board/Commission may ask questions.
- 3. Applicant will present their request and respond to any questions from the Board/Commission. Applicant must provide their name and address for their record.
- 4. the Board/Commission may ask clarifying or additional questions to staff or the applicant and have further discussion on the request.
- 5. The Board/Commission may make motions and vote on the request. Acceptable motions may include continuing or tabling the request to a future meeting date.

Minutes of Meeting Belton Planning Commission City Hall Annex, 520 Main Street January 2, 2024

https://www.youtube.com/watch?v=lwDCy8uxXHQ

CALL TO ORDER

Chairman MacPherson called the meeting to order at 6:00 p.m.

ATTENDANCE

Commission: Chairman MacPherson, Mayor Larkey, Sr., Councilmember Pryan, Commissioners Tim

McDonough, Donald Walton, and Jared Wilson *Mayor Larkey, Sr. arrived at 6:05 P.M.*

Absent: Commissioners Kelly Monaghan-Bass, Marsha Vest, and RJ Warren

Staff: Matt Wright, Community Development Director; Madison Rust, Development Technician;

and Chris Beal, Fire Marshal

MINUTES

Commissioner Walton moved to approve the December 19, 2023, Planning Commission meeting minutes. Councilmember Pryan seconded the motion. All other members present voted in favor and the motion carried.

PUBLIC HEARING – RZ-2023-05: Application for a Rezoning to "C-2" (General Commercial) for property located at the southwest corner of E. North Ave/58 Highway and Interstate 49. (Presented by Matt Wright, Community Development Director)

Chairman MacPherson opened the public hearing at 6:01 P.M.

Mr. Wright, Community Development Director, gave an overview of the staff report.

There was no one present from the public to speak either in favor or against the proposed rezoning request and Chairman MacPherson closed the public hearing at 6:03 P.M.

Commissioner Walton made a motion to approve the application for a Rezoning to "C-2" (General Commercial) for property located at the southwest corner of E. North Ave/58 Highway and Interstate 49.

The motion was seconded by Commissioner Wilson. When a vote was taken, the following was recorded: Ayes: 5 – Chairman MacPherson, Councilmember Pryan, Commissioners Tim McDonough, Donald Walton, and Jared Wilson

Noes: 0

Absent: 4 – Mayor Larkey, Sr., Commissioners Kelly Monaghan-Bass, Marsha Vest, and RJ Warren *Mayor Larkey, Sr. was not in attendance for the presentation or vote on this item*

The motion carries and will be forwarded to City Council for final approval.

NON-PUBLIC HEARING – PP-2023-04: Application for a Preliminary Plat for Autumn Woods, a 34 lot and 5 tract multi-family subdivision on 11.39 +/- acres, generally located at the northwest corner of W. Markey Road and Belton Avenue. (Presented by Matt Wright, Community Development Director)

Mr. Wright, Community Development Director, gave an overview of the staff report.

The Commission had several questions and/or concerns about the project. Those were in regard to items such as: the Development and Maintenance Agreement, the reasoning for platting these as individual lots, what would happen if the developer did sell any of the lots, the widening of the driveways in the future phases, the parking issues, and the reduction of green space.

Mr. Wright answered their questions by explaining the following: the changes that are being requested will be spelled out in the Development and Maintenance Agreement. This agreement will have to be recorded and will hold the developer accountable to ensure the changes are made. The reason for platting these as individual lots is due to the struggles that they have had with gaining financing. It is much easier to get financing on individual lots as opposed to one big lot with multiple buildings and having to refinance several times. This should help expedite the permitting and approval process. Staff believes the intent of the developer is to build all of these units, however, if the developer ever did decide to sell any of the lots, the approved Development Plan and Development and Maintenance Agreement would follow and remain in full effect unless amendment(s) were requested, reviewed, approved, and recorded. Staff understands the concerns with the parking issues in the first phase of units that were built, so changes have been requested to be made to the driveways in the future units. The new driveways are required to be wider by adding an additional driveway space. This will hopefully eliminate most of the off-street parking. IN addition to that, the developer has been required to install "no parking" signs on one side of the street. The driveway changes do reduce the amount of green space between units, and due to this staff did require the developer to revise the landscape plan to make up for the loss of green space.

The motion was seconded by Councilmember Pryan. When a vote was taken, the following was recorded: Ayes: 6 – Chairman MacPherson, Mayor Larkey, Sr., Councilmember Pryan, Commissioners Tim McDonough, Donald Walton, and Jared Wilson

Noes: 0

Absent: 3 – Commissioners Kelly Monaghan-Bass, Marsha Vest, and RJ Warren

The motion carries.

NON-PUBLIC HEARING – FP-2023-07: Application for a Final Plat for Autumn Woods Phase 1, Lots 1-18 and Tracts A & D, a 4.23 +/- acre multi-family subdivision generally located at the northwest corner of W. Markey Road and Belton Avenue. (Presented by Matt Wright, Community Development Director)

Mr. Wright, Community Development Director, gave an overview of the staff report.

Mayor Larkey, Sr. made a motion to approve the application for a Final Plat for Autumn Woods Phase 1, Lots 1-18 and Tracts A & D, a 4.23 +/- acre multi-family subdivision generally located at the northwest corner of W. Markey Road and Belton Avenue.

The motion was seconded by Commissioner Walton. When a vote was taken, the following was recorded: Ayes: 6 – Chairman MacPherson, Mayor Larkey, Sr., Councilmember Pryan, Commissioners Tim McDonough, Donald Walton, and Jared Wilson

Noes: 0

Absent: 3 – Commissioners Kelly Monaghan-Bass, Marsha Vest, and RJ Warren

The motion carries and will be forwarded to City Council for final approval.

NON-PUBLIC HEARING – FP-2023-08: Application for a Final Plat for Autumn Woods Phase 2, Lots 19-34 and Tracts B, C, & E, a 6.91 +/- acre multi-family subdivision generally located at the northwest corner of W. Markey Road and Belton Avenue. (Presented by Matt Wright, Community Development Director)

Mr. Wright, Community Development Director, gave an overview of the staff report.

Mayor Larkey, Sr. made a motion to approve the application for a Final Plat for Autumn Woods Phase 2, Lots 19-34 and Tracts B, C, & E, a 6.91 +/- acre multi-family subdivision generally located at the northwest corner of W. Markey Road and Belton Avenue.

The motion was seconded by Commissioner Walton. When a vote was taken, the following was recorded: Ayes: 6 – Chairman MacPherson, Mayor Larkey, Sr., Councilmember Pryan, Commissioners Tim McDonough, Donald Walton, and Jared Wilson

Noes: 0

Absent: 3 – Commissioners Kelly Monaghan-Bass, Marsha Vest, and RJ Warren

The motion carries and will be forwarded to City Council for final approval.

COMPREHENSIVE PLAN UPDATE

- Staff has received several analysis reports from the Confluence team, those are currently being
 reviewed and feedback will be provided. They are also working on concept plans for the four
 subareas; Old Towne Belton, North Scott Corridor, Markey Business Park, and the North Cass
 Parkway Interchange. Staff expects to have those by mid-January.
- The next Steering Committee meeting is scheduled for Monday, February 5, 2024.

DIRECTOR'S REPORT

NEXT MEETING DATE: Tuesday, January 16, 2024

ADJOURNMENT

Commissioner McDonough moved to adjourn the meeting. The motion was seconded by Councilmember Pryan. All voted in favor, and the meeting adjourned at 6:23 P.M.

Citizens are encouraged to email planning@belton.org if they have questions regarding development projects or current or past Planning Commission agenda items. Helpful links:

<u>Upcoming Public Hearings</u> <u>Current Development Projects Map</u>

Madison Rust, Development Technician Tom MacPherson, Chairman



PLANNING APPLICATION STAFF REPORT

PLANNING COMMISSION: JANUARY 16th, 2024

PROJECT: AUTUMN RIDGE FIFTH PLAT

SITE LOCATION: PROJECT REQUEST:

East of Sycamore Drive and West of Emerson Park

Final Plat

APPLICATION:

Property Owner & Applicant – Autumn Ridge Homes **Engineer** – Robert Walquist / Quist Engineering, Inc. **Surveyor** – Brant Ladwig / Ladwig & Associates, LLC

PROJECT SUMMARY

CURRENT ZONING/USE: PROPOSED ZONING/USE:

R-1 Single-Family Single-Family Residential

PROPOSED DEVELOPMENT: LAND AREA:

Final Plat for 57 Lots.

17.57 Acres Total

Lot Sizes Range From:
8,400-sqft to 17,252-sqft

UTILITY SERVICE: MODIFICATIONS REQUESTED WATER / SEWER OR SPECIAL NOTES:

Available and will support the development.

Modification requested to reduce the minimum lot width from 70-ft to 64-ft which is consistent with earlier phases.

CONTEXTUAL DESCRIPTION:

An application was filed to Final Plat a 17.57-acre property into 57 Lots for the final phase of the Autumn Ridge neighborhood.

STAFF RECOMMENDATION

STAFF RECOMMENDS APPROVAL SUBJECT TO CONDITIONS





BACKGROUND & DEVELOPMENT STANDARDS

An application was filed by Autumn Ridge Homes to subdivide a 17.57-acre property into 57 Lots for the final phase (fifth plat) of the Autumn Ridge Neighborhood. The proposed design is consistent with the revised Preliminary Plat from 2020.

The site is subject to compliance with the R-1 (Single-Family Residential) Standards of the Unified Development Code (UDC): The R-1 zoning district permits the platting of **lots with a min. area of 8,400-sqft.**

The table below includes the lot dimensional standards for the development. The plan <u>meets all platting requirements</u>, except for:

Modifications requested to:

Reduce the minimum lot width from 70-ft to 64-ft around the cul-de-sacs (measured at the front build line),
 which is consistent with previous phases.

DIMENSIONAL STANDARDS	R-1 Zoning Requirements	Proposed
Min. lot area	8,400-sqft	8,400-sqft
Min. lot width (ft)	70	64
Min. lot depth (ft)	120	120
Front Yard Setback	30-ft	30-ft
Rear Yard Setback	20-ft	20-ft
Side Yard Setback	10-ft	10-ft

PROPOSED FINAL PLAT

LOTS & BLOCKS: The plat includes 57 single-family lots. The lots range in size from 8,400-sqft to 17,252-sqft depending on if the lots are along a street or a cul-de-sac. The applicant has requested a modification to the minimum lot width for the lots surrounding the two proposed cul-de-sacs, which would be consistent with the previous phases of Autumn Ridge and matches the Preliminary Plat approved in 2020. Staff believes the reduced lot width in these areas would not negatively impact the development. Staff has requested a chicane to be added to Sycamore Dr with final building permits to decrease the possibility of speeding and as a traffic calming measure.

ACCESS/STREETS: The plat is centered around Sycamore Dr, which is currently the main access drive into the neighborhood, that connects out to Mullen Rd. The blocks that branch off Sycamore Dr meet all subdivision standards and block length requirements. 5-ft sidewalks are required on both sides of the streets, per City standards. Staff does suggest that Sycamore Dr, between Emerson Park and Mullen Rd, be renamed to Catron Ave to keep road names consistent.

EASEMENTS/UTILITIES/ROW: The Final plat includes locations and appropriate language for public utility easements, the 30' building setback requirement, as well as the necessary pedestrian access easement for a future walking trail connection to the North if the existing railroad becomes a trail in the future.

GENERAL PLAT INFORMATION: The plat includes all required general information including the legal description, lot numbers and dimensions, signature certificates, and surveyor credentials.

STAFF RECOMMENDATION

Staff recommends approval of the application for a Final Plat for Autumn Ridge as shown in the attached documents. The plat meets all platting requirements of Section 36-34 and 36-35 of Unified Development Code, except for the modifications requested.

The recommendation for Final Plat approval is subject to the following conditions:

- 1. The final plat for Autumn Ridge by Boundary & Construction Surveying, Inc. is approved as submitted.
- 2. The final plat shall be recorded within one year of City Council approval or the approval of the plat shall be considered null and void.
- 3. A chicane along Sycamore Dr. is required to be added to construction plans prior to final building permit issuance and installed with public improvements to Sycamore Dr.

PLANNING COMMISSION ALTERNATIVES

- 1. Motion to **recommend approval of** a Final Plat for Autumn Ridge.
- 2. Motion to recommend denial of a Final Plat for Autumn Ridge.
- 3. Motion to continue the application for further information.

ATTACHMENTS

1. Final Plat – 1 page

