



**Agenda of the Belton City Council  
Public Hearing, Work Session  
& Regular Meeting  
February 11, 2020 – 6:00 p.m.  
City Hall Annex  
520 Main Street, Belton, Missouri**

I. CALL PUBLIC HEARING TO ORDER – 6:00 p.m.

A public hearing to receive input on the proposed Annual Budget for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

II. ADJOURN PUBLIC HEARING

III. CALL WORK SESSION TO ORDER

IV. ITEMS FOR REVIEW AND DISCUSSION

A. FY2021 Budget Work Session

1. Special Revenue Funds (other than TIF Funds)
2. Park Fund (pages 30 – 42) Fund 220
3. Street Impact Fee Fund (page 44) Fund 223
4. Hotel/ Motel Tax Fund (pages 45 – 46) Fund 224
5. Street Fund (pages 47 – 51) Fund 225
6. Markey Parkway Regional Detention Fund (page 52) Fund 226
7. Capital Improvement Sales Tax Fund (page 53) Fund 227
8. Park Sales Tax Fund (page 54) Fund 229
9. Mayor's Christmas Tree Fund (page 55) Fund 231
10. Drug Seizure Fund (page 56) Fund 232
11. DWI Recovery Fund (page 57) Fund 233
12. Special Training Fund (page 58) Fund 234
13. GO Bond Debt Service Fund (page 64) Fund 334

V. ADJOURN WORK SESSION

VI. CALL REGULAR MEETING TO ORDER

VII. PLEDGE OF ALLEGIANCE – Councilmember Lathrop

VIII. ROLL CALL

IX. CONSENT AGENDA

One motion, non-debatable, to approve the “recommendations” noted. Any member of the Council may ask for an item to be taken from the consent agenda for discussion and separate action.

- A. **Motion approving the minutes of the January 28, 2020, City Council Work Session, Public Hearing & Regular Meeting.**

Page 5

- B. **Motion authorizing the purchase of Vehicle Mounted Life Safety Harness System Equipment for a total cost of \$6,618.20, for the Public Works Department.**

This purchase is within budget.

Page 11

- C. **Motion authorizing the purchase of 20 remote speaker microphones and 25 volume knob gaskets from Motorola Solutions for a total cost of \$7,498.25, for the Belton Fire Department.**

This purchase will be paid for with funds from the Public Safety Sales Tax.

Page 24

- D. **Motion approving the January 2020 Municipal Division Summary Report for Municipal Court.**

Page 28

- E. **Motion approving Resolution R2020-03  
A resolution appointing Tom MacPherson to the Planning Commission.**

Page 48

- F. **Motion approving Resolution R2020-04  
A resolution reappointing Patte' Klaus-Schreihofner to the University of Missouri Extension Council.**

Page 51

X. PERSONAL APPEARANCES

XI. ORDINANCES

A. Motion approving the final reading of Bill No. 2020-05

**An ordinance approving the Final Plat for Traditions Villas – 1<sup>st</sup> Plat in the City of Belton; a tract of land located in the Southwest ¼ of Section 18-46n-32W, in the City of Belton, Cass County, Missouri and authorizing the Mayor and City Clerk to sign the plat for recording with the Cass County Recorder’s office.**

B. Motion approving the first reading of Bill No. 2020-07

**An ordinance of the City of Belton, Missouri amending Chapter 3 – Alcoholic Beverages, Chapter 15 – Offenses Involving Minors, and Appendix A – Schedule of Fees and Charges of the Code of Ordinances of the City of Belton, Missouri.**

Page 54

C. Motion approving both readings of Bill No. 2020-08

**An ordinance approving the reappropriation & revision of the City of Belton Fiscal Year 2020 Adopted City Budget for the purpose of replacing the golf course irrigation pump control system.**

Page 78

XII. RESOLUTIONS

XIII. CITY COUNCIL LIAISON REPORTS

XIV. MAYORS COMMUNICATIONS

XV. CITY MANAGER’S REPORT

February/March 2020 meetings

2/25 work session & regular meeting – 6:00 p.m.

3/10 work session & regular meeting – 6:00 p.m.

3/24 work session & regular meeting – 6:00 p.m.

XVI. OTHER BUSINESS

XVII. Motion to enter Executive Session to discuss matters pertaining to the leasing, purchase or sale of Real Estate, according to Missouri Statute 610.021.2; and to discuss matters pertaining to Legal Actions, according to Missouri Statute 610.021.1; and that the record be closed, and the meeting adjourned from there.

# **SECTION IX**

## **A**

**Minutes of the Belton City Council  
Work Session, Public Hearing  
and Regular Meeting  
January 28, 2020  
City Hall Annex  
520 Main Street, Belton, Missouri**

Mayor Davis called the work session to order at 6:03 p.m.

Alexa Barton, City Manager, provided an overview of how the overhead allocations are calculated. Ms. Barton provided information on the condition of the City's infrastructure. In 2012 the former public works director brought to the City Council a 60% fee increase to pay for the aging infrastructure. The City Council voted it down. There are a couple of ways to handle the infrastructure needs, but the pay-as-you-go route is less costly over time. The City has been allocating money each year to fix portions of the infrastructure, but it's not enough. Ms. Barton requested the City Council to have the first reading tonight of Bill No. 2020-06, but to postpone the final reading until March 10, 2020, so it can accurately reflect KCMO's water rate that will be provided to Belton for 2021.

Sheila Ernzen, Finance Director and Assistant City Manager, gave an overview of capital project and TIF funds in the FY2021 budget.

Mayor Davis adjourned the work session at 6:59 p.m. and called the public hearing to order at 7:00 p.m.

The City of Belton held a Public Hearing in accordance with RSMo Section 99.865 to determine if the following tax increment financing plans and the redevelopment projects associated with such plans are making satisfactory progress under the proposed time schedules contained within the approved plans for completion of the projects.

- Belton Town Centre TIF
- Belton Marketplace TIF
- Y Highway Market Place TIF
- Southtowne Plaza TIF, Projects 1, 2, 3
- Y Belton Plaza TIF, Projects 1, 2, 2A, 3
- Cedar Tree TIF

Carolyn Yatsook, Economic Development Director, presented the annual report for each TIF. The notice of this public hearing ran 4 times, as required, in the Cass County Democrat Missourian. There was no one in the audience to speak.

Being no further business, Mayor Davis adjourned the public hearing and called the work session back to order at 7:18 p.m.

Andrea Cunningham, City Clerk, presented details of an ordinance coming before the City Council on February 11, 2020, to amend Chapter 3 of the Code of Ordinances.

Being no further business, Mayor Davis adjourned the work session and called the regular meeting to order at 7:21 p.m.

Councilmember VanWinkle lead the Pledge of Allegiance to the Flag. Mayor Davis asked for a moment of silence in honor of the passing of former councilmember Everett Loughridge.

Councilmembers present: Mayor Davis, Tim Savage, Gary Lathrop, Chet Trutzel, Dean VanWinkle, Dave Clark, Ryan Finn, Stephanie Davidson, and Lorrie Peek

Staff present: Alexa Barton, City Manager; Padraic Corcoran, Attorney; and Andrea Cunningham, City Clerk

## CONSENT AGENDA

Councilmember Trutzel moved to approve the consent agenda consisting of a motion:

- approving the minutes of the January 14, 2020, City Council Work Session and Regular Meeting.
- approving the December 2019 Municipal Division Summary Report for Municipal Court.
- authorizing the sale of surplus city inventory/personal property by Mayo Auction & Realty.
- approving the renewal of the annual maintenance agreement with Dice Communications for the telephone hardware maintenance for the police department.

Councilmember Lathrop seconded. All voted in favor. Consent agenda approved.

## ORDINANCES

Ms. Cunningham gave the final reading of Bill No. 2020-01: **An ordinance approving a Special Use Permit to allow a Tattoo Establishment at 230-A East North Avenue, Belton, Cass County, Missouri.**

Presented by Councilmember Trutzel, seconded by Councilmember Lathrop. Vote on the final reading was recorded:

Ayes: 9 Mayor Davis, Savage, Davidson, Trutzel, VanWinkle, Lathrop, Finn, Clark, Peek

Noes: 0

Absent: 0

Bill No. 2020-01 was declared passed and in full force and effect as **Ordinance No. 2020-4549**, subject to Mayoral veto.

Ms. Cunningham gave the final reading of Bill No. 2020-03: **An ordinance determining and declaring the necessity of acquiring for public use temporary construction easements, permanent utility easements, permanent drainage easements, and right-of-way acquisition for the construction and maintenance of road improvements related to the Mullen Road and North Cass Parkway Project generally located in the City of Belton, Cass County, Missouri; authorizing the City and its designees to negotiate for the purpose of acquiring the easements and property acquisition by contract or condemnation; and authorizing the City Attorney and his designees to institute condemnation proceedings if such interests in land that cannot be acquired by purchase through good faith negotiations.**

Presented by Councilmember Trutzel, seconded by Councilmember Peek. Padraic Corcoran, Attorney, presented answers to the questions asked at the January 14, 2020, meeting. The TDD would need to amend the petition in order to add streets. The City will be reimbursed for professional services. Vote on the final reading was recorded:

Ayes: 8 Mayor Davis, Clark, Peek, Trutzel, VanWinkle, Finn, Davidson, Savage

Noes: 1 Lathrop

Absent: 0

Bill No. 2020-03 was declared passed and in full force and effect as **Ordinance No. 2020-4550**, subject to Mayoral veto.

Ms. Cunningham read Bill No. 2020-04: **An ordinance terminating the Belton Marketplace Tax Increment Financing Redevelopment Project Area, as created by the Belton Marketplace Tax Increment Financing Plan, and dissolving the Belton Marketplace Tax Increment Financing Special Allocation Fund.**

Presented by Councilmember Lathrop, seconded by Councilmember Clark. Ms. Ernzen said this ordinance terminates the Belton Marketplace TIF. All certified costs have been repaid in full. Vote on the first reading was recorded with all voting in favor. First reading passed. **Councilmember Trutzel moved to hear the final reading.** Councilmember Finn seconded. Vote to hear the final reading was recorded with all voting in favor. Motion passed. The final reading was read. Presented by Councilmember Trutzel, seconded by Councilmember Lathrop. Vote on the final reading was recorded:

Ayes: 9 Mayor Davis, Lathrop, Peek, Finn, VanWinkle, Clark, Trutzel, Davidson, Savage

Noes: 0

Absent: 0

Bill No. 2020-04 was declared passed and in full force and effect as **Ordinance No. 2019-4551**, subject to Mayoral veto.

Ms. Cunningham read Bill No. 2020-05: **An ordinance approving the Final Plat for Traditions Villas – 1<sup>st</sup> Plat in the City of Belton; a tract of land located in the Southwest ¼ of Section 18-46n-32W, in the City of Belton, Cass County, Missouri and authorizing the Mayor and City Clerk to sign the plat for recording with the Cass County Recorder’s office.**

Presented by Councilmember Peek, seconded by Councilmember Clark. Vote on the first reading was recorded with all voting in favor. First reading passed.

Ms. Cunningham read Bill No. 2020-06: **An ordinance amending Sections: 42-36, Rates Inside the City; 42-38, Water Rates for approved Water Districts or Local Governments; 42-39, Rates for Water consumed outside City; 42-296, Sewer System user rates; of the Unified Development Code of the City of Belton, Missouri.**

Presented by Councilmember Peek, seconded by Councilmember Trutzel. Vote on the first reading was recorded with all voting in favor except Councilmember Clark who voted no. First reading passed. The final reading of this bill will be postponed until March 10, 2020.

### **CITY COUNCIL LIAISON REPORTS**

Councilmember Davidson gave a Park report.

- Reminder – when Belton school is canceled, High Blue Wellness Center classes are canceled.
- There are numerous activities coming up at HBWC. [www.beltonparks.org](http://www.beltonparks.org)
- February 22, Daddy-Daughter dance
- February 29, Memorial Station Gala for the log cabin

### **CITY MANAGER’S REPORT**

February/March 2020 meetings

2/11 work session & regular meeting – 6:00 p.m.

2/25 work session & regular meeting – 6:00 p.m.

3/10 work session & regular meeting – 6:00 p.m.

3/24 work session & regular meeting – 6:00 p.m.

James Person, Police Chief, said the painting at the police station started this week. DARE graduation is January 30. He is submitting the Emergency Management program grant to SEMA this week.

Ms. Barton announced DHSS issued three medical marijuana dispensary licenses to locations in Belton.

Ms. Yatsook gave the 2019 economic development report. She also announced Southview Commerce Center's Building One tenant is Progress Rail, A Caterpillar Company.

## MOTIONS

Councilmember Clark moved that the redevelopment project described in the Belton Town Centre TIF Plan and submitted to the Belton City Council at the public hearing held on January 28, 2020, is making satisfactory progress under the proposed time schedule contained within the approved plans for completion of such project. Councilmember VanWinkle seconded. All voted in favor. Motion carried.

Councilmember Clark moved that the redevelopment project described in the Belton Marketplace TIF Plan and submitted to the Belton City Council at the public hearing held on January 28, 2020, is making satisfactory progress under the proposed time schedule contained within the approved plans for completion of such project. Councilmember VanWinkle seconded. All voted in favor. Motion carried.

Councilmember Finn moved that the redevelopment project described in the Y Highway Market Place TIF Plan and submitted to the Belton City Council at the public hearing held on January 28, 2020, is **not** making satisfactory progress under the proposed time schedule contained within the approved plans for completion of such project. Councilmember Clark seconded. All voted in favor. Motion carried.

Councilmember Clark moved that the redevelopment project described in the Southtowne Plaza TIF Plan and submitted to the Belton City Council at the public hearing held on January 28, 2020, is making satisfactory progress under the proposed time schedule contained within the approved plans for completion of such project. Councilmember Lathrop seconded. All voted in favor except Councilmembers Savage, Davidson, Peek, and Mayor Davis. Motion carried.

Councilmember Savage moved that the redevelopment project described in the Y Belton Plaza TIF Plan and submitted to the Belton City Council at the public hearing held on January 28, 2020, is making satisfactory progress under the proposed time schedule contained within the approved plans for completion of such project. Councilmember Peek seconded. All voted in favor except Councilmembers Clark, Finn, and Davidson. Motion carried.

Councilmember Lathrop moved that the redevelopment project described in the Cedar Tree TIF Plan and submitted to the Belton City Council at the public hearing held on January 28, 2020, is making satisfactory progress under the proposed time schedule contained within the approved plans for completion of such project. Councilmember Trutzel seconded. All voted in favor except Councilmember Finn. Motion carried.



**OTHER BUSINESS**

Police Chief Person reported there are two officers coming from the academy and there is one interview this week.

Being no further business, Councilmember Lathrop moved to adjourn at 8:34 p.m. Councilmember Trutzel seconded. All voted in favor. Meeting adjourned.

\_\_\_\_\_  
Andrea Cunningham, City Clerk

\_\_\_\_\_  
Jeff Davis, Mayor

# **SECTION IX**

## **B**



## CITY OF BELTON CITY COUNCIL INFORMATION FORM

**AGENDA DATE:** February 11, 2020

**DIVISION:** Public Works/Water Services

**COUNCIL:**  Regular Meeting       Work Session       Special Session

<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input checked="" type="checkbox"/> Consent Item	<input type="checkbox"/> Change Order	<input type="checkbox"/> Motion
<input type="checkbox"/> Agreement	<input type="checkbox"/> Discussion	<input type="checkbox"/> FYI/Update	<input type="checkbox"/> Presentation	<input type="checkbox"/> Both Readings

**ISSUE/RECOMMENDATION:**

Wastewater Treatment Plant (WWTP) staff are required at various times throughout the month to enter confined space manholes, basins, holding tanks, etc. Small work tasks involving manhole entry are completed by Water Services staff using safety harness equipment when available. Larger work tasks such as basin entry, holding tanks and entry into larger structures requires staff to contract with the on-call pump service providers. The current safety harness equipment cannot be used for entering large structures. The cost of a contracted provider is approximately \$500.00 or more for each needed trip. This equipment is needed to allow WWTP staff to perform preventative maintenance without calling a contractor.

Three bid proposals were received for the Vehicle Mounted Safety Harness System equipment. The bids received were from USA Bluebook for \$6,618.20; Core/Main for \$8,239.69; and 3M for \$7,898.00. Staff recommends approval to purchase the Vehicle Mounted Safety Harness System equipment from USA Bluebook for \$6,618.20, the lowest and best bid. This purchase was included and approved in the FY2020 budget.

**IMPACT/ANALYSIS:**

**FINANCIAL IMPACT**

Contractor:		USA Bluebook
Amount of Request/Contract:	\$	6,618.20 (includes \$167.40 shipping)
Amount Budgeted:	\$	7,000.00
Funding Source:		660-0000-495-7400 WW2011
Additional Funds:	\$	n/a
Funding Source:		n/a
Encumbered:	\$	n/a
Funds Remaining:	\$	381.80

**STAFF RECOMMENDATION, ACTION, AND DATE:**

Approve the purchase of Vehicle Mounted Safety Harness System equipment from USA Bluebook for a total purchase price of \$6,618.20.

**LIST OF REFERENCE DOCUMENTS ATTACHED:**

Quote Details

## 3M DBI-SALA Advanced Series Modular Davit Arm System

### USA Bluebook

<u>Item #</u>	<u>Description</u>	<u>Cost</u>
65176	Modular Davit Arm	\$ 2,327.20
65177	Lower Mast	\$ 888.20
65123	Vehicle Hitch-Mount Sleeve Base	\$ 1,282.30
65181	60' Winch, Stainless Steel Cable	\$ 1,953.10
	<b>Sub Total</b>	<b>\$ 6,450.80</b>
	<b>Shipping</b>	<b>\$ 167.40</b>
	<b>Total</b>	<b>\$ 6,618.20</b>

### Core and Main

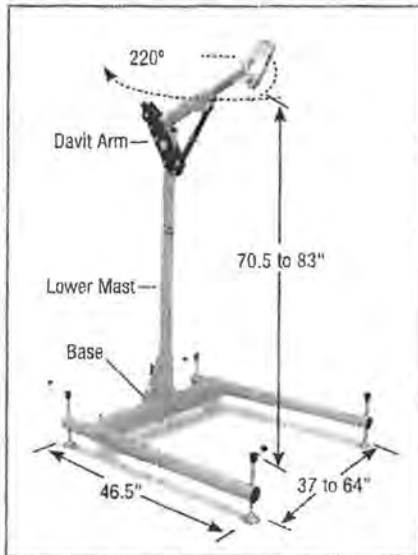
<u>Item #</u>	<u>Description</u>	<u>Cost</u>
65176	Modular Davit Arm	\$ 2,972.17
65177	Lower Mast	\$ 1,134.38
65123	Vehicle Hitch-Mount Sleeve Base	\$ 1,637.75
65181	60' Winch, Stainless Steel Cable	\$ 2,495.39
	<b>Total</b>	<b>\$ 8,239.69</b>
	<b>No Shipping Estimated</b>	

### 3M

<u>Item #</u>	<u>Description</u>	<u>Cost</u>
9E+06	Modular Davit Arm	\$ 2,987.00
9E+06	Lower Mast	\$ 772.00
9E+06	Vehicle Hitch-Mount Sleeve Base	\$ 1,633.00
8E+06	60' Winch, Stainless Steel Cable	\$ 2,506.00
	<b>Total</b>	<b>\$ 7,898.00</b>
	<b>Shipping Included</b>	

**Product SPOTLIGHT**

**Lightweight, easy-to-assemble modular design!**



Modular Davit Arm 65176 and Lower Mast 65177 shown with Portable Base 65178.



Arm's reach adjusts from 12 to 29".



Optional carrying bags make it easy to transport your portable system.



Vehicle Hitch-Mount Sleeve Base 65123

Fixed Floor Mount Base 65126

**3M™ DBI-SALA® Advanced Series Modular Davit Arm Systems**

- Lightweight modular design is easy to assemble and disassemble
- Ideal for areas where a tripod is not feasible

The modular davit arm and base system is designed for manhole and confined space entry/retrieval applications. Lightweight modular design breaks down into individual components for easy tool-free assembly and disassembly. The davit arm system is constructed of powder-coated aluminum and stainless and zinc-coated steel to maximize strength, minimize weight and resist corrosion even under the harshest conditions. Ideal to use where a tripod is not feasible.

**Portable or fixed installation**

This system is made up of three main components: a modular davit arm, a lower mast and your choice of base. Choose from three types of bases to best fit your application.

The **three-piece portable base** adjusts from 37 to 64" wide to fit various hole/entrance sizes. It uses four independent leveling feet that adjust up to 9" to stay securely planted, even on rough unlevel terrain.

The **vehicle hitch-mount sleeve** installs onto 2" vehicle hitches, providing a portable anchor point. The optional universal joint assembly installs between the hitch-mount sleeve and your vehicle to compensate for uneven ground conditions.

For permanent installation, the **fixed floor-mount base** can be securely anchored to any horizontal concrete or steel structure.

**Accommodates multiple winch devices and support systems**

The davit arm can accommodate multiple winch devices. It comes standard with the mounting accessories for the primary support system. If you need a winch-type backup support system, order an additional quick-release mounting bracket and winch/SRL adapter plate (sold separately). We recommend that you use a DBI-SALA Salalift® II winch as the primary support and the sealed SRL (self-retracting lifeline) as the back-up device. Integrated anchor ring provides yet another back-up connection point for a self-retracting lifeline or rope grab system.

Maximum working load for this product is 450 lbs. Meets all OSHA requirements, no matter what configuration you select.

**For a complete system, order the following components:**

1. Modular Davit Arm (65176)
2. Lower Mast (65177)
3. Base (choose from three)
4. Support Options (choose from our full selection)



DESCRIPTION	STOCK #	EACH
➤ Modular Davit Arm	65176	2,674.95 \$
➤ Lower Mast	65177	1
➤ Carrying Bag for Davit Arm & Mast	65169	
<b>BASES (CHOOSE ONE TO COMPLETE YOUR SYSTEM)</b>		
➤ 3-Piece Portable Base	65178	\$
➤ Vehicle Hitch-Mount Sleeve Base	65123	
Fixed Floor Mount Base	65126	
<b>OPTIONAL ACCESSORIES FOR BASES</b>		
➤ Carrying Bag for 3-Piece Portable Base	65174	\$
➤ Universal Joint Assembly for Vehicle Base	65125	
<b>PRIMARY SUPPORT (DBI-SALA SALALIFT II OPTIONS)</b>		
60' Winch, Galvanized Cable	20 55.95	65180 \$
➤ 60' Winch, Stainless Steel Cable	22 44.95	65181
120' Winch, Galvanized Cable		65182
120' Winch, Stainless Steel Cable		65183
<b>BACKUP SUPPORT (SEALED SRL OPTIONS)</b>		
50' Winch, Galvanized Cable		65803 \$
50' Winch, Stainless Steel Cable		65805
85' Winch, Galvanized Cable		65807
85' Winch, Stainless Steel Cable		65809
Quick-Release Mounting Bracket (1 of 2)		65188
DBI-SALA Winch/SRL Adapter Plate (2 of 2)		65189
<b>ANCHOR RING BACKUP SUPPORT (SRL AND ROPE GRAB OPTIONS)</b>		
30' Self-Retracting Lifeline*		65127 \$
50' Self-Retracting Lifeline*		65128
85' Self-Retracting Lifeline*		65129
Carabiner Hook		65119
50' Rope Grab Kit		65131
100' Rope Grab Kit		65132

\* Carabiner hook required in order to attach SRL to anchor ring.

800-548-1234

**USABlueBook**  
*Get the Best Treatment™*

Summary

Catalog Page 1404 (images/pdf/CatalogPages/1404.pdf)

**Part#: 65123**

Weight: 0.0 lbs

Brand: 3M Fall Protection (<https://www.usabluebook.com/m-2090-3m-fall-protection.aspx>)

## Vehicle Hitch Mount Sleeve

- Lightweight modular design is easy to assemble and disassemble
- Ideal for areas where a tripod is not feasible
- Portable or fixed installation

**Price:****\$1,473.95** USD/Each**Need Help? Call 800-548-1234**

The modular davit arm and base system is designed for manhole and confined space entry/retrieval applications. Lightweight modular design breaks down into individual components for easy tool-free assembly and disassembly. The davit arm system is constructed of powder-coated aluminum and stainless and zinc-coated steel to maximize strength, minimize weight and resist corrosion even under the harshest conditions. Ideal to use where a tripod is not feasible.

This system is made up of three main components: a modular davit arm, a lower mast and your choice of base. Choose from three types of bases to best fit your application.

The vehicle hitch-mount sleeve installs onto 2" vehicle hitches, providing a portable anchor point. The optional universal joint assembly installs between the hitch-mount sleeve and your vehicle to compensate for uneven ground conditions.

The davit arm can accommodate multiple winch devices. It comes standard with the mounting accessories for the primary support system. If you need a winch-type backup support system, order an additional quick-release mounting bracket and winch/SRL adapter plate (sold separately). We recommend that you use a DBI-SALA Salalift® II winch as the primary support and the sealed SRL (self-retracting lifeline) as the back-up device. Integrated anchor ring provides yet another back-up connection point for a self-retracting lifeline or rope grab system.

800-548-1234

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Summary

Catalog Page 1404 (images/pdf/CatalogPages/1404.pdf)

**Part#: 65177**

Weight: 0.0 lbs

Brand: 3M Fall Protection (<https://www.usabluebook.com/m-2090-3m-fall-protection.aspx>)

## Lower Mast for Davit Arm Syst (Order Davit Arm & Base Sep.)

- Lightweight modular design is easy to assemble and disassemble
- Ideal for areas where a tripod is not feasible
- Portable or fixed installation

Price:

**\$1,020.95** USD/Each

Need Help? Call 800-548-1234

The modular Davit arm and base system is designed for manhole and confined space entry/retrieval applications. Lightweight modular design breaks down into individual components for easy tool-free assembly and disassembly. The Davit arm system is constructed of powder-coated aluminum and stainless and zinc-coated steel to maximize strength, minimize weight and resist corrosion even under the harshest conditions. Ideal to use where a tripod is not feasible.



The portable base unit adjusts in width from 37 to 64" to fit various hole/entrance sizes. Four independent leveling feet have 9" of adjustment for rough uneven terrain. No individual component exceeds 4-foot length, or weighs more than 25 lbs.

The complete system is easy to transport and store with the use of the accessory carrying bags (sold separately). Order one bag for the Davit arm and mast and another for the portable base. An optional fixed concrete base has a 12.5" x 8" square plate that must be securely anchored to a concrete pad when a permanent installation is desired.

The arm's reach can be adjusted from 12 to 29" to keep the lifeline centered over the opening. The arm also rotates 220° and locks into the desired position for easy access and removal of entrant. Overall working height ranges between 70.5 to 83" with the portable base.

The Davit arm can accommodate multiple winch devices. It comes standard with the mounting accessories for the primary support system. If you need a winch-type backup support system, order an additional quick-release mounting bracket and winch/SRL adapter plate (sold separately). We recommend that you use a DBI Salalift II® winch as the primary support and the BlueBlock SRL (self-retracting lifeline) as the back-up device. Integrated anchor ring provides yet another back-up connection point for a self-retracting lifeline or rope grab system.

Maximum working load for this product is 450 lbs. Meets all OSHA requirements, no matter what configuration you select.

800-548-1234

**USABlueBook**  
*Get the Best Treatment™*

Summary

Catalog Page 1404 (images/pdf/CatalogPages/1404.pdf)

**Part#: 65176**

Weight: 0.0 lbs

Brand: 3M Fall Protection (<https://www.usabluebook.com/m-2090-3m-fall-protection.aspx>)

## Modular Davit Arm (Order Mast & Base Separately)

- Lightweight modular design is easy to assemble and disassemble
- Ideal for areas where a tripod is not feasible
- Portable or fixed installation

Price:

**\$2,674.95** USD/Each

Need Help? Call 800-548-1234

The modular Davit arm and base system is designed for manhole and confined space entry/retrieval applications. Lightweight modular design breaks down into individual components for easy tool-free assembly and disassembly. The Davit arm system is constructed of powder-coated aluminum and stainless and zinc-coated steel to maximize strength, minimize weight and resist corrosion even under the harshest conditions. Ideal to use where a tripod is not feasible.

The portable base unit adjusts in width from 37 to 64" to fit various hole/entrance sizes. Four independent leveling feet have 9" of adjustment for rough uneven terrain. No individual component exceeds 4-foot length, or weighs more than 25 lbs.

The complete system is easy to transport and store with the use of the accessory carrying bags (sold separately). Order one bag for the Davit arm and mast and another for the portable base. An optional fixed concrete base has a 12.5" x 8" square plate that must be securely anchored to a concrete pad when a permanent installation is desired.

The arm's reach can be adjusted from 12 to 29" to keep the lifeline centered over the opening. The arm also rotates 220° and locks into the desired position for easy access and removal of entrant. Overall working height ranges between 70.5 to 83" with the portable base.

The Davit arm can accommodate multiple winch devices. It comes standard with the mounting accessories for the primary support system. If you need a winch-type backup support system, order an additional quick-release mounting bracket and winch/SRL adapter plate (sold separately). We recommend that you use a DBI Salalift II® winch as the primary support and the BlueBlock SRL (self-retracting lifeline) as the back-up device. Integrated anchor ring provides yet another back-up connection point for a self-retracting lifeline or rope grab system.

Maximum working load for this product is 450 lbs. Meets all OSHA requirements, no matter what configuration you select.



Summary

Catalog Page 1403 (images/pdf/CatalogPages/1403.pdf)

Part#: 65181

Weight: 0.0 lbs

Brand: 3M Fall Protection (<https://www.usabluebook.com/m-2090-3m-fall-protection.aspx>)

### 3M™ DBI-SALA Salalift II 60' Winch w/ SS Cable

- OSHA compliant
- Stands up to the harshest environments!

Price:

**\$2,244.95** USD/Each

Need Help? Call 800-548-1234

Use these sturdy, reliable 3M DBI-SALA winches to raise and lower materials and personnel into confined spaces. Self-retracting lifelines (SRLs) provide routine work support and fall protection. We recommend that you use a Salalift® II winch as the primary support and a Sealed-Blok™ SRL (sold separately) as the back-up device. Both are integral components of your fall protection and ladderless entry systems.

Salalift II winches are manually operated—simply rotate the handle to raise or lower personnel or materials. The 6:1 gear ratio has an average lifting speed of 12.75 ft/min. (dependent on manual input). It has an overload clutch to prevent severe overloading or damage. The drum level wind brings the cable back onto the drum evenly.

Meets or exceeds all industry regulations including OSHA and ANSI standards.





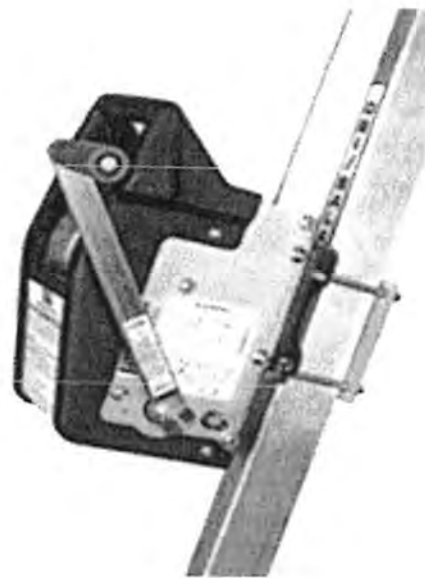
Davit Arm



Lower Arm



Vehicle Hitch Mount



Winch, 60 ft. Stainless Steel Cable

# **SECTION IX**

## **C**



CITY OF BELTON
CITY COUNCIL INFORMATION FORM

AGENDA DATE: February 11, 2020

DIVISION: FIRE

COUNCIL: [X] Regular Meeting [ ] Work Session [ ] Special Session

Table with 2 rows and 5 columns: Ordinance, Resolution, Consent Item, Change Order, Motion, Agreement, Discussion, FYI/Update, Presentation, Both Readings.

ISSUE/RECOMMENDATION:

The Fire Department has been utilizing radio equipment purchased several years ago in coordination with other Cass County Emergency Services and the Cass County Emergency Services Board. We have experienced consistent operational deficiencies since placing the units in service. The National Institute for Occupational Health and Safety has published multiple reports recommending the upgrade to the more durable speaker microphone that is being recommended. These will greatly improve live saving communications as well as decrease the complications of accidental shut down of radios and changing of channels through the purchase of the upgraded heavy-duty speaker mics and improved volume dial gasket designed for firefighter use. Funding is available in the Public Safety Sales Tax fund for this life-saving communication equipment.

IMPACT/ANALYSIS:

Table with 2 columns: Contractor, Amount of Request/Contract, Amount Budgeted, Funding Source, Additional Funds, Encumbered, Funds Remaining.

STAFF RECOMMENDATION, ACTION, AND DATE:

Approve the purchase of 20 remote speaker microphones and 25 volume knob gaskets from Motorola Solutions, a sole source provider of radio equipment, at a price of \$369.60 each and 25 gaskets at \$4.25 each for a total of \$7,498.25.

LIST OF REFERENCE DOCUMENTS ATTACHED:

- Motorola Solutions Quote 1109666





QUOTE-1109666  
XE500 Speaker Mic Quote

Billing Address:  
BELTON, CITY OF  
PO BOX 230  
BELTON, MO 64012  
US

Shipping Address:  
BELTON, CITY OF  
BELTON FIRE DEPT, CITY OF  
506 MAIN ST  
BELTON, MO 64012  
US

Quote Date:01/24/2020  
Expiration Date:04/23/2020  
Quote Created By:  
James Brafford  
Public Safety Account Manager  
james.brafford@commenco.com  
816-753-2166 Ext 336

Customer:  
BELTON, CITY OF  
Captain Chad Wright  
cwright@beltonfire.org  
816-331-7969

Contract: 21810 - JOHNSON COUNTY  
(KS)  
Payment Terms:30 NET

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1	PMMN4106D	AUDIO ACCESSORY- REMOTE SPEAKER MICROPHONE,AUDIO ACCESSORY-AUDIO ADAPTER,APX XE500 REMOTE SPEAKER MIC, HIGH IMPACT GREEN	20	\$616.00	\$369.60	\$7,392.00
2	3275377H02	GASKET,SEAL,CAP, TORQUE ADDER	25	\$5.00	\$4.25	\$106.25

Grand Total

\$7,498.25(USD)



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.


<b>Purchase Order Checklist</b>	
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)	
PO Number/ Contract Number	
PO Date	
Vendor = Motorola Solutions, Inc.	
Payment (Billing) Terms/ State Contract Number	
Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name	
Bill-To Address	
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)	
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )	
PO Amount must be equal to or greater than Order Total	
Non-Editable Format (Word/ Excel templates cannot be accepted)	
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept	
Ship To Contact Name & Phone #	
Tax Exemption Status	
Signatures (As required)	

# **SECTION IX**

## **D**

**DOCKET REPRESENTS A TRUE AND ACCURATE COPY  
OF COURT PROCEEDINGS HELD**

**COURT DATES: 1/8/20; 1/15/20; 1/22/20; 1/29/20**

  
MUNICIPAL JUDGE 2/3/20  
DATE

**IN ACCORDANCE WITH COURT OPERATING RULE 4.29  
THE ATTACHED MUNICIPAL DIVISION SUMMARY  
REPORT FOR MONTH OF JANUARY 2020 WAS  
PRESENTED AND REVIEWED BY CITY COUNCIL AS  
REQUIRED**

\_\_\_\_\_  
CITY CLERK DATE



# Payment Plan Reports

Collected

Belton Municipal Division  
Monday, February 3, 2020 12:18 PM

## Payment Detail Listing By Payment Plan Number From 01/01/2020 - 12/31/2020

PP#	Defendant Name	Trans. Date	Trans. Number	Receipt #	Citation#-Viol.	Amount Paid	C	A
PP0000726	BRUNNER, JESSICA D	01/12/2020	489829	R00055745	140798876-1	\$40.00 PY	✓	✓
<b>PP0000726 Totals:</b>						<b>\$40.00</b>		
PP0000803	PFLANZ, CHARLES DONAVAN	01/20/2020	490319	R00055915	160765884-1 160765885-1	\$300.00 PY	✓	✓
<b>PP0000803 Totals:</b>						<b>\$300.00</b>		
PP0000826	JOHNSON, DUSTIN W	01/10/2020	489823	R00055739	160754103-1	\$50.00 PY	✓	✓
<b>PP0000826 Totals:</b>						<b>\$50.00</b>		
PP0001214	HILL, TRAYONNA MARCHELLE	01/15/2020	490092		140799504-1	\$15.00 AB	✓	✓
<b>PP0001214 Totals:</b>						<b>\$15.00</b>		
PP0001241	BRUBECK, JASON MARIO	01/04/2020	489314	R00055564	160754370-1	\$50.00 PY	✓	
<b>PP0001241 Totals:</b>						<b>\$50.00</b>		
PP0001267	SULLINS, JASON DALE	01/28/2020	491782	R00056022	140799686-1 140799687-1	\$255.00 PY	✓	
<b>PP0001267 Totals:</b>						<b>\$255.00</b>		
PP0001284	WESTBROOK, BENJAMIN JAMES	01/30/2020	491955	R00056064	140802804-1	\$10.00 PY	✓	✓
<b>PP0001284 Totals:</b>						<b>\$10.00</b>		
PP0001317	BASINSKI, TAYLOR MATTHEW	01/08/2020	489508	R00055645	140804344-1	\$10.00 PY	✓	✓
<b>PP0001317 Totals:</b>						<b>\$10.00</b>		
PP0001333	COLEMAN, JEREMIAH	01/05/2020	489315	R00055565	140804608-1 160758974-1	\$40.00 PY	✓	✓
<b>PP0001333 Totals:</b>						<b>\$40.00</b>		
PP0001342	MILLER, MCKINZEY JO	01/08/2020	489605		140798927-1	\$25.00 AB	✓	
		01/08/2020	489607		140798928-1	\$60.00 AB	✓	
		01/08/2020	489608		140798928-1	\$35.00 AB	✓	
		01/08/2020	489609		140798926-1	\$60.00 AB	✓	
		01/08/2020	489611		140798926-1	\$38.00 AB	✓	
<b>PP0001342 Totals:</b>						<b>\$218.00</b>		
PP0001358	COONCE, EDWARD LEE	01/03/2020	488282		140804732-1	\$30.00 AB	✓	
		01/03/2020	488284		140804732-1	\$30.00 AB	✓	
		01/03/2020	488285		140804732-1	\$3.00 AB	✓	
		01/03/2020	488289		140804731-1	\$85.00 AB	✓	
<b>PP0001358 Totals:</b>						<b>\$148.00</b>		
PP0001399	GOODGE, KAYLA N	01/22/2020	490444	R00055936	140794604-1	\$38.00 PY	✓	
<b>PP0001399 Totals:</b>						<b>\$38.00</b>		
PP0001400	TUCKER, GARY DON	01/07/2020	489412	R00055613	160753569-1	\$20.00 PY	✓	✓
<b>PP0001400 Totals:</b>						<b>\$20.00</b>		
PP0001457	CORBIN, SHYANNE C	01/16/2020	490185	R00055880	160753150-1	\$10.00 PY	✓	✓
<b>PP0001457 Totals:</b>						<b>\$10.00</b>		
PP0001515	MEDINA, SCOTT	01/21/2020	490408	R00055926	140804835-1	\$15.00 PY	✓	✓
<b>PP0001515 Totals:</b>						<b>\$15.00</b>		
PP0001572	BARBER, CHRYSTAL LYNN	01/15/2020	490041	R00055834	160754896-1	\$60.00 PY	✓	✓
<b>PP0001572 Totals:</b>						<b>\$60.00</b>		
PP0001585	HOLLISTER, EDWARD CHARDEZ	01/09/2020	489771	R00055718	140803936-1 140803935-1	\$256.50 PY	✓	
<b>PP0001585 Totals:</b>						<b>\$256.50</b>		
PP0001627	RICH, ADRIAN J	01/28/2020	491786		121165659-1	\$138.00 AB	✓	
<b>PP0001627 Totals:</b>						<b>\$138.00</b>		
PP0001736	CRAVEN, MATTHEW RAYMOND	01/21/2020	490421	R00055933	140802359-1	\$50.00 PY	✓	✓
<b>PP0001736 Totals:</b>						<b>\$50.00</b>		

\* Indicates an overpayment was made on the Payment Plan

PP0001737	BALDUCCI, TRENTON L	01/03/2020	488311	R00055560	160754462-1 160754463-1	\$100.00 PY ✓ ✓
<b>PP0001737 Totals:</b>						<b>\$100.00</b>
PP0001879	MCNALLY, JULIA ELIZABETH	01/27/2020	491760	R00056014	160753507-1 160753508-1	\$105.00 PY ✓ ✓
<b>PP0001879 Totals:</b>						<b>\$105.00</b>
PP0001915	FROMENT, SHARI DAWN	01/07/2020	489454	R00055624	140801824-1	\$20.00 PY ✓ ✓
<b>PP0001915 Totals:</b>						<b>\$20.00</b>
PP0001980	BERRY, LEIGHANN KATHRYN	01/13/2020	489896	R00055766	160759911-1	\$30.00 PY ✓ ✓
<b>PP0001980 Totals:</b>						<b>\$30.00</b>
PP0001987	LUCAS, JAMES A	01/02/2020	488232	R00055517	160761803-1	\$50.00 PY ✓ ✓
<b>PP0001987 Totals:</b>						<b>\$50.00</b>
PP0002028	FAIRLEY, TERRANCE KALEB	01/08/2020	489495	R00055640	160758130-1 160759450-1 160760200-1 160760201-1	\$491.00 PY ✓
<b>PP0002028 Totals:</b>						<b>\$491.00</b>
PP0002062	CROSSLEY, DAKOTA BRADLY	01/08/2020	489710	R00055714	160755014-1	\$20.00 PY ✓ ✓
<b>PP0002062 Totals:</b>						<b>\$20.00</b>
PP0002082	GILE, DESTINY CHEYANNE	01/08/2020	489668		140803314-1	\$30.00 AB
		01/08/2020	489669		160754736-1	\$30.00 AB
		01/08/2020	489670		160754737-1	\$30.00 AB
		01/08/2020	489671		160754738-1	\$30.00 AB
		01/17/2020	490294	R00055893	140803314-1	\$25.00 PY ✓ ✓
<b>PP0002082 Totals:</b>						<b>\$145.00</b>
PP0002110	FERM, JEREMY	01/03/2020	488305		160756794-1	\$20.00 NC ✓
<b>PP0002110 Totals:</b>						<b>\$20.00</b>
PP0002136	BREECE, TRACY LYNN	01/03/2020	488302	R00055557	160757644-1 160757665-1	\$20.00 PY ✓ ✓
<b>PP0002136 Totals:</b>						<b>\$20.00</b>
PP0002237	BREITWEISER, ANGELIC MARIA	01/14/2020	489926	R00055785	160755024-1	\$40.00 PY ✓ ✓
<b>PP0002237 Totals:</b>						<b>\$40.00</b>
PP0002308	MCNEIGHT, MICHAEL JEAN	01/10/2020	489795	R00055721	160756055-1	\$25.00 PY ✓
		01/16/2020	490182	R00055879	160756055-1	\$50.00 PY ✓
<b>PP0002308 Totals:</b>						<b>\$75.00</b>
PP0002408	SARTAIN, SHEENA KRISTIN	01/06/2020	489359	R00055568	190283868-1	\$20.00 PY ✓ ✓
<b>PP0002408 Totals:</b>						<b>\$20.00</b>
PP0002428	ENGLAND, JEREMIAH	01/03/2020	488238	R00055523	160766571-1	\$40.00 PY ✓
		01/17/2020	490277	R00055889	160766571-1 160766572-1 160766573-1 160766574-1	\$641.00 PY ✓
<b>PP0002428 Totals:</b>						<b>\$681.00</b>
PP0002446	UNDERWOOD, GEORGE EDWARD	01/06/2020	489382	R00055590	160764655-1	\$10.00 PY ✓ ✓
<b>PP0002446 Totals:</b>						<b>\$10.00</b>
PP0002457	MARTIN, REBEKAH M	01/29/2020	491837	R00056039	160758456-1	\$60.00 PY ✓ ✓
<b>PP0002457 Totals:</b>						<b>\$60.00</b>
PP0002463	DRYDEN, MICHAEL EUGENE	01/29/2020	491818	R00056028	140803261-1	\$30.00 PY ✓ ✓
<b>PP0002463 Totals:</b>						<b>\$30.00</b>
PP0002488	HARBOUR, SYLVESTER JR JR	01/17/2020	490298	R00055897	160761459-1	\$20.00 PY ✓ ✓
<b>PP0002488 Totals:</b>						<b>\$20.00</b>
PP0002542	WOOD, AUSTIN EUGENE	01/29/2020	491853	R00056045	160752666-1 160752785-1	\$300.00 PY ✓ ✓
<b>PP0002542 Totals:</b>						<b>\$300.00</b>
PP0002670	GILL, RASHAN ALLEN LIGGINS	01/15/2020	490149		160762155-1	\$15.00 AB ✓ ✓
<b>PP0002570 Totals:</b>						<b>\$15.00</b>
PP0002614	CARDWELL, ELLEN LYNN	01/06/2020	489369	R00055577	160760342-1	\$25.00 PY ✓ ✓
<b>PP0002614 Totals:</b>						<b>\$25.00</b>

\* Indicates an overpayment was made on the Payment Plan

PP0002620	PUCCI, THOMAS T	01/29/2020	491839		160762296-1	\$108.00 NC ✓ ✓
		01/29/2020	491840		160762956-1	\$80.00 NC ✓ ✓
		01/29/2020	491843		160766923-1	\$93.00 NC ✓ ✓
		01/29/2020	491844		160767224-1	\$108.00 NC ✓ ✓
		01/29/2020	491845		190284566-1	\$250.00 NC ✓ ✓
<b>PP0002620 Totals:</b>						<b>\$639.00</b>
PP0002783	DECKER, WILLIAM ALBERT	01/09/2020	489733	R00055716	170000003-1	\$50.00 PY ✓ ✓
<b>PP0002783 Totals:</b>						<b>\$50.00</b>
PP0002786	KINCAID, SEBASTIAN ALON A	01/22/2020	490468		160762299-1	\$174.00 NC ✓
		01/22/2020	490469		160764317-1	\$225.00 NC ✓
<b>PP0002786 Totals:</b>						<b>\$399.00</b>
PP0002808	SIMS, PATRICIA L	01/06/2020	489361	R00055570	160761565-1	\$20.00 PY ✓ ✓
<b>PP0002808 Totals:</b>						<b>\$20.00</b>
PP0002819	MURPHY, THURSTON RONALD RAYMOND	01/21/2020	490404	R00055923	160764303-1	\$20.00 PY ✓ ✓
<b>PP0002819 Totals:</b>						<b>\$20.00</b>
PP0002846	LASH, TARA MARIE	01/03/2020	488277	R00055544	190282307-1	\$20.00 PY ✓ ✓
<b>PP0002846 Totals:</b>						<b>\$20.00</b>
PP0002869	ACORD, ALEXUAS N	01/30/2020	491897		160755096-1	\$15.00 AB ✓ ✓
		01/30/2020	491898		160756044-1	\$15.00 AB ✓ ✓
<b>PP0002869 Totals:</b>						<b>\$30.00</b>
PP0002886	GORDON, DEANDRE DEWAYNE	01/30/2020	491902	R00056060	160761875-1	\$20.00 PY ✓ ✓
<b>PP0002886 Totals:</b>						<b>\$20.00</b>
PP0002888	HUTTON, CHANCE JEFFREY	01/10/2020	489797	R00055723	160764289-1 160764290-1 160764291-1	\$453.00 PY ✓
<b>PP0002888 Totals:</b>						<b>\$453.00</b>
PP0002903	PRICE, MONTEL ODELL	01/02/2020	488236	R00055521	160764946-1	\$10.00 PY ✓ ✓
		01/24/2020	490606	R00055979	160764946-1	\$10.00 PY ✓ ✓
<b>PP0002903 Totals:</b>						<b>\$20.00</b>
PP0002917	RIDDLE, JEREMY SCOTT	01/21/2020	490402	R00055921	160764386-1	\$50.00 PY ✓ ✓
<b>PP0002917 Totals:</b>						<b>\$50.00</b>
PP0002940	NEUENSCHWANDER, DAVID K	01/13/2020	489869	R00055756	160765935-1	\$20.00 PY ✓ ✓
<b>PP0002940 Totals:</b>						<b>\$20.00</b>
PP0002945	MUTURI, TWILA SHEVENE	01/15/2020	490044	R00055837	160764318-1	\$5.00 PY ✓
<b>PP0002945 Totals:</b>						<b>\$5.00</b>
PP0002947	LARNED, BRIAN SCOTT	01/16/2020	490187	R00055882	160766682-1	\$50.00 PY ✓ ✓
<b>PP0002947 Totals:</b>						<b>\$50.00</b>
PP0002959	HOLST, LISA A	01/24/2020	490614	R00055987	160762980-1	\$25.00 PY ✓ ✓
<b>PP0002959 Totals:</b>						<b>\$25.00</b>
PP0002977	LEE, ADAM FORREST	01/02/2020	488233	R00055518	160768041-1	\$41.00 PY ✓
<b>PP0002977 Totals:</b>						<b>\$41.00</b>
PP0002978	COFFIN, ALEXANDER MAPUSUA FAITAU JR.	01/21/2020	490415	R00055929	160764536-1 160764537-1	\$240.00 PY ✓
<b>PP0002978 Totals:</b>						<b>\$240.00</b>
PP0003007	CRAWFORD, LEIGHANNE MICHELLE	01/15/2020	490022	R00055822	160763626-1 160759963-1	\$30.00 PY ✓ ✓
<b>PP0003007 Totals:</b>						<b>\$30.00</b>
PP0003014	ENGLAND, JENNIFER LYNN	01/24/2020	490623	R00055995	160766473-1	\$25.00 PY ✓ ✓
<b>PP0003014 Totals:</b>						<b>\$25.00</b>
PP0003024	SEXTON, VINCENT E	01/21/2020	490420	R00055932	160764548-1	\$20.00 PY ✓ ✓
<b>PP0003024 Totals:</b>						<b>\$20.00</b>
PP0003027	CUNNINGHAM, SHAWN L	01/15/2020	490027		190282569-1	\$250.00 NC ✓
		01/15/2020	490028		160766342-1	\$133.00 NC ✓
		01/15/2020	490030		160766343-1	\$123.00 NC ✓
<b>PP0003027 Totals:</b>						<b>\$506.00</b>

\* Indicates an overpayment was made on the Payment Plan

PP0003043	GEORGE, CODY WAYNE	01/31/2020	492025	R00056074	121162075-1 121161523-1	\$599.50 PY ✓
<b>PP0003043 Totals:</b>						<b>\$599.50</b>
PP0003072	THOMPSON, KATRINA LEANETTE	01/21/2020	490419		160766354-1	\$150.00 AB ✓
<b>PP0003072 Totals:</b>						<b>\$150.00</b>
PP0003085	SMITH, DAUNCY LAVELLE JR	01/30/2020	491923	R00056063	160765304-1	\$20.00 PY ✓ ✓
<b>PP0003085 Totals:</b>						<b>\$20.00</b>
PP0003096	LAMOTHE, NORMAN R JR	01/03/2020	488272	R00055540	160763061-1	\$25.00 PY ✓
<b>PP0003096 Totals:</b>						<b>\$25.00</b>
PP0003104	OWENS, MICHAEL S	01/29/2020	491836	R00056038	160766028-1 160766029-1	\$100.00 PY ✓ ✓
<b>PP0003104 Totals:</b>						<b>\$100.00</b>
PP0003113	DAVIS, HANS G.L.	01/18/2020	490316	R00055912	160765008-1	\$50.00 PY ✓ ✓
<b>PP0003113 Totals:</b>						<b>\$50.00</b>
PP0003117	PROVOLT, JUSTIN R.	01/10/2020	489805	R00055727	160767143-1	\$25.00 PY ✓
<b>PP0003117 Totals:</b>						<b>\$25.00</b>
PP0003137	UNDERWOOD, CHARLES RAYMOND	01/06/2020	489383	R00055591	160766375-1	\$20.00 PY ✓ ✓
<b>PP0003137 Totals:</b>						<b>\$20.00</b>
PP0003145	ERTER, JEFFERY LEE 2ND	01/06/2020	489396	R00055599	160766393-1	\$25.00 PY ✓ ✓
		01/31/2020	492037	R00056086	160766393-1	\$25.00 PY ✓ ✓
<b>PP0003145 Totals:</b>						<b>\$50.00</b>
PP0003153	MARTINEZ, ADAM J	01/17/2020	490275	R00055887	160767378-1	\$50.00 PY ✓ ✓
<b>PP0003153 Totals:</b>						<b>\$50.00</b>
PP0003166	LONG, ABIGAIL ALEXIS	01/14/2020	489928	R00055786	160767365-1	\$20.00 PY ✓ ✓
<b>PP0003166 Totals:</b>						<b>\$20.00</b>
PP0003171	JELLISON, ABIGAIL ANN	01/07/2020	489453	R00055623	160767946-1	\$40.00 PY ✓ ✓
<b>PP0003171 Totals:</b>						<b>\$40.00</b>
PP0003187	CUNNINGHAM, GUNNAR R	01/13/2020	489864	R00055755	190282394-1	\$20.00 PY ✓ ✓
<b>PP0003187 Totals:</b>						<b>\$20.00</b>
PP0003188	RUSHING, DANZALE Q	01/27/2020	491633	R00056001	121162340-1 121162341-1	\$129.00 PY ✓
<b>PP0003188 Totals:</b>						<b>\$129.00</b>
PP0003201	RYAN, SONNY RAY	01/24/2020	490622	R00055994	160767504-1	\$50.00 PY ✓ ✓
<b>PP0003201 Totals:</b>						<b>\$50.00</b>
PP0003206	SYDNEY, NANCY LEIGH	01/06/2020	489364	R00055572	160767848-1	\$15.00 PY ✓ ✓
<b>PP0003206 Totals:</b>						<b>\$15.00</b>
PP0003209	LASH, JEFFERY D E	01/03/2020	488279	R00055546	160767388-1	\$45.00 PY ✓
<b>PP0003209 Totals:</b>						<b>\$45.00</b>
PP0003221	LEAKE, JONATHAN EDWARD	01/10/2020	489802		160766262-1	\$15.00 AB ✓ ✓
		01/10/2020	489802		160766262-1	\$75.00 AB ✓ ✓
		01/10/2020	489803		160766262-1	\$30.00 AB ✓ ✓
<b>PP0003221 Totals:</b>						<b>\$120.00</b>
PP0003231	HOWARD, HALEY LEAH	01/29/2020	491857		160768363-1	\$20.00 AB ✓
		01/29/2020	491858	R00056049	160768363-1	\$35.00 PY ✓
<b>PP0003231 Totals:</b>						<b>\$55.00</b>
PP0003236	MCADAMS, DENNIS RAY	01/24/2020	490621	R00055993	190282917-1	\$100.00 PY ✓
<b>PP0003236 Totals:</b>						<b>\$100.00</b>
PP0003241	ASHLOCK, HAROLD E	01/24/2020	490594	R00055974	160768067-1	\$20.00 PY ✓ ✓
<b>PP0003241 Totals:</b>						<b>\$20.00</b>
PP0003243	PLUMB, ANGELA LYNNE	01/29/2020	491821	R00056031	160768174-1	\$38.00 PY ✓
<b>PP0003243 Totals:</b>						<b>\$38.00</b>
PP0003261	SUTTON, DAVID L	01/02/2020	488229	R00055514	160766710-1	\$25.00 PY ✓ ✓
		01/24/2020	490601	R00055975	160766710-1	\$25.00 PY ✓ ✓
<b>PP0003261 Totals:</b>						<b>\$50.00</b>
PP0003267	DOWDEY, ORRIN M.W.	01/15/2020	490152		160764510-1	\$15.00 AB ✓ ✓
		01/15/2020	490155		160764510-1	\$60.00 AB ✓ ✓
		01/15/2020	490158		160764510-1	\$15.00 AB ✓ ✓

\* Indicates an overpayment was made on the Payment Plan



PP0003267	DOWDEY, ORRIN M.W.	01/15/2020	490168		160764510-1	(\$75.00) AB ✓ ✓
		01/15/2020	490170		160764510-1	\$60.00 AB ✓ ✓
		01/15/2020	490172		160764510-1	\$15.00 AB ✓ ✓
<b>PP0003267 Totals:</b>						<b>\$90.00</b>
PP0003286	FULLER, JERRAT JAMES	01/22/2020	490447	R00055938	190283738-1	\$40.00 PY ✓ ✓
<b>PP0003286 Totals:</b>						<b>\$40.00</b>
PP0003292	BEHRMAN, TERESA K	01/31/2020	491960	R00056068	160768169-1	\$48.00 PY ✓
<b>PP0003292 Totals:</b>						<b>\$48.00</b>
PP0003298	WILSON, JOCY JANE	01/03/2020	488303	R00055558	160767587-1	\$60.00 PY ✓ ✓
<b>PP0003298 Totals:</b>						<b>\$60.00</b>
PP0003300	GARY, KYLE DEWAYNE	01/31/2020	492015	R00056072	190282695-1	\$50.00 PY ✓ ✓
<b>PP0003300 Totals:</b>						<b>\$50.00</b>
PP0003304	MALENA, KATHLEEN ERIN	01/15/2020	489994	R00055804	160763763-1	\$25.00 PY ✓ ✓
<b>PP0003304 Totals:</b>						<b>\$25.00</b>
PP0003306	LING, KAYLA ERIN	01/21/2020	490401	R00055920	190282706-1	\$100.00 PY ✓ ✓
<b>PP0003306 Totals:</b>						<b>\$100.00</b>
PP0003319	GOODELL, LASZLO DALE SR	01/17/2020	490292	R00055891	190282564-1	\$25.00 PY ✓ ✓
<b>PP0003319 Totals:</b>						<b>\$25.00</b>
PP0003327	DEMPS, AMY K	01/28/2020	491790	R00056024	190282839-1	\$73.00 PY ✓
<b>PP0003327 Totals:</b>						<b>\$73.00</b>
PP0003339	WILLIAMS, MARK ANDREW JR	01/15/2020	489961	R00055798	190282187-1 190282188-1	\$100.00 PY ✓ ✓
<b>PP0003339 Totals:</b>						<b>\$100.00</b>
PP0003355	HALE, LISA A	01/14/2020	489958	R00055796	190282534-1	\$50.00 PY ✓
<b>PP0003355 Totals:</b>						<b>\$50.00</b>
PP0003360	NELSON, PENION D	01/03/2020	488297	R00055553	190282286-1	\$20.00 PY ✓ ✓
<b>PP0003360 Totals:</b>						<b>\$20.00</b>
PP0003362	GARGUS, ANTHONY J	01/19/2020	490317	R00055913	190283209-1	\$25.00 PY ✓ ✓
<b>PP0003362 Totals:</b>						<b>\$25.00</b>
PP0003363	WELCH, SYDNEY SHAE	01/21/2020	490410	R00055927	190282755-1 190282756-1 190282757-1	\$250.00 PY ✓
<b>PP0003363 Totals:</b>						<b>\$250.00</b>
PP0003364	CLUTTER, MARCUS GENE	01/02/2020	488225	R00055511	190283680-1	\$20.00 PY ✓ ✓
		01/31/2020	492032	R00056081	190283680-1	\$20.00 PY ✓ ✓
<b>PP0003364 Totals:</b>						<b>\$40.00</b>
PP0003370	BEAL, CASSANDRA LEA	01/29/2020	491896	R00056056	190283884-1	\$20.00 PY ✓ ✓
<b>PP0003370 Totals:</b>						<b>\$20.00</b>
PP0003377	GASTON, CHRISTOPHER D	01/29/2020	491891	R00056054	160768234-1	\$135.00 PY ✓
<b>PP0003377 Totals:</b>						<b>\$135.00</b>
PP0003381	WOLFE, DIANE LYNN	01/06/2020	489377	R00055585	190283436-1	\$20.00 PY ✓ ✓
<b>PP0003381 Totals:</b>						<b>\$20.00</b>
PP0003383	RODRIGUEZ, YESENIA ISABEL	01/21/2020	490406	R00055925	190283702-1	\$40.00 PY ✓
<b>PP0003383 Totals:</b>						<b>\$40.00</b>
PP0003391	CARTER, TERESA ANN	01/13/2020	489898	R00055767	190282561-1 190285087-1	\$50.00 PY ✓ ✓
<b>PP0003391 Totals:</b>						<b>\$50.00</b>
PP0003403	LOUTHAN, DANA MARIE	01/10/2020	489800	R00055725	160767833-1 160767834-1	\$20.00 PY ✓ ✓
<b>PP0003403 Totals:</b>						<b>\$20.00</b>
PP0003417	MCCRANEY, THOMAS MICHAEL	01/06/2020	489363	R00055571	190283394-1	\$20.00 PY ✓
		01/07/2020	489411	R00055612	190283394-1	\$20.00 PY ✓
		01/08/2020	489490	R00055637	190283394-1	\$25.00 PY ✓
<b>PP0003417 Totals:</b>						<b>\$65.00</b>
PP0003418	RODRIGUEZ, MICHAEL H.R.	01/15/2020	490020	R00055820	190283423-1 190283424-1	\$25.00 PY ✓ ✓
<b>PP0003418 Totals:</b>						<b>\$25.00</b>

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PP0003419	CAMPBELL, LINDSEY ANNE	01/10/2020	489806	R00055728	190283928-1 190283929-1	\$305.00 PY ✓
<b>PP0003419 Totals:</b>						<b>\$305.00</b>
PP0003421	HAAS, TERRY MICHAEL	01/06/2020	489393	R00055595	160768263-1	\$25.00 PY ✓ ✓
<b>PP0003421 Totals:</b>						<b>\$25.00</b>
PP0003431	MALLOW, WILLIAM D	01/06/2020	489368	R00055576	190283001-1	\$50.00 PY ✓
<b>PP0003431 Totals:</b>						<b>\$50.00</b>
PP0003434	MCKEEHAN, ANGELA GAIL	01/27/2020	491634	R00056002	190284047-1 190285530-1	\$79.50 PY ✓ ✓
<b>PP0003434 Totals:</b>						<b>\$79.50</b>
PP0003435	RODRIGUEZ, HARLEY S	01/27/2020	491632	R00056000	190283673-1	\$50.00 PY ✓ ✓
<b>PP0003435 Totals:</b>						<b>\$50.00</b>
PP0003443	HAYES, AU'MIER JAEVON	01/02/2020 01/29/2020	488227 491815	R00055513 R00056025	160762446-1 160762448-1	\$100.00 PY ✓ ✓ \$100.00 PY ✓ ✓
<b>PP0003443 Totals:</b>						<b>\$200.00</b>
PP0003448	HODGES, MELVIN	01/02/2020	488222	R00055508	190283414-1 190283415-1	\$50.00 PY
<b>PP0003448 Totals:</b>						<b>\$50.00</b>
PP0003449	HUTCHISON, PATRICIA ANN	01/31/2020	492043	R00056091	160766001-1	\$75.00 PY ✓ ✓
<b>PP0003449 Totals:</b>						<b>\$75.00</b>
PP0003456	BOWERS, DANIEL LEE	01/25/2020	491625	R00055997	190282652-1	\$100.00 PY ✓
<b>PP0003456 Totals:</b>						<b>\$100.00</b>
PP0003468	CROW, SHAWN MARIE	01/16/2020	490263	R00055885	190284022-1	\$50.00 PY ✓ ✓
<b>PP0003468 Totals:</b>						<b>\$50.00</b>
PP0003475	BUSH, MARK F	01/24/2020	490607	R00055980	190282936-1	\$80.00 PY ✓
<b>PP0003475 Totals:</b>						<b>\$80.00</b>
PP0003479	MCCASLIN, JUSTIN D	01/06/2020	489401	R00055602	190283699-1	\$75.00 PY ✓
<b>PP0003479 Totals:</b>						<b>\$75.00</b>
PP0003482	SWINK, DENNIS L	01/06/2020	489403	R00055604	190282419-1 190284189-1	\$30.00 PY ✓ ✓
<b>PP0003482 Totals:</b>						<b>\$30.00</b>
PP0003483	MALLETT, DAVID RAY	01/10/2020	489812	R00055734	190284682-1 190284683-1	\$80.00 PY ✓ ✓
<b>PP0003483 Totals:</b>						<b>\$80.00</b>
PP0003485	FRIS, LYDIA LEA	01/28/2020	491781	R00056021	160766417-1 160764520-1 160764521-1	\$50.00 PY ✓ ✓
<b>PP0003485 Totals:</b>						<b>\$50.00</b>
PP0003488	FRANK, PATRICK WAYNE	01/24/2020 01/29/2020	490620 491823	R00055992 R00056033	190284479-1 190284479-1	\$60.00 PY ✓ ✓ \$30.00 PY ✓ ✓
<b>PP0003488 Totals:</b>						<b>\$90.00</b>
PP0003491	KNAPP, JAMES EARL	01/29/2020	491895	R00056055	190283940-1	\$20.00 PY ✓ ✓
<b>PP0003491 Totals:</b>						<b>\$20.00</b>
PP0003502	ROBLEZ, CINIDI MARIE	01/31/2020	492029	R00056078	190283413-1	\$29.50 PY ✓
<b>PP0003502 Totals:</b>						<b>\$29.50</b>
PP0003507	FOX, AMBER CRYSTAL	01/29/2020	491854	R00056046	190282701-1	\$9.50 PY ✓
<b>PP0003507 Totals:</b>						<b>\$9.50</b>
PP0003517	COX, HAILEY LYNN	01/09/2020 01/24/2020	489735 490611	R00055717 R00055984	190283684-1 190283684-1	\$20.00 PY ✓ \$20.00 PY ✓
<b>PP0003517 Totals:</b>						<b>\$40.00</b>
PP0003518	DOTY, EZEKIEL AARON	01/29/2020	491883	R00056052	190282323-1	\$80.00 PY ✓
<b>PP0003518 Totals:</b>						<b>\$80.00</b>
PP0003519	BUTTRY, JOHNATHAN THOMAS	01/03/2020 01/17/2020	488249 490295	R00055534 R00055894	160760487-1 160760488-1 160760488-1	\$150.00 PY ✓ ✓ \$50.00 PY ✓ ✓
<b>PP0003519 Totals:</b>						<b>\$200.00</b>

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PP0003521	ETHRIDGE, MELISSA	01/03/2020	488281	R00055548	190282794-1	\$25.00 PY ✓ ✓
<b>PP0003521 Totals:</b>						<b>\$25.00</b>
PP0003523	HALVORSON, DAMIAN M	01/04/2020	489313	R00055563	160760565-1	\$50.00 PY ✓ ✓
<b>PP0003523 Totals:</b>						<b>\$50.00</b>
PP0003525	ALLEN, LISA MARIE	01/18/2020	490315	R00055911	190283453-1	\$50.00 PY ✓ ✓
<b>PP0003525 Totals:</b>						<b>\$50.00</b>
PP0003533	STEVENSON, ROBERT EARL	01/06/2020	489316	R00055566	160757954-1	\$100.00 PY ✓ ✓
<b>PP0003533 Totals:</b>						<b>\$100.00</b>
PP0003534	FULLER, SEBASTIAN WADE	01/10/2020	489807	R00055729	190285178-1 190285179-1	\$180.00 PY ✓
<b>PP0003534 Totals:</b>						<b>\$180.00</b>
PP0003537	FARMER, PATRICIA A	01/06/2020	489360	R00055569	190283923-1	\$25.00 PY ✓ ✓
<b>PP0003537 Totals:</b>						<b>\$25.00</b>
PP0003538	KIRBY, AARON DAVID	01/07/2020	489449	R00055619	190284873-1	\$50.00 PY ✓
<b>PP0003538 Totals:</b>						<b>\$50.00</b>
PP0003539	RALSTON, AMANDA M	01/21/2020	490416	R00055930	160762514-1	\$80.00 PY ✓ ✓
<b>PP0003539 Totals:</b>						<b>\$80.00</b>
PP0003541	WATERS, KAMY NICOLE	01/02/2020 01/28/2020	488226 491761	R00055512 R00056016	190284640-1 190284640-1	\$20.00 PY ✓ ✓ \$20.00 PY ✓ ✓
<b>PP0003541 Totals:</b>						<b>\$40.00</b>
PP0003542	WALTERS, HUNTER THOMAS	01/15/2020	490010	R00055813	190285498-1 190285499-1	\$100.00 PY ✓ ✓
<b>PP0003542 Totals:</b>						<b>\$100.00</b>
PP0003543	LAW, ANTHONY WAYNE	01/22/2020	490484	R00055959	190284381-1	\$100.00 PY ✓ ✓
<b>PP0003543 Totals:</b>						<b>\$100.00</b>
PP0003545	HOWELL, JOE CRUZ II	01/24/2020	490624	R00055996	190285426-1 190285427-1	\$100.00 PY ✓ ✓
<b>PP0003545 Totals:</b>						<b>\$100.00</b>
PP0003546	YARBROUGH, LEVI RIO HONDO	01/07/2020	489410	R00055611	190285437-1	\$20.00 PY ✓ ✓
<b>PP0003546 Totals:</b>						<b>\$20.00</b>
PP0003547	COOPER, TERRI LEE	01/09/2020	489775	R00055720	190285388-1	\$125.00 PY ✓
<b>PP0003547 Totals:</b>						<b>\$125.00</b>
PP0003552	ROBERTS, THOMAS JON	01/23/2020	490551	R00055966	190284947-1 190284948-1	\$150.00 PY ✓ ✓
<b>PP0003552 Totals:</b>						<b>\$150.00</b>
PP0003553	WEST, SHIRLEY ELLEN	01/03/2020	488273	R00055541	190284118-1	\$20.00 PY
<b>PP0003553 Totals:</b>						<b>\$20.00</b>
PP0003554	SALMONS, ROBERT WAYNE	01/31/2020	492016	R00056073	190285497-1	\$46.00 PY ✓
<b>PP0003554 Totals:</b>						<b>\$46.00</b>
PP0003555	CARTER, CRAIG STEVEN	01/02/2020 01/16/2020	488224 490181	R00055510 R00055878	190285077-1 190285076-1 190285077-1	\$85.00 PY ✓ \$85.00 PY ✓
<b>PP0003555 Totals:</b>						<b>\$170.00</b>
PP0003558	WALKINGSTICK, JAMES LEE	01/14/2020	489955	R00055793	190285043-1	\$20.00 PY ✓ ✓
<b>PP0003558 Totals:</b>						<b>\$20.00</b>
PP0003561	THORNTON, STEPHEN DANIEL	01/22/2020	490459	R00055949	190284053-1 190284054-1	\$209.00 PY ✓
<b>PP0003561 Totals:</b>						<b>\$209.00</b>
PP0003562	ALFLEN, TRICIA NICOLE	01/21/2020	490400	R00055919	160764936-1	\$10.00 PY ✓ ✓
<b>PP0003562 Totals:</b>						<b>\$10.00</b>
PP0003564	FERRARI, TANNER B.S.	01/15/2020	490036	R00055829	160762505-1	\$30.00 PY ✓ ✓
<b>PP0003564 Totals:</b>						<b>\$30.00</b>
PP0003566	HOLLON, DIAMOND L	01/09/2020	489712	R00055715	190282991-1	\$20.00 PY ✓ ✓
<b>PP0003566 Totals:</b>						<b>\$20.00</b>
PP0003567	MARRS, JOLAINE VERDA	01/15/2020	489993	R00055803	190285126-1	\$30.00 PY ✓ ✓
<b>PP0003567 Totals:</b>						<b>\$30.00</b>

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PP0003569	POULIN, CHRISTIE ANN	01/15/2020	490016	R00055818	190285106-1	\$40.00 PY ✓
<b>PP0003569 Totals:</b>						<b>\$40.00</b>
PP0003570	RAMIREZ CABRERA, TOMAS	01/03/2020	488298	R00055554	190285479-1 190285480-1	\$120.00 PY ✓ ✓
<b>PP0003570 Totals:</b>						<b>\$120.00</b>
PP0003572	BUTLER, LATANYA R	01/30/2020	491900	R00056058	190284909-1	\$50.00 PY ✓ ✓
<b>PP0003572 Totals:</b>						<b>\$50.00</b>
PP0003577	KIHN, LINDA ANN	01/15/2020	490021	R00055821	160767644-1	\$30.00 PY ✓ ✓
<b>PP0003577 Totals:</b>						<b>\$30.00</b>
PP0003578	DUREN, TAMI	01/23/2020	490550	R00055965	190284056-1	\$50.00 PY ✓ ✓
<b>PP0003578 Totals:</b>						<b>\$50.00</b>
PP0003579	BROCKMAN, MELVIN LEE	01/27/2020	491759	R00056015	190284906-1	\$40.00 PY ✓ ✓
<b>PP0003579 Totals:</b>						<b>\$40.00</b>
PP0003584	MCCLUSKEY, JUSTIN RYAN	01/08/2020	489612	R00055686	190284704-1	\$30.00 PY ✓ ✓
<b>PP0003584 Totals:</b>						<b>\$30.00</b>
PP0003591	MEIRON, TRAVIS MICHAEL	01/08/2020	489658	R00055702	190285516-1	\$50.00 PY ✓
		01/10/2020	489813	R00055735	190285516-1	\$75.00 PY ✓
<b>PP0003591 Totals:</b>						<b>\$125.00</b>
PP0003592	CRABTREE, CHRISTOPHER ALLEN	01/15/2020	490029	R00055824	160767696-1	\$50.00 PY ✓ ✓
<b>PP0003592 Totals:</b>						<b>\$50.00</b>
PP0003593	GOODELL, SHARI ANN	01/27/2020	491627	R00055999	190285769-1	\$25.00 PY ✓ ✓
<b>PP0003593 Totals:</b>						<b>\$25.00</b>
PP0003595	YOKSH, CHRISTIAN S	01/08/2020	489676	R00055707	190285912-1	\$43.00 PY ✓ ✓
<b>PP0003595 Totals:</b>						<b>\$43.00</b>
PP0003596	MONARREZ, DOLORES	01/08/2020	489679	R00055708	190286133-1	\$40.00 PY ✓ ✓
		01/21/2020	490405	R00055924	190286133-1	\$43.00 PY ✓ ✓
<b>PP0003596 Totals:</b>						<b>\$83.00</b>
PP0003601	HALTIWANGER, AIRIEL S	01/08/2020	489697	R00055712	190285661-1	\$10.00 PY ✓ ✓
<b>PP0003601 Totals:</b>						<b>\$10.00</b>
PP0003604	HALE, ALYSSA YVONNE	01/11/2020	489827	R00055743	190285363-1	\$40.00 PY ✓ ✓
<b>PP0003604 Totals:</b>						<b>\$40.00</b>
PP0003606	MICHAEL, KRISTIN RENEE	01/08/2020	489702	R00055713	190285305-1	\$45.00 PY ✓ ✓
<b>PP0003606 Totals:</b>						<b>\$45.00</b>
PP0003610	TRAINER, SAMUEL JAMES	01/15/2020	490082	R00055848	190285028-1	\$10.00 PY ✓ ✓
		01/28/2020	491783	R00056023	190285028-1	\$50.00 PY ✓ ✓
<b>PP0003610 Totals:</b>						<b>\$60.00</b>
PP0003611	ARMOUR, BILLY MARSHALL JR	01/31/2020	492041	R00056089	190284969-1	\$50.00 PY ✓ ✓
<b>PP0003611 Totals:</b>						<b>\$50.00</b>
PP0003613	PETERS, VERE CONROY IAN	01/15/2020	490091	R00055851	190286094-1	\$20.00 PY ✓ ✓
<b>PP0003613 Totals:</b>						<b>\$20.00</b>
PP0003615	COX, KENNETH JAMES	01/29/2020	491855	R00056047	190285504-1	\$80.00 PY ✓
<b>PP0003615 Totals:</b>						<b>\$80.00</b>
PP0003617	DOWELL, STEPHEN C	01/24/2020	490615	R00055988	190285060-1	\$129.50 PY ✓
<b>PP0003617 Totals:</b>						<b>\$129.50</b>
PP0003618	GORNEY, BAILEY ALEXANDER	01/17/2020	490291	R00055890	190286137-1	\$150.00 PY ✓
<b>PP0003618 Totals:</b>						<b>\$150.00</b>
PP0003619	MUWWAKKIL, ABU-SOMMARI	01/15/2020	490114	R00055863	190285547-1	\$75.00 PY ✓ ✓
<b>PP0003619 Totals:</b>						<b>\$75.00</b>
PP0003621	PEAK, DEBORAH MARIE	01/17/2020	490296	R00055895	160765435-1	\$29.50 PY ✓
<b>PP0003621 Totals:</b>						<b>\$29.50</b>
PP0003622	ROBERTS, JARRETT LEVI	01/17/2020	490276	R00055888	190286345-1	\$80.00 PY ✓
<b>PP0003622 Totals:</b>						<b>\$80.00</b>
PP0003625	LANDIS, STACEY MARIE	01/24/2020	490608	R00055981	190285139-1	\$50.00 PY ✓ ✓
<b>PP0003625 Totals:</b>						<b>\$50.00</b>
PP0003626	MORA, DAVID T	01/17/2020	490301	R00055900	190285011-1	\$25.00 PY ✓
<b>PP0003626 Totals:</b>						<b>\$25.00</b>

\* Indicates an overpayment was made on the Payment Plan

PP0003627	CAMTOS, CATHLEEN B.	01/15/2020	490144	R00055875	190285557-1	\$20.00 PY ✓ ✓
<b>PP0003627 Totals:</b>						<b>\$20.00</b>
PP0003628	PURDY, BRANDY MAE	01/15/2020	490146	R00055876	190285550-1	\$20.00 PY ✓ ✓
		01/27/2020	491636	R00056004	190285550-1	\$20.00 PY ✓ ✓
<b>PP0003628 Totals:</b>						<b>\$40.00</b>
PP0003632	BECK, ANDY LYNN	01/16/2020	490183		160768442-1	\$30.00 AB ✓ ✓
		01/16/2020	490184		160768442-1	\$20.00 AB ✓ ✓
		01/28/2020	491762	R00056017	160768442-1	\$100.00 PY ✓ ✓
<b>PP0003632 Totals:</b>						<b>\$150.00</b>

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**Report Totals**

**\$15,104.50**

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\* Indicates an overpayment was made on the Payment Plan



# My Filed Or Closed Cases Listing

Belton Municipal Division

2/3/2020 1:31:03 PM

Totals For Filed Date From 01/01/2020 To 12/31/2020

Posted Fee Totals For Posted Date From 01/01/2020 To 12/31/2020

## Violations By Filed Date

City Ordinance	131
IPMC CODE	2
MOVING TRAFFIC	333
Parking	3
Traffic	195
UNIFIED DEVELOPMENT CODE	1
<b>Total Violations Filed:</b>	<b>665</b>

## Violations Completed-Paid Fines By Filed Date

### CL-CLOSED FOUND GUILTY

MOVING TRAFFIC	62
Parking	3
Traffic	105
<b>CL</b>	<b>170</b>
<b>Total Violations Completed-Paid Fines:</b>	<b>170</b>

## Violations Completed-Before Judge By Filed Date

### CL-CLOSED FOUND GUILTY

City Ordinance	111
IPMC CODE	6
MOVING TRAFFIC	92
Parking	1
Traffic	125
UNIFIED DEVELOPMENT CODE	1
<b>CL</b>	<b>336</b>

### DI-CLOSED BY SIS



# My Filed Or Closed Cases Listing

Belton Municipal Division

2/3/2020 1:31:03 PM

Totals For Filed Date From 01/01/2020 To 12/31/2020

Posted Fee Totals For Posted Date From 01/01/2020 To 12/31/2020

## Violations Completed-Before Judge By Filed Date

MOVING TRAFFIC	9	
DI		9
<b>DJ-Dismissed by Judge</b>		
City Ordinance	3	
DJ		3
<b>DP-Dismissed by Prosecutor</b>		
City Ordinance	22	
IPMC CODE	2	
MOVING TRAFFIC	15	
Parking	1	
Traffic	2	
UNIFIED DEVELOPMENT CODE	2	
DP		44
<b>DW-DISMISSED NO WITNESS</b>		
City Ordinance	1	
DW		1
<b>DX-FOUND NOT GUILTY AT TRIAL</b>		
City Ordinance	5	
IPMC CODE	1	
MOVING TRAFFIC	36	
Traffic	2	
DX		44
Total Violations Completed-Before Judge:		437

39



# My Filed Or Closed Cases Listing

Belton Municipal Division

2/3/2020 1:31:03 PM

Totals For Filed Date From 01/01/2020 To 12/31/2020

Posted Fee Totals For Posted Date From 01/01/2020 To 12/31/2020

## Violations Completed-Other By Filed Date

### D\$-DISMISSED SC PP RECALCULATED/PAID

City Ordinance	9	
D\$		9

### DO-DISMISSED BY OFFICER

City Ordinance	3	
IPMC CODE	3	
MOVING TRAFFIC	1	
DO		7

### DP-Dismissed by Prosecutor

MOVING TRAFFIC	1	
DP		1

### DS-DISMISSED STATE CHARGES

City Ordinance	7	
MOVING TRAFFIC	2	
DS		9

<b>Total Violations Completed-Paid Fines:</b>		<b>26</b>
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# My Filed Or Closed Cases Listing

Belton Municipal Division

2/3/2020 1:31:03 PM

**Totals For Filed Date From 01/01/2020 To 12/31/2020**

**Posted Fee Totals For Posted Date From 01/01/2020 To 12/31/2020**

Total Violations Completed-Paid Fines:	170
Total Violations Completed-Before Judge:	437
Total Violations Completed-Before Jury:	0
Total Violations Completed-Before Teen Court:	0
Total Violations Completed-Other:	26
<hr/>	
Total Violations Completed:	633
Total Violations Filed:	665
<hr/>	
Net Difference Filed - Completed:	32

## Warrants Issued

41 City Ordinance	221
MOVING TRAFFIC	88
Traffic	99
Total Warrants Issued:	408
Total Violations:	408

## Warrants Cleared

City Ordinance	150
MOVING TRAFFIC	104
Traffic	87
Total Warrants Cleared:	341
Total Violations:	341
<hr/>	
Total Warrants Issued:	408
Total Warrants Cleared:	341
Net Difference:	67

## Violations Completed-Other Paid By Filed Date AJ-SUSPENDED IMPOSITION OF SENTEN



# My Filed Or Closed Cases Listing

Belton Municipal Division

2/3/2020 1:31:03 PM

Totals For Filed Date From 01/01/2020 To 12/31/2020

Posted Fee Totals For Posted Date From 01/01/2020 To 12/31/2020

## Violations Completed-Other Paid By Filed Date

MOVING TRAFFIC	9	
AJ		9

## PP-Payment plan

City Ordinance	1	
MOVING TRAFFIC	2	
Traffic	5	
PP		8

## WI-Warrant Issued

City Ordinance	3	
MOVING TRAFFIC	8	
Traffic	7	
WI		18

Total Violations Completed-Other Paid:	35	
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42



# My Filed Or Closed Cases Listing

Belton Municipal Division

2/3/2020 1:31:03 PM

Posted Fee Totals For Posted Date From 01/01/2020 To 12/31/2020

Fee Code	Fee Description	Paid
BF (84)	BOND FORFEITURE	\$2,500.00
CC (76)	COURT COSTS	\$4,931.93
CN (CA)	COURT NOTIFCATION AUTOMATION	\$871.30
CVC2 (74)	CRIME VICTIMS CITY	\$168.35
CVS2 (CV)	CRIME VICTIMS STATE	\$3,163.87
DM (82)	DOMESTIC VIOLENCE	\$903.50
DWI (77)	DWI RECOVERY COST	\$300.00
FINE (76)	FINE	\$47,014.78
ILFC (83)	ILF- CITY	\$458.00
IS (IS)	INMATE SECURITY FUND	\$897.27
RST (RS)	RESTITUTION	\$91.00
43 SR (SR)	SHERIFF RETIREMENT	\$1,331.23
TFC (78)	TRAINING FUND CITY	\$906.02
TFS (81)	TRAINING FUND STATE	\$443.75

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Report Totals: \$63,981.00

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## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b>I. COURT INFORMATION</b>		Contact information same as last report <input checked="" type="checkbox"/>	
		Municipality: Belton	Reporting Period: 1/2020
Mailing Address: 7001 E. 163rd St. Belton 64012		Software Vendor: Tyler Technologies	
Physical Address: 7001 E. 163rd St. Belton 64012		County: CASS COUNTY	Circuit: 17
Telephone Number: (816) 331-2798		Fax Number: (816) 348-4439	
Prepared by: Laura Ellis		E-mail Address: beltoncourts@beltonmocourt.org	iNotes <input checked="" type="checkbox"/>
Municipal Judge(s) CHARLES C. CURRY		Judge is Attorney <input type="checkbox"/>	Prosecuting Attorney: WILLIAM N. MARSHALL III
<b>II. MONTHLY CASELOAD INFORMATION</b>		Alcohol and Drug Related Traffic	Other Traffic
A. cases (citations / informations) pending at start of month		115	3,736
B. cases (citations / informations) filed		11	468
C. cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)			
2. court / bench trial - GUILTY		0	6
3. court / bench trial - NOT GUILTY		0	38
4. plea of GUILTY in court		2	226
5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)		0	170
6. dismissed by court		0	0
7. <i>nolle prosequi</i>		2	20
8. certified for jury trial (not heard in the Municipal Division)		0	0
<b>9. TOTAL CASE DISPOSITIONS</b>		<b>4</b>	<b>460</b>
D. cases (citations / informations) pending at end of month [pending caseload = (A + B) – C9]		122	3,744
E. Trial de Novo and / or appeal applications filed		0	0
<b>III. WARRANT INFORMATION (Pre and Post Disposition)</b>		<b>IV. PARKING TICKETS</b>	
1. # issued during reporting period	406	# issued during period	0
2. # served/withdrawn during reporting period	334	<input checked="" type="checkbox"/> Court staff does not process parking tickets	
3. # outstanding at end of reporting period	3,974		

**MUNICIPAL DIVISION SUMMARY REPORTING FORM**

<b>COURT INFORMATION</b>	Municipality: Belton	Reporting Period: 1/2020
--------------------------	----------------------	--------------------------

<b>V. DISBURSEMENTS</b>			
<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements cont.</b>	
Fines - Excess Revenue	\$27,831.46		
Clerk Fee - Excess Revenue	\$3,907.39		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$122.47		
Bond forfeitures (paid to city) - Excess Revenue	\$630.00		
<b>Total Excess Revenue</b>	\$32,491.32		
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>			
Fines - Other	\$20,054.62		
Clerk Fee - Other	\$1,482.54		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace officer Standards and Training (POST) Commission surcharge	\$443.75		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$3,163.87		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$45.88		
Law Enforcement Training (LET) Fund surcharge	\$906.02		
Domestic Violence Shelter surcharge	\$903.50		
Inmate Prisoner Detainee Security Fund surcharge	\$897.27		
Sheriffs' Retirement Fund (SRF) surcharge	\$1,331.23		
Restitution	\$91.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$1,870.00		
<b>Total Revenue Other</b>	\$31,189.68		
<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		<b>Total Other Disbursements</b>	\$300.00
		<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	\$63,981.00
DWI RECOVERY COST - Excess Revenue	\$0.00	<b>Bond Refunds</b>	\$0.00
DWI RECOVERY COST	\$300.00	<b>Total Disbursements</b>	\$63,981.00

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# Municipal Division Summary Reporting

[◀ Select A Different Action](#)

## 17th Judicial Circuit - Cass County - Belton Municipal Division

79			Cass
17th			
MDSR	2	Cass	Select County
17th	Belton Municipal Divisio	Select Municipal Division	79
new	new	0	Select

Add February Report +

Show 10 entries

Search:

**Reporting Period Year**

**Reporting Period Month**

2020	January	Resubmit	
2019	December	Resubmit	
2019	November	Resubmit	
2019	October	Resubmit	
2019	September	Resubmit	
2019	August	Resubmit	
2019	July	Resubmit	
2019	June	Resubmit	
2019	May	Resubmit	
2019	April	Resubmit	

Showing 1 to 10 of 25 entries

- [Previous](#)
- [1](#)
- [2](#)
- [3](#)
- [Next](#)

Are you the Principal/Chief Judge?

Yes  No

# **SECTION IX**

## **E**

R2020-3

**A RESOLUTION APPOINTING TOM MACPHERSON TO THE PLANNING COMMISSION.**

**WHEREAS**, Chapter 2, Article VI, Section 2-137 of the Belton Unified Development Code authorizes the appointment of members to the Belton Planning Commission by the Mayor of the City subject to the approval of the City Council; and

**WHEREAS**, Scott Swaggart resigned his position on the Planning Commission effective January 14, 2020; and

**WHEREAS**, Tom MacPherson is hereby appointed to serve as a member of the Planning Commission to fill Scott Swaggart's unexpired term until August 1, 2020, or until his successor is appointed.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI, AS FOLLOWS:**

**SECTION 1.** That the following named individuals constitute the Belton Planning Commission with terms of office as shown:

<u>NAME</u>	<u>EXPIRATION OF TERM</u>
Holly Girgin	August 1, 2020
<b>Tom MacPherson</b>	<b>August 1, 2020</b>
RJ Warren	August 1, 2021
Kara Anderson	August 1, 2022
Kelly Monaghan-Bass	August 1, 2022
Sally Davila	August 1, 2023
Tim McDonough	August 1, 2023
Mayor Jeff Davis	
City Council Liaison Chet Trutzel	

**SECTION 2.** This resolution shall take effect and be in full force from and after its passage and approval.

**SECTION 3.** That all resolutions or parts of resolutions in conflict with this resolution are hereby repealed.

Duly read and passed this 11<sup>th</sup> day of February, 2020.

\_\_\_\_\_  
Mayor Jeff Davis



ATTEST:

\_\_\_\_\_  
Andrea Cunningham, City Clerk  
of the City of Belton, Missouri

STATE OF MISSOURI    )  
COUNTY OF CASS     )SS  
CITY OF BELTON        )

I, Andrea Cunningham, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton, Missouri, and that the foregoing Resolution was regularly introduced at a regular meeting of the City Council held on the 11<sup>th</sup> day of February, 2020, and adopted at a regular meeting of the City Council held the 11<sup>th</sup> day of February, 2020 by the following vote, to wit:

AYES:                COUNCILMEN:

NOES:                COUNCILMEN:

ABSENT:             COUNCILMEN:

\_\_\_\_\_  
Andrea Cunningham, City Clerk  
of the City of Belton, Missouri

# **SECTION IX**

## **F**

**R2020-04**

**A RESOLUTION REAPPOINTING PATTE' KLAUS-SCHREIHOFFER TO THE UNIVERSITY OF MISSOURI EXTENSION COUNCIL.**

**WHEREAS**, the Mayor is authorized to appoint a member to the University of Missouri Extension Council subject to the approval of the City Council for a two-year term; and

**WHEREAS**, Patte' Klaus-Schreihofers term expires on February 28, 2020; she is hereby reappointed to serve on the University of Missouri Extension Council until February 28, 2022, or until her successor is duly appointed and approved by the City Council.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI, AS FOLLOWS:**

**SECTION 1.** Patte' Klaus-Schreihofers is named the City of Belton representative for the University of Missouri Extension Council.

**SECTION 2.** This resolution shall take effect and be in full force from and after its passage and approval.

**SECTION 3.** That all resolutions or parts of resolutions in conflict with this resolution are hereby repealed.

Duly read and passed this 11<sup>th</sup> day of February, 2020.

\_\_\_\_\_  
Mayor Jeff Davis

ATTEST:

\_\_\_\_\_  
Andrea Cunningham, City Clerk  
of the City of Belton, Missouri

STATE OF MISSOURI )  
COUNTY OF CASS )SS  
CITY OF BELTON )

I, Andrea Cunningham, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton, Missouri, and that the foregoing Resolution was regularly introduced at a regular meeting of the City Council held on the 11<sup>th</sup> day of February, 2020, and adopted at a regular meeting of the City Council held the 11<sup>th</sup> day of February, 2020 by the following vote, to wit:

AYES: COUNCILMEN:

NOES: COUNCILMEN:

ABSENT: COUNCILMEN:

---

Andrea Cunningham, City Clerk  
of the City of Belton, Missouri

# **SECTION XI**

## **B**

**AN ORDINANCE OF THE CITY OF BELTON, MISSOURI AMENDING CHAPTER 3 – ALCOHOLIC BEVERAGES, CHAPTER 15 – OFFENSES INVOLVING MINORS, AND APPENDIX A – SCHEDULE OF FEES AND CHARGES OF THE CODE OF ORDINANCES OF THE CITY OF BELTON, MISSOURI.**

**WHEREAS**, the City of Belton, Missouri Code of Ordinances was recodified in October 2011; and

**WHEREAS**, from time to time, the Code of Ordinances may be amended, supplemented, modified, or repealed by the City Council; and

**WHEREAS**, the City Attorney, City Manager, and City Clerk reviewed Chapter 3 – Alcoholic Beverages and determined the Chapter required necessary updates to bring it into compliance with state statutes regulating intoxicating liquor; and

**WHEREAS**, Chapter 15 – Offenses Involving Minors has been amended to reflect changes associated with Chapter 3; and

**WHEREAS**, Appendix A – Schedule of Fees and Charges has been amended to reflect changes associated with Chapter 3; and

**WHEREAS**, the City Council believes the amendments and updates to Chapter 3 and Appendix A are in the best interest of the citizens of the City of Belton.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI, AS FOLLOWS:**

- Section 1.** That Chapter 3 – Alcoholic Beverages is hereby repealed in its entirety and replaced with the amended and revised language in **Exhibit “A”**, herein attached and incorporated to the Ordinance.
- Section 2.** The Chapter 15 – Offenses Involving Minor is hereby amended as detailed in **Exhibit “B”**, herein attached and incorporated to Ordinance.
- Section 3.** That Appendix A – Schedule of Fees and Charges is hereby amended as detailed in **Exhibit “C”**, herein attached and incorporated to the Ordinance.
- Section 4.** That this ordinance shall be in full force and effect from and after the date of its passage and approval.
- Section 5.** That all ordinances or parts of ordinances in conflict with the provisions hereof are hereby repealed.

READ FOR THE FIRST TIME: February 11, 2020

READ FOR THE SECOND TIME AND PASSED:

\_\_\_\_\_  
Mayor Jeff Davis

Approved this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor Jeff Davis

ATTEST:

\_\_\_\_\_  
Andrea Cunningham, City Clerk  
of the City of Belton, Missouri

STATE OF MISSOURI )  
CITY OF BELTON ) SS  
COUNTY OF CASS )

I, Andrea Cunningham, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton and that the foregoing ordinance was regularly introduced for first reading at a meeting of the City Council held on the 11<sup>th</sup> day of February, 2020, and thereafter adopted as Ordinance No. 2020-\_\_\_\_ of the City of Belton, Missouri, at a regular meeting of the City Council held on the \_\_\_\_ day of \_\_\_\_\_, 2020, after the second reading thereof by the following vote, to-wit:

AYES:                    COUNCILMEN:

NOES:                    COUNCILMEN:

ABSENT:                    COUNCILMEN:

\_\_\_\_\_  
Andrea Cunningham, City Clerk  
of the City of Belton, Missouri

**CHAPTER 3 – INTOXICATING LIQUOR**

State Law reference generally – RSMo Chapter 311; 11 CSR 70.2

**Article I. GENERAL****Sec. 3-1 – Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Church* means a place regularly used for religious assembly and worship, commonly involving a public place such as in a church, synagogue or temple.

*Closed place* means a place where all doors are locked and where no patrons are in the place or about the premises.

*Domestic Wine or Brandy* means wine containing not in excess of 18% of alcohol by weight and brandy not in excess of 34% of alcohol by weight and manufactured from grapes, berries, honey or other fruits and vegetables grown in Missouri, exclusive of sugar, water and spirits.

*Intoxicating liquor* means and includes alcohol for beverage purposes; alcoholic, spirituous, vinous, fermented, malt or other liquors or combination of liquors, a part of which is spirituous, vinous or fermented; and all preparations or mixtures for beverage purposes, containing in excess of one-half of one percent (0.5%) by volume.

*Light Wine* means wine containing not in excess of 14% of alcohol by weight, made exclusively from grapes, berries or other fruits and vegetables.

*Malt Liquor (Beer)* means an intoxicating liquor brewed from malt or malt substitute which only includes rice, grain of any kind, bean, glucose, sugar and molasses and may contain other materials as adjuncts in fermentation or flavor.

*Microbrewery* means a business whose primary activity is the brewing and selling of beer, with an annual production of 10,000 barrels or less.

*Original package* means a package containing one or more standard (12 ounces or less) bottles, cans or pouches of malt liquor; 1.7 ounces or more of spirituous liquors; and 3.4 ounces or more of wine in the manufacturer's original container, not to be consumed upon the premises where sold.

*Person* means and includes any individual, association, joint stock company, syndicate, co-partnership, corporation, receiver, trustee, conservator or other officer appointed by any state or federal court. Clubs are also included within the meaning of the term.

*Premises* means the bounds of the place where intoxicating liquor is sold, consumed or stored and it may be one room, a building comprising several rooms or a building with adjacent or surrounding land such as a lot or garden.

*Resident Corporation* means a corporation incorporated under the laws of Missouri, all the officers and director of which, and all the stockholders, who legally and beneficially own or control 60% or more of the stock in amount and in voting rights, shall be qualified legal voters and taxpaying citizens of the county and municipality in which they reside and who shall have been bona fide residents of the state for a period of three years continuously immediately prior to the date of filing the application for a license, provided that a stockholder need not be a voter or a



taxpayer, and all the resident stockholders of which shall own, legally and beneficially, at least 60% of all the financial interest in the business to be licensed under this chapter.

*Restaurant* means an establishment having a restaurant or similar facility on the premises where at least 50% of the gross income is derived from the sale of prepared meals or food and nonalcoholic beverages which is all consumed on such premises.

*Retailer* means a person holding a license to sell or to offer to sell intoxicating liquor to the consumer.

*Sale by drink* means the sale of any intoxicating liquor except malt liquor, in the original package, in any quantity less than fifty milliliters shall be deemed "sale by the drink," and may be made only by a holder of a retail liquor dealer's license and when so made, the container in every case shall be emptied and the contents thereof served as other intoxicating liquors sold by the drink are served.

*School* means public or private institutions that provide state-mandated basic education at the elementary, middle or high school level.

*Wine Manufacturer* means a business that manufactures a minimum quantity of 200 gallons and not to exceed 500,000 gallons of wine per calendar year.

*Wholesaler* means a person holding a license to sell intoxicating liquor to wholesalers or to retailers.

## **Article II. LICENSES**

### **Sec. 3-2 – License required.**

It shall be unlawful for any person, firm, partnership or corporation to manufacture, sell or expose for sale intoxicating liquor as defined in this chapter in any quantity, without taking out a license.

State Law reference – RSMo 311.050

### **Sec. 3-3 – Licenses issued.**

The City shall issue the following types of licenses:

#### **(a) Wholesale**

- 1) 5% Wholesale Solicitor – This license allows licensees to sell malt liquor containing not in excess of 5% of alcohol by weight to a person licensed to sell such malt liquor at retail and the privilege of selling to licensed wholesalers and soliciting orders for the sale of malt liquor containing not in excess of 5% alcohol by weight, to, by or through a licensed wholesaler in Missouri.
- 2) 22% Wholesale Solicitor – This license allows licensees to sell intoxicating liquor containing not in excess of 22% alcohol by weight to a person licensed to sell such intoxicating liquor at retail and the privilege of selling to licensed wholesalers and soliciting orders for the sale of intoxicating liquor containing not in excess of 22% alcohol by weight, to, by or through a licensed wholesaler in Missouri.
- 3) Liquor Wholesale Solicitor – This license allows licensees to sell intoxicating liquor of all kinds to a person licensed to sell such intoxicating liquor at retail and the privilege of selling

to licensed wholesalers and soliciting orders for the sale of intoxicating liquor of all kinds, to, by or through a licensed wholesaler in Missouri.

(b) Manufacturing

- 1) 5% Manufacturer Solicitor – This license allows licensees to manufacture and brew malt liquor containing not in excess of 5% of alcohol by weight and the privilege of selling to licensed wholesalers and soliciting orders for the sale of malt liquor containing not in excess of 5% alcohol by weight, to, by or through a licensed wholesaler in Missouri.
- 2) 22% Manufacturer Solicitor – This license allows licensees to manufacture intoxicating liquor containing not in excess of 22% alcohol by weight and the privilege of selling to licensed wholesalers and soliciting orders for the sale of intoxicating liquor containing not in excess of 22% alcohol by weight, to, by or through a licensed wholesaler in Missouri.
- 3) Liquor Manufacturer Solicitor – This license allows licensees to manufacture, distill or blend intoxicating liquor of all kinds and the privilege of selling to licensed wholesalers and soliciting orders for the sale of intoxicating liquor of all kinds, to, by or through a licensed wholesaler in Missouri. Licensees who hold a secondary retail by the drink license may sell all kinds of intoxicating liquor by the drink at retail for consumption on the premises of the distillery or in close proximity to the distillery Monday through Saturday between 6:00 a.m. and midnight and Sunday between 11:00 a.m. and 9:00 p.m.

(c) Retail

- 1) Package Liquor – This license allows retailers to sell intoxicating liquor in the original package, not to be opened or consumed upon the premises where sold. No license shall be issued except to a person engaged in, and to be used in connection with, the operation of one or more of the following businesses: a drug store, a cigar and tobacco store, a grocery store, a general merchandise store or a confectionery or delicatessen store; nor to any such person who does not have and keep in his store a stock of goods having a value according to invoices of at least \$1,000, exclusive of fixtures and intoxicating liquor(s).
- 2) Package Malt Liquor (Beer) – This license allows retailers to sell malt liquor by grocers and other merchants in the original package, not to be opened or consumed upon the premises where sold. This license includes the privilege of selling malt liquor on Sundays.
- 3) By the Drink Malt Liquor (Beer) – This license allows retailers to sell malt liquor by the drink, for consumption upon the premises where sold. This license includes the privilege of selling malt liquor on Sundays.
- 4) By the Drink Malt Liquor (Beer) and Light Wine – This license allows retailers to sell malt liquor and light wine by the drink, for consumption upon the premises where sold.
- 5) By the Drink Intoxicating Liquor – This license allows retailers to sell all kinds of intoxicating liquor by the drink, for consumption upon the premises where sold. This license includes the privilege of selling intoxicating liquor in the original package.
- 6) By the Drink Intoxicating Liquor, Tax Exempt – This license allows charitable, fraternal, religious, service or veterans' organizations which have obtained an exemption from the payment of federal income taxes to sell all kinds of intoxicating liquor by the drink at retail,

for consumption upon the premises where sold. This license includes the privilege of selling intoxicating liquor in the original package.

- 7) Sunday License – This license allows retailers to sell intoxicating liquor between the hours of 9:00 a.m. and midnight on Sundays.
- 8) By the Drink Caterer – This temporary license is a secondary license and requires a primary license to qualify. This license allows retailers holding a by the drink license, for consumption on the premises, to furnish provisions and service at a particular function, occasion or event at a location other than the licensed premises, not including a festival as defined in RSMo 316.150. The temporary license shall be effective for a period not to exceed 168 consecutive hours. This temporary license includes the privilege of selling intoxicating liquor in the original package.
- 9) By the Drink Picnic – This temporary license allows the sale of all kinds of intoxicating liquor at retail by the drink for consumption on the premises and may be issued to any church, school, civic, service, fraternal, veteran, political or charitable club or organization for the sale of such intoxicating liquor at a picnic, bazaar, fair or similar gathering. The temporary license shall be effective for a period not to exceed seven days. If the event is held on a Sunday, the license shall authorize the sale of intoxicating liquor on that day beginning at 11:00 a.m. This temporary license includes the privilege of selling intoxicating liquor in the original package.

(d) Microbrewery

- 1) The holder of a microbrewer's license shall authorize the licensee to manufacture beer and malt liquor in quantities not to exceed 10,000 barrels per annum. Licensees may sell beer and malt liquor produced on the brewery premises to licensed wholesalers, provided, the holder of the microbrewery license shall not under any circumstances, directly or indirectly, have any financial interest in any wholesaler's business.
- 2) Licensees who hold a secondary retail by the drink license may sell all kinds of intoxicating liquor by the drink at retail for consumption on the premises of the microbrewery or in close proximity to the microbrewery. No holder of a microbrewer's license, or any employee, officer, agent, subsidiary or affiliate thereof, shall have more than 10 licenses to sell intoxicating liquor by the drink at retail for consumption on the premises. The microbrewer who is a holder of a license to sell intoxicating liquor by the drink at retail for consumption on the premises shall be exempt from the provisions of RSMo 311.280 (purchase from a duly licensed wholesaler) for such intoxicating liquor that is produced on the premises. All other intoxicating liquor sold by the drink at retail for consumption on the premises must be obtained in accordance with RSMo 311.280.

(e) Domestic Winery or Brandy / Wine Manufacturer

- 1) The holder of a domestic winery/brandy license shall authorize the licensee to manufacture wine, not in excess of 18% of alcohol by weight, or brandy, not in excess of 34% of alcohol by weight, in a minimum quantity of 200 gallons and not to exceed 500,000 gallons of wine per calendar year. A domestic winery license allows the licensee to manufacture, wholesale and retail Missouri produced wine and brandy products for one license fee. A domestic winery may use, in any calendar year, wine and brandy making material produced

or grown outside the state of Missouri in a quantity not exceeding 15% of the manufacturer's wine entered into fermentation in the prior calendar year.

- 2) Licensees may sell wine and brandy in its original package directly to consumers at the winery and may open wine so purchased by customers so that it may be consumed on the winery premises. A domestic winery licensed under this section may offer samples of Missouri produced wine, may sell Missouri produced wine and brandy in its original package directly to consumers at the winery and may open wine purchased by customers so that it may be consumed on the winery premises Monday through Saturday between 6:00 a.m. and midnight and Sunday between 9:00 a.m. and 10:00 p.m.
- 3) Patrons of the winery may carry out one or more bottles of unfinished wine under the following conditions:
  - a. The bottle(s) of wine must have been at least partially consumed at the winery;
  - b. The winery must provide a dated receipt for the unfinished bottle(s) of wine;
  - c. The licensee must securely reseal the bottle(s) of wine and place them in one or more one-time-use, tamperproof, transparent bags, and securely seal the bags.
- 4) Licensees who hold a secondary retail by the drink license may sell all kinds of intoxicating liquor by the drink at retail for consumption on the premises of the winery or in close proximity to the winery.

State Law reference – RSMo 311.090; 311.180; 311.195; 311.200; 311.293; 311.480; 311.482; 311.485

### **Sec. 3-4 – Application required.**

Any person, firm, partnership or corporation manufacturing, selling or exposing for sale intoxicating liquor shall submit an application for such license to the City Clerk, or her designee. The applicant will present all applicable items listed on the checklist of requirements that corresponds to the application form. When a change in managing officer takes place, the licensee shall designate a new managing officer and report the change to the City Clerk's office within 10 days. The application shall:

(a) Be a written statement upon a form provided by the City Clerk's office indicating the type(s) of license(s) being requested. All types of licenses being requested by a single applicant for a single place of business should be indicated on a single application form. Applications shall be accompanied by a Missouri Liquor license(s) issued by the Supervisor of Alcohol and Tobacco Control.

(b) Every applicant or managing officer shall submit a copy of his/her Missouri personal property tax receipt for the year immediately preceding the date of the application, a Missouri Highway Patrol background check dated within the last six months and a copy of his/her Missouri voter registration card with the application form.

(c) Require the disclosure of all information the City Clerk's office finds reasonably necessary to the fair administration of this chapter. This information may include: personal identifying information of the applicant or of the managing officer; names and addresses of each member or

officer of the firm, partnership or corporation; a description of the exact location of the premises which the license shall cover; or, when required by this chapter, a listing of stock and valuation, exclusive of fixtures and intoxicating liquor(s).

**Sec. 3-5 – Application investigation fee.**

At the time of filing the application for an annual license, an investigation fee in the amount provided in the City Schedule of Fees and Charges shall accompany the application. No portion of this fee shall be refundable, whether the application is approved. Only one application investigation fee is required regardless of the number of types of licenses the single applicant is requesting.

**Sec. 3-6 – Separate license and fee required.**

(a) A separate annual license shall be required for each type of intoxicating liquor license at each place of business. A separate annual license fee in the amount provided in the City Schedule of Fees and Charges shall be required for each license. The annual license(s) shall be conspicuously posted on the premises for which such license is issued during the period of such license. Annual license fees are pro-rated.

(b) A separate temporary license shall be required for each type of event where intoxicating liquor shall be sold, as applicable. A separate temporary license fee in the amount provided in the City Schedule of Fees and Charges shall be required for each temporary license. Temporary license fees are not pro-rated.

**Sec. 3-7 – Qualifications for licenses.**

- (a) No person, partnership or corporation shall be granted a license under this chapter:
- 1) unless such person is at least 21 years of age, of good moral character, not been convicted of a felony and a qualified legal voter and a taxpaying citizen of Missouri.
  - 2) unless all members of the partnerships are persons who would be eligible for a license as individuals under the provisions of this article.
  - 3) unless the managing officer of such corporation is at least 21 years of age, of good moral character, a qualified legal voter and a taxpaying citizen of Missouri.
  - 4) if they have previously had a license revoked or have been convicted of a law applicable to the manufacture or sale of intoxicating liquor.
  - 5) who has had a previous license revoked or who has been convicted of a violation of the provisions of any law applicable to the manufacture or sale of intoxicating liquor, or who employs in his/her business any person whose license has been revoked or who has been convicted of violating the provisions of any law applicable to the manufacture of sale of intoxicating liquor since the ratification of the 21<sup>st</sup> amendment to the Constitution of the United States, or shall not be a person of good moral character.

(b) No wholesaler license shall be issued to a corporation for the sale of intoxicating liquor containing alcohol in excess of 5% by weight, except to a resident corporation.

State Law reference – RSMo 311.060

**Sec. 3-8 – Sale of liquor prohibited near schools and churches.**

(a) No license shall be granted for the sale of intoxicating liquor within 100 feet of any school, church or other building regularly used as a place of religious worship.

(b) This article shall not be construed to prohibit the reissuance of a license to persons now licensed to do business in an establishment located closer than such distance to a church or school building, nor when a church or school is hereafter established within 100 feet of any place of business licensed to sell intoxicating liquor.

State Law reference – RSMo 311.080

**Sec. 3-9 – Issuance of liquor license prohibited in a residentially zoned area.**

No license shall be granted for intoxicating liquor within a residentially zoned area.

**Sec. 3-10 – Issuance of license; term; prorating fee.**

(a) Upon approval of the license application under this chapter by the City Clerk and Chief of Police, or his designee, and payment of the license fee in the amount provided in the City Schedule of Fees and Charges, the City Clerk's office shall issue the license(s) for the applicant to sell intoxicating liquor at the specified location in the City for the period of time set out on the license. Such license shall not be deemed to authorize or permit the sale of intoxicating liquor at any place other than that described therein. The annual license(s) shall be conspicuously posted on the premises for which such license is issued during the period of such license.

(b) Every license issued hereunder shall state upon its face the following: the name of the business; the address where the sale of intoxicating liquor is approved to be sold, the name of the applicant (managing officer), the type of license(s) issued, the date of issuance and expiration and the amount of license fee paid.

(c) An annual license shall be issued for a period of one year from July 1 of each year. A license issued after July 1 shall pay for the portion of the license year remaining at the time the license is issued at the rate of 1/12 of the annual rate for each portion remaining in the license year. Thereafter, all renewals of annual licenses shall be made on July 1 of each year.

(d) A by the drink caterer or picnic temporary license shall be issued specific to an event, as applicable. A separate application and temporary license shall be required for each type of event where intoxicating liquor shall be sold. A separate temporary license fee in the amount provided

in the City Schedule of Fees and Charges shall be required for each temporary license. Temporary license fees are not pro-rated.

**Sec. 3-11 – No License transfer; location.**

(a) No intoxicating liquor license shall be transferred from one person to another or from one place to another, nor shall such license be used at any place or for any time except on the premises for which such license is issued.

(b) When a change in managing officer takes place, the licensee shall designate a new managing officer and report the change to the City Clerk's office within 10 days.

**Sec. 3-12 – Conduct of business.**

At all times, licensees are responsible for the conduct of their business and are directly responsible for any act or conduct of any employee on the premises which is in violation of the liquor laws. The licensee shall at all times maintain an orderly place of business.

(a) No licensee or employee may sell intoxicating liquor in any place other than that designated on the license or at any other time or in any other manner except as authorized by the license.

(b) No licensee or employee may permit anyone under the age of 21 to consume intoxicating liquor upon the licensed premises.

(c) No licensee or employee shall sell or supply intoxicating liquor in any quantity to any person under the age of 21 years; to any person who is intoxicated or appears to be intoxicated; to a habitual drunkard; or to any person purchasing intoxicating liquor for any person under the age of 21 years, except his/her parent or guardian.

(d) No licensee, his/her agent or employee may mix or pour, or permit to be mixed or poured, any intoxicating liquor directly into any person's mouth upon or about the licensed premises.

State Law reference – RSMo 311.310; 11 CSR 70.2.140(12)

**Sec. 3-13 – Hours of operation.**

(a) No person having a license issued pursuant to this chapter, nor any employee of such person, shall sell, give away or permit the consumption of any intoxicating liquor in any quantity between the hours of 1:30 a.m. and 6:00 a.m. on weekdays and between the hours of 1:30 a.m. Sunday and 6:00 a.m. Monday, upon or about the licensed premises. If the person has a license to sell intoxicating liquor by the drink, the licensed premises shall be and remain a closed place as defined in this chapter between the hours of 1:30 a.m. and 6:00 a.m. on weekdays and between the hours of 1:30 a.m. Sunday and 6:00 a.m. Monday, unless the licensee is licensed to engage in Sunday sales as is permitted pursuant to RSMo 311.293.

(b) Any person licensed to sell intoxicating liquor at retail on Sunday may be open for business and sell intoxicating liquor under the provision of his/her license between the hours of 9:00 a.m. and midnight on Sundays. A temporary picnic license for an event held on Sunday authorizes the sale of intoxicating liquor beginning at 11:00 a.m.

(c) Where such licenses authorizing the sale of intoxicating liquor by the drink are held by clubs, hotels or bowling alleys, this section shall apply only to the rooms in which intoxicating liquor is dispensed; and where such licenses are held by restaurants or bowling alleys whose business is conducted in one room only, then the licensee shall keep securely locked during the hours and on the days specified in this section all refrigerators, cabinets, cases, boxes and taps from which intoxicating liquor is dispensed.

(d) When January 1, March 17, July 4 or December 31 falls on Sunday, and on the Sundays prior to Memorial Day and Labor Day and on the Sunday on which the national championship game of the national football league is played, commonly known as "Super Bowl Sunday," any person having a license to sell intoxicating liquor by the drink may be open for business and sell intoxicating liquor by the drink under the provisions of his/her license on that day from the time and until the time which would be lawful on another day of the week.

(e) Any person violating any provision of this section shall be deemed guilty of a misdemeanor and punished in accordance with section 1-17. Nothing in this section shall be construed to prohibit the sale or delivery of any intoxicating liquor during any of the hours or on any of the days specified in this section by a wholesaler licensed under the provisions of this chapter to a person licensed to sell the intoxicating liquor at retail.

State Law reference – RSMo 311.290; 311.293; 311.298; 311.480; 311.482

**Sec. 3-14 – Warning sign displayed.**

Each location licensed to sell or serve intoxicating liquor shall place on the premises a warning sign stating "WARNING: Drinking alcoholic beverages during pregnancy many cause birth defects." Such sign shall be at least 11 inches by 14 inches and shall be displayed in a conspicuous place on the licensed premises.

State Law reference – RSMo 311.299

**Sec. 3-15 – Lighting and Visibility.**

No holder of a retail license may use illuminated brand signs exclusively for illuminating purposes. Sufficient light must be maintained at all times to ensure clear visibility into the interior and within the interior of the premises. No objects may be placed within the windows of the premises which impedes or obstructs vision from the exterior into the interior.

State Law reference – 11 CSR 70-2.120(5)



**Sec. 3-16 – Possession of illegal or untaxed intoxicating liquor prohibited.**

No person shall possess intoxicating liquor for sale in any quantity for any purpose which has not been lawfully manufactured, inspected, labeled or taxed except by those authorized by the state supervisor of liquor control.

State Law reference – RSMo 311.580

**Sec. 3-17 – Gambling Devices Prohibited.**

No licensee shall permit the operation, use or possession of any gambling device on the premises where intoxicating liquor is sold by the drink, for consumption upon the premises.

**Sec. 3-18 – Making intoxicating liquor available to minors.**

It is unlawful for any person with the lawful right to the exclusive use and enjoyment of any property to knowingly allow a person under the age of 21 years to drink or possess intoxicating liquor or knowingly fail to stop a person under the age of 21 years to drink or possess intoxicating liquor, unless such person allowing the person under the age of 21 years to drink or possess intoxicating liquor is his/her parent or guardian.

State Law reference – RSMo 311.310

**Sec. 3-19 – Misrepresenting age.**

It is unlawful for any person under the age of 21 years to represent he/she has attained the age of 21 years for the purpose of purchasing, asking for or in any way receiving any intoxicating liquor.

State Law reference – RSMo 311.320

**Sec. 3-20 – Employing minors**

(a) Except as provided in this section, no person under the age of 21 years shall sell or assist in the sale or dispensing of intoxicating liquor.

(b) Any place of business licensed in accordance with this chapter may employ persons at least 18 years of age to stock, arrange displays, operate the cash register or scanner connected to a cash register and accept payment for, and sack for carryout, intoxicating liquor. Delivery of intoxicating liquor away from the licensed premises cannot be performed by anyone under the age of 21 years. Any licensee who employs any person under the age of 21 years shall, when at least 50% of the licensee's gross sales does not consist of nonalcoholic sales, have an employee 21 years of age or older on the licensed premises during all hours of operation.

(c) In a distillery, warehouse, wholesale distribution center or similar place of business which stores or distributes intoxicating liquor but does not sell intoxicating liquor at retail, persons at least 18 years of age may be employed and their duties may include the handling of intoxicating liquor for all purposes except consumption, sale at retail or dispensing for consumption or sale at

retail. A wholesaler may employ a person at least 18 years of age to rotate, stock and arrange displays at retail establishments licensed to sell intoxicating liquor and to unload delivery vehicles and transfer intoxicating liquor into retail licensed premises, if they are supervised by a delivery vehicle driver who is at least 21 years of age.

(d) Persons 18 years of age or older may, when acting in the capacity of a waiter or waitress, accept payment for or serve intoxicating liquor for consumption on the premises in a restaurant, as defined in this chapter; provided that nothing in this section shall authorize persons under 21 years of age to mix or serve intoxicating beverages across the bar.

State Law reference – RSMo 311.300

**Sec. 3-21 – Draft beer dispensed on premises for consumption off premises.**

(a) Any restaurant licensed to sell intoxicating liquor by the drink at retail without an on-site brewery that serves 20 or more different types of draft beer, may sell 32 fluid ounces or more of such beer to customers for consumption off the premises.

(b) Any person licensed to sell intoxicating liquor in the original package at retail may sell from 32 to 128 fluid ounces of draft beer to customers in containers filled by any employee of the licensee on the premises for consumption off such premises. Any employee of the licensee shall be at least 21 years of age to fill containers with draft beer.

- 1) No provision of this law shall allow any wholesaler, distributor or manufacturer of intoxicating liquor to furnish dispensing or cooling equipment, or containers that are filled or refilled to any person who is licensed to sell intoxicating liquor in the original package at retail.
- 2) Containers that are filled or refilled under this section shall be affixed with a label or a tag that shall contain the following information in type not smaller than three millimeters in height and not more than 12 characters per inch: Brand name of the product dispensed; Name of brewer or bottler; Class of product, such as beer, ale, lager, bock, stout or other brewed or fermented beverage; Net contents; Name and address of the business that filled or refilled the container; Date of fill or refill; and the following statement: "This product may be unfiltered and unpasteurized. Keep refrigerated at all times."
- 3) Containers that are filled or refilled under section shall be affixed with the alcoholic beverage health warning statement as required by the Federal Alcohol Administration Act, 27 CFR Sections 16.20 to 16.22.
- 4) The filling and refilling of containers shall only occur on demand by a customer and containers shall not be prefilled by the retailer or any employee. Containers shall only be filled or refilled by an employee of the retailer. Containers shall be filled or refilled with a contamination-free process and with a tube as described in state statutes. Containers shall be filled or refilled from the bottom of the container to the top with a tube that is attached to the malt liquor faucet and extends to the bottom of the container or with a commercial filling machine. Containers shall be filled or refilled in compliance with state

statutes and the Food and Drug Administration Code 2009, section 3-304.17(c). After filling or refilling a container, the container shall be sealed.

State Law reference – RSMO 311.196; 311.201

**Sec. 3-22 – Self-dispensing of beer or wine.**

Any person licensed to sell intoxicating liquor at retail by the drink for consumption on the premises where sold may use a self-dispensing system for patrons to self-dispense beer or wine. The system must be monitored and controlled by the licensee and an employee of the licensee must first authorize an amount of beer or wine to be dispensed. Beer may not exceed 32 ounces and wine may not exceed 16 ounces per patron per authorization. No provision of this law shall allow any wholesaler, distributor or manufacturer of intoxicating liquor to furnish self-dispensing or cooling equipment or provide services for the maintenance, sanitation or repair of self-dispensing systems.

State Law reference – RSMo 311.205; 11 CSR 70-2.140

**Sec. 3-23 – Unfinished bottles of wine carried out of a restaurant.**

Patrons may carry out one or more bottles of unfinished wine from the premises where intoxicating liquor by the drink is sold under the following conditions:

- 1) The patron must have ordered a meal;
- 2) The bottle(s) of wine must have been at least partially consumed during the meal;
- 3) The licensee must provide a dated receipt for the unfinished bottle(s) of wine; and
- 4) The licensee must securely reseal the bottle(s) of wine and place them in one or more one-time-use, tamperproof, transparent bags, and securely seal the bags.

State Law reference – RSMo 311.101

**Sec. 3-24 – Retail by the Drink, for Consumption Upon Premises Food Percentage; Exceptions.**

(a) Notwithstanding any exceptions stated in this section, no person shall be granted a retail by the drink, for consumption on premises where sold license unless there is a restaurant on the licensed site, as defined in this chapter, and where at least 50% of the gross income is derived from the sale of prepared meals or food and nonalcoholic beverages which is all consumed on such premises.

(b) At annual renewal, all holders of a retail by the drink, for consumption on premises where sold license shall submit a written statement upon a form provided by the City Clerk's office, signed by the business owner or managing officer, showing that the required food percentage has been satisfied for the last licensed period. If any person fails to comply with these provisions, the license shall not be renewed, and all intoxicating liquor sales shall immediately cease.

(c) The following types of businesses shall be exempt from the food percentage requirements of this section, unless otherwise stated.

- 1) Nothing contained in this section shall prevent any hotel or motel operator from serving any intoxicating liquor to a guest in or occupying any room of such motel or hotel, if the liquor is served from a properly permitted location in the hotel or motel.
- 2) Nothing contained in this section shall prevent the issuance of a retail by the drink, for consumption on premises where sold license to any club, organization or association which is private and nonprofit as defined in RSMo 311.090.
- 3) Nothing contained in this section shall prevent the issuance of a retail by the drink, for consumption on premises where sold license to any resort as defined in RSMo 311.095.
- 4) Nothing contained in this section shall prevent the issuance of a retail by the drink, for consumption on premises where sold license to any microbrewery as defined in RSMo 311.195.
- 5) Nothing contained in this section shall prevent the issuance of a retail by the drink, for consumption on premises where sold license to any winery as defined in RSMo 311.190 and 311.192.
- 6) Nothing contained in this section shall prevent the issuance of a retail by the drink, for consumption on premises where sold license to any Liquor Manufacturer Solicitor as defined in RSMo 311.180.
- 7) Nothing contained in this section shall prevent the issuance of a retail by the drink, for consumption on premises where sold license to a golf course snack bar where at least 50% of the gross income is derived from the sale of prepared meals or food and nonalcoholic beverages which is all consumed on such premises of the golf course.
- 8) Nothing contained in this section shall prevent the issuance of a retail by the drink, for consumption on premises where sold license to a grocery store café or restaurant where at least 50% of the gross income of the café or restaurant is derived from the sale of prepared meals or food and nonalcoholic beverages which is all consumed on such premises of the café or restaurant.

**Sec. 3-25 – License renewal; denial.**

(a) Annual license renewals shall be made on July 1 of each year and shall be considered delinquent on August 1 of each year. Annual license fees according to the City Schedule of Fees and Charges shall be submitted to the City Clerk's office along with a copy of the current Missouri state liquor license(s). A separate annual license shall be required for each type of intoxicating liquor license at each place of business. A separate annual license fee in the amount provided in the City Schedule of Fees and Charges shall be required for each license.

(b) On August 1 of each year, any delinquent licensee shall have his/her license(s) automatically revoked and the City Clerk shall notify the Police Chief or his designee. The City Clerk's office shall provide the licensee written notice of such revocation by certified or registered U.S. mail, and regular mail, postage paid, deposited in the mail to the business address of the licensee on its application on file.

(c) Any licensee who is automatically denied or revoked may appeal to the City Council pursuant to the appeals process set forth in the chapter.

**Sec. 3-26 – Failure to pay sales tax; automatic revocation.**

In the event the City Clerk's office is notified by the Missouri Department of Revenue that a licensee has failed to pay sales tax, the City Clerk shall automatically revoke said license and shall provide the licensee written notice of such revocation by certified or registered U.S. mail, and regular mail, postage paid, deposited in the mail to the business address of the licensee on its application on file. The license may be automatically reinstated upon proof from the state provided to the City Clerk's office that the sales tax issue has been resolved.

**Sec. 3-27 – License suspension; revocation; appeal.**

(a) Licenses issued under this chapter may be suspended or revoked by the City Clerk for any of the following causes:

- 1) Fraud, misrepresentation or false statement contained in the application for license;
- 2) Fraud, misrepresentation or false statement made in the course of carrying on the business;
- 3) Any violation of this chapter;
- 4) Any violation of RSMo 311;
- 5) Conviction of any crime, infraction or misdemeanor involving moral turpitude;
- 6) Conducting the business in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.
- 7) The license shall be automatically suspended if the licensee's state liquor license is suspended.

(b) The City Clerk shall provide written notice to the licensee of the violation and potential suspension or revocation and shall afford the licensee 10 days from the date of such notice for compliance. Such written notice shall be directed by certified or registered U.S. mail, and regular mail, postage paid, and deposited in the mail to the business address of the licensee on its application on file. Upon the failure or refusal of the violator to comply, the City Clerk shall then have the authority to suspend or revoke the license.

(c) The 10-day compliance period shall be waived if the City Clerk deems the conduct of the licensee to be so detrimental to the public health, safety and general welfare as to constitute a nuisance and license shall be immediately suspended or revoked. In these instances, within 21 days after the suspension or revocation, the City Clerk shall conduct a special hearing regarding the suspension or revocation. Written notice of the hearing shall be provided to the licensee. Such written notice shall be directed by certified or registered U.S. mail, and regular mail, postage paid, and deposited in the mail to the business address of the licensee on its application on file.

(d) Upon revocation no refund of any portion of the license fee shall be made to the licensee and the licensee shall immediately cease all business at all places under such license. This provision is enforceable by the City Clerk and the Police Chief or his designee. If the business does not cease all business at all places under such license within 10 days after revocation, the City Clerk may obtain an order from the City's municipal court requiring such business to cease. The licensee shall also be subject to further suspension or revocation of all licenses issued by the City.

(e) All notices of suspension or revocation shall contain notice of the right of appeal of the City Clerk's decision to the City Council pursuant to this section.

(f) Calculation of days. The number of days specified in this section shall include weekend days and holidays. The last day of the period shall be included in the computation, unless it is a Saturday, Sunday or a legal holiday, and if it is, the period runs until the end of the next day which is not a Saturday, Sunday or a legal holiday. A half-holiday shall be considered as other days and not as a holiday. The term "legal holiday" includes any day designated as a holiday by the Congress of the United States, Missouri legislature or the City Council.

**Sec. 3-28 – Appeals to the City Council.**

Any licensee aggrieved by the suspension, revocation or denial of a license shall have, and be notified of, the right of appeal to the City Council. Such appeal shall set forth the grounds for appeal and shall be filed with the City Clerk within 14 days after notice of suspension, revocation or denial of the license has been deposited in the mail to the business address of the licensee on its application on file. The City Council shall set a time and place for a hearing on such appeal and written notice of such hearing shall be given to the applicant. Such written notice shall be directed by certified or registered U.S. mail, and regular mail, postage paid, to the business address of the licensee on its application on file. The decision and order of the City Council on such appeal shall be final and conclusive.

**Sec. 3-29 – Effect of conviction of violation.**

(a) Any person violating any of the provisions of this chapter, except where some penalty is otherwise provided, shall upon conviction thereof be adjudged guilty of a misdemeanor.

(b) Upon final conviction of any person for a violation of any of the provisions of this chapter, such conviction shall automatically operate to revoke the license hereunder issued to such person.

(c) No person having been convicted of a violation of any of the provisions of this chapter shall be issued a license or a renewal thereof for a period of one year from the date of such conviction.

(d) Upon conviction of any person under the provisions of this chapter, it shall be the duty of the judge of the municipal court to certify such conviction to the City Council.

State Law reference – RSMo 311.720

**Sec. 3-30 – Search and seizure; disposition of seized intoxicating liquors.**

Search warrants with regard to suspected violations of this chapter and seizure and disposition of intoxicating liquors shall be as provided in RSMo 311.810 et seq.

### **Article III. EMPLOYEE LIQUOR CARDS**

#### **Sec. 3-31 – Employee liquor cards required for consumption on premises.**

All employees of a licensed establishment holding a by the drink, for consumption upon the premises where sold license who are participating or aiding in the retail sale, dispensation, service or delivery of intoxicating liquor must obtain an employee liquor card from the Belton Police Department. It shall be unlawful for licensees to allow employees to participate or aid in the retail sale, dispensation, service or delivery of intoxicating liquor without a City-issued employee liquor card.

#### **Sec. 3-32 – Liquor card procedure.**

Each applicant for an employee liquor card shall submit an application to the Belton Police Department, present valid photo identification and be fingerprinted. Each applicant shall pay the fee in the amount provided in the City Schedule of Fees and Charges. All employee liquor cards shall bear the physical description, thumbprint and photograph of the applicant and shall be laminated to prevent alteration. An employee liquor card is good for two years from the date of the original application. Upon expiration, a new card must be applied for in the manner as provided herein.

#### **Sec. 3-33 – Possessing a false liquor card.**

It shall be unlawful for any person to use or possess any false or falsified employee liquor card. It shall be unlawful for any person to forge or reproduce in any way an employee liquor card. It shall be unlawful for any person to give, lend, sell or otherwise provide to any person a false, falsified, forged or reproduced employee liquor card issued by the Belton Police Department or purported to have been issued by the Police Department.

#### **Sec. 3-34 – Permit invalidity; suspension; revocation.**

In the event any person holding a liquor card should become a police character, a person not of good moral character, is convicted in court of any felony or is convicted in court of any misdemeanor involving moral turpitude, the person's liquor card shall become invalid. If any person holding a liquor card shall be found guilty of violating or contributing to the violation of any provision of this chapter or if it is found the person provided false information on his/her liquor card application, the liquor card shall be subject to suspension or revocation by the Belton Police Chief or his designee; provided, however, such person shall be given a hearing in the same manner as licensees under this chapter. It shall be unlawful for any individual to violate any suspension or revocation order entered pursuant hereto by the City.

**Chapter 15 – OFFENSES**

**ARTICLE V – OFFENSES INVOLVING MINORS**

**DIVISION 4 – INTOXICATING LIQUOR**

State Law reference – RSMo 311.310; 311.325

**Sec. 15-346 – Furnishing intoxicating liquor to persons under the age of 21 prohibited.**

- (a) No individual, corporation, partnership or other entity or their employees shall sell or supply intoxicating liquor, as defined in Chapter 3, to persons 20 years of age or under within the City limits.
- (b) It shall be unlawful for any person under the age of 21 to purchase or attempt to purchase, or have in his/her possession any intoxicating liquor, or be visibly intoxicated or have a detectable blood alcohol content of more than 0.02 of on percent or more by weight of alcohol in such person's blood.

**Sec. 15-347 – Misrepresentation of age.**

- (a) It shall be unlawful for any person of the age of 20 years or under to represent that he/she has attained the age of 21 years or older for the purpose of purchasing, asking for or in any way receiving intoxicating liquor, except in cases authorized by law.
- (b) It shall be unlawful for any person to give, lend, sell or otherwise provide any person of the age of 20 years and under any falsified identification or identification of another person for the purpose of establishing the age of the individual as being 21 years or older.

**Sec. 15-348 – Exceptions.**

The provisions of this section shall not apply to a student who:

- 1) Is 18 years of age or older;
- 2) Is enrolled in an accredited college or university and is a student in a culinary course;
- 3) Is required to taste, but not consume or imbibe, any malt liquor (beer), wine or similar fermented beverage as part of the required curriculum; and
- 4) Tastes malt liquor (beer), wine or similar fermented beverage only for instructional purposes during classes that are part of the curriculum of the accredited college or university. The beverage must, at all times, remain in the possession and control of an authorized instructor of the college or university, who must be 21 years of age or older. Nothing in this section may be construed to allow a student under the age of 21 to receive any malt liquor (beer), wine or similar fermented beverage unless it is delivered as part of the students required curriculum and used for instructional purposes only.

**Sec. 15-349 – Prosecution.**

- (a) For purposes of prosecution under this section or any other provision of this chapter involving an alleged illegal sale or transfer of intoxicating liquor to a person under 21



years of age, a manufacturer-sealed container describing that there is intoxicating liquor therein need not be opened or the contents therein tested to verify that there is intoxicating liquor in such container. The alleged violator may allege that there was not intoxicating liquor in such container, but the burden of proof of such allegation is on such person, as it shall be presumed that such a sealed container describing that there is intoxicating liquor therein contains intoxicating liquor.

- (b) For purposes of determining violations of any provision of this chapter, of a manufacturer-sealed container describing that there is intoxicating liquor therein need not be opened or the contents therein tested to verify that there is intoxicating liquor in such container. The alleged violator may allege that there was not intoxicating liquor in such container, but the burden of proof of such allegation is on such person, as it shall be presumed that such a sealed container describing that there is intoxicating liquor therein contains intoxicating liquor.

PART I. - CODE OF ORDINANCES

Code Section	Description	Fee
<i>Chapter 3— Intoxicating Liquor Alcoholic Beverages</i>		
Alcoholic beverage sales licenses <b>Intoxicating liquor licenses – annual fee, unless otherwise stated</b>		
3-35 3-3	Manufacturers, malt liquor—Alcohol content up to 5% <b>5% Wholesale Solicitor</b>	\$375.00 <b>\$150.00</b>
	Manufacturers, liquor—Alcohol content exceeding 5% <b>22% Wholesale Solicitor</b>	\$675.00 <b>\$300.00</b>
	<b>Liquor Wholesale Solicitor</b>	<b>\$750.00</b>
	Distributors or wholesalers, malt liquor—Alcohol content up to 5% <b>5% Manufacturer Solicitor</b>	\$375.00
	Distributors or wholesalers, liquor—Alcohol content exceeding 5% <b>22% Manufacturer Solicitor</b>	\$150.00 <b>\$300.00</b>
	<b>Liquor Manufacturer Solicitor</b>	<b>\$675.00</b>
	Retailer—Wine and coolers—On premises consumption—Alcohol content up to 14% <b>Package Liquor</b>	\$75.00 <b>\$150.00</b>
	Retailer—Malt liquor—On premises consumption—Alcohol content up to 5% <b>Package Malt Liquor (Beer)</b>	\$75.00
	Retailer—Malt liquor—Package—Alcohol content up to 5% <b>By the Drink Malt Liquor (Beer)</b>	\$75.00
	Retailer—Liquor—Package—Alcohol content exceeding 5% <b>By the Drink Malt Liquor (Beer) and Light Wine</b>	\$150.00 <b>\$75.00</b>
Retailer—Malt liquor and liquor—Consumption on premises <b>By the Drink Intoxicating Liquor</b>	\$450.00	

	Sunday sales—Consumption on premises <b>By the Drink Intoxicating Liquor, Tax Exempt</b>	\$300.00 <b>\$50.00</b>
	Sunday sales—Package <b>Sunday License</b>	\$300.00
	Private, non-profit establishment license	\$50.00
	Picnics per event up to 7 days <b>By the Drink Caterer Temporary License</b>	1.5 times state charge 37.50 <b>\$15.00 per day</b>
	Caterers <b>By the Drink Picnic Temporary License</b>	1.5 times state charge 15.00 per day <b>\$37.50 per event, up to 7 days</b>
	<b>Microbrewery</b>	<b>\$7.50/100 barrels or fraction thereof, maximum fee of \$375.00</b>
	<b>Domestic Winery (Brandy) / Wine Manufacturer</b>	<b>\$7.50/100 gallons or fraction thereof, maximum fee of \$450.00</b>
3-38	Investigative fee—Per application <b>Application investigation fee – at the time of applying for initial application</b>	
3-5	Off-premises consumption <b>Investigation Fee</b>	\$100.00
	On-premises consumption	\$100.00
3-79	Employee permit <b>Employee liquor card</b>	
3-32	Temporary Liquor Card Fee	\$10.00 every 2 years

	Regular—Every two years	\$10.00
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# **SECTION XI**

## **C**

**AN ORDINANCE APPROVING THE REAPPROPRIATION & REVISION OF THE CITY OF BELTON FISCAL YEAR 2020 ADOPTED CITY BUDGET FOR THE PURPOSE OF REPLACING THE GOLF COURSE IRRIGATION PUMP CONTROL SYSTEM.**

**WHEREAS**, on March 12, 2019 under Ordinance No. 2019-4500, the City Council approved the Fiscal Year 2020 City Budget; and

**WHEREAS**, after twenty-two (22) years of service the golf course irrigation pump control system motherboard has failed; and

**WHEREAS**, Professional Turf Products, L.P. has submitted a proposal to make repairs to the irrigation pump control system in the amount of \$26,644.40; and

**WHEREAS**, Professional Turf Products, L.P. is a sole source vendor under Section 2-929(b)(2) of the City’s Code of Ordinances.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, MISSOURI, AS FOLLOWS:**

**Section 1.** In the Golf Fund, # 665 ...

INCREASE the balance by \$ 27,000 (whole dollars) of Expenditure line item, # 665-0000-495-7400 , named Capital Outlay – Equipment .

DECREASE the balance by \$ 27,000 (whole dollars) of Expenditure line item, # 665-0000-400-9000 , named Rainy Day .

**Section 2.** That this ordinance shall be in full force and effect from and after its passage and approval.

READ FOR THE FIRST TIME: February 11, 2020

READ FOR THE SECOND TIME AND PASSED:

\_\_\_\_\_  
Mayor Jeff Davis

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor Jeff Davis

ATTEST:

\_\_\_\_\_  
Andrea Cunningham, City Clerk  
of the City of Belton, Missouri

STATE OF MISSOURI      )  
CITY OF BELTON         ) SS  
COUNTY OF CASS         )

I, Andrea Cunningham, City Clerk, do hereby certify that I have been duly appointed City Clerk of the City of Belton and that the foregoing ordinance was regularly introduced for first reading at a meeting of the City Council held on the 11<sup>th</sup> day of February, 2020, and thereafter adopted as Ordinance No. 2020-\_\_\_\_ of the City of Belton, Missouri, at a regular meeting of the City Council held on the \_\_\_\_ day of \_\_\_\_\_, 2020, after the second reading thereof by the following vote, to-wit:

AYES:                                  COUNCILMEN:  
NOES:                                 COUNCILMEN:  
ABSENT:                               COUNCILMEN:

\_\_\_\_\_  
Andrea Cunningham, City Clerk  
of the City of Belton, Missouri



**CITY OF BELTON  
CITY COUNCIL INFORMATION FORM**

**AGENDA DATE:** February 11, 2020

**DIVISION:** Golf Course

**COUNCIL:**  Regular Meeting     Work Session     Special Session

<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Consent Item	<input type="checkbox"/> Change Order	<input type="checkbox"/> Motion
<input type="checkbox"/> Agreement	<input type="checkbox"/> Discussion	<input type="checkbox"/> FYI/Update	<input type="checkbox"/> Presentation	<input type="checkbox"/> Both Readings

**ISSUE/RECOMMENDATION**

The computer system that runs the golf course irrigation pumps has failed after 22 years of service. There is only one option available to replace/modify this unit because of its age and the ability to work with our existing unit.

**BACKGROUND**

The irrigation pumps began having problems in early September 2019 at which time the irrigation specialist come out to diagnose the problem. It was determined the motherboard of the computer that runs the pumps had failed and needed to be replaced. Due to the age of the unit, a retrofit kit will be required to make the necessary repairs. By the time we received the estimate to make the repairs it was late enough in the season that the system could be shut down for the winter. It will be better to make the repairs in early spring once the system is turned back on for the 2020 season.

**IMPACT/ANALYSIS:**

Contractor	Professional Turf Products, LP
Amount of Request/Contract	\$26,644.40
Amount Budgeted	
Funding Source	FY20 Golf Course Budget
Additional Funds	
Funding Source	
Encumbered	
Funds Remaining	

**STAFF RECOMMENDATION, ACTION, AND DATE**

**LIST OF REFERENCE DOCUMENTS ATTACHED**

QUOTE-Eagles Landing Retrofit Kit-D2673





Professional Turf Products, L.P.

9468 Selma Parkway  
 Selma, TX 78154  
 Charles Watson  
 (682) 330-3895

WatsonJ@proturf.com



Count on it.

Ship To	City of Belton / Eagles Landing Golf Course		Date	TBD
Quotation	City of Belton / Eagles Landing Golf Course		Tax Rate	
Contact	Tyler Koch		G.I.S.	ADAM MOCK
Address	4200 Bong Avenue			MockA@ProTurf.com
City	Belton		Service Technician	CLAYTON HARVEY
State	MO	Comments		(913) 598-8150
Postal Code	64012	<i>Install of Watertronics Retrofit 68 Kit &amp; Replacement of all contactors</i>		
Phone	(816) 564-2391			
Email				

Proposal

Qty	Model #	Description	Each	Extended
<b>PARTS AND MATERIALS</b>				
1	RETRO-EAGLES	RET-HC(V)-1-(25x2)-68-1000-110		
1	IRR MISC-PUMP	Assorted Fittings, Tape, Wire, etc.		
1	70-17-5025	25 HP,ACS550-U1-038A-4 480V/3 Ph 38.0 amps		
1	IRR MISC-PUMP	VFD Programming		
2	27-10-0009	AB 100-C09D10 IEC 9 A Contactor		
2	23-93-0603	AB 193-EECB E1 Plus 1-5 A IEC Overload Relay		
1	IRR PUMP-MISC	AB 1492-PG3 IEC Ground Push-in Terminal Block		
1	IRRPUMP-MISC	AB 1492-EBP3-Y IEC Push-in Terminal Block End Barrier		
4	23-93-0607	AB 193-EEGE E1 Plus 18-90 A IEC Overload Relay		
1	IRR PUMP-MISC	AB 193-EPE E1 Plus Panel Mount Adaptor		
1	IRR PUMP-MISC	AB 104-C43D22 IEC 43 A Reversing Contactor		
2	27-25-1002	Mechanical Interlock C-Series		
4	77-01-0280	Surge Suppressors C- Series		
1	FREIGHT			
			<b>PARTS \$</b>	<b>23,528.40</b>
<b>LABOR</b>				
16	PUMP LABOR	All labor associated with 68 Retrofit Kit Install		
8	PUMP LABOR	All labor for replacement of contactors		
			<b>LABOR \$</b>	<b>2,928.00</b>
1	TRIP-CHARGE-PUMP	MOBILE TECH TRIP CHARGE		
38.20	MILEAGE-PUMP	NO CHARGE LESS THAN 200 MILES ROUND-TRIP [LOCAL]		
1	SURCHARGE-PUMP	MOBILE TECH SURCHARGE		
			<b>SERVICE CHARGES \$</b>	<b>188.00</b>
			<b>SubTotal \$</b>	<b>26,644.40</b>
			<b>Tax (Estimated) \$</b>	<b>-</b>
			<b>TOTAL \$</b>	<b>26,644.40</b>

**Comments:**

**Pricing Assumes Professional Turf Products acquires ownership of older sprinkler heads & control system components taken out. Some components may require a production deposit upon order implementation.**

**Terms & Conditions:**

1. Pricing, including finance options, valid for 30 days from time of quotation.
2. After 30 days all prices are subject to change without notice.
3. Used and Demo equipment is in high demand and availability is subject to change.
  - A. Upon firm customer commitment to purchase, said equipment availability will be determined and "locked".
  - B. In the event equipment is unavailable at time of order, PTP will employ every resource to secure an acceptable substitute.
  - C. PTP strongly advises the customer to issue a firm PO as quickly as possible after acceptance of quotation.
4. "Trade In Allowances" will be treated as a credit for future parts purchases on PTP account unless other arrangements have been made.

**Returns Policy:**

1. All returns are subject to restocking, refurbishing, usage, and shipping fees.
2. All returns must be able to be sold as new.
3. Items missing parts are non returnable.
4. Professional Turf Products will have sole discretion as to the resalable condition of the product.
5. This policy does not apply to items that are defective, or shipped incorrectly by PTP or one of its vendors.

**Payment:**

1. Terms are net 10 unless prior arrangements have been made.
2. Quoted prices are subject to credit approval.
  - A. PTP will work with third party financial institutions to secure leases when requested to do so.
  - B. When using third party financiers, documentation fees & advance payments may be required.
  - C. For convenience, monthly payments are estimated based on third party rate factors in effect at time of the quotation.
  - D. PTP assumes no liability in the event credit becomes unavailable or rates change during the approval process.
  - E. New equipment delivery time is estimated at six weeks from the time credit is approved & documents are executed.
3. There will be a service charge equal to 1.5% per month (18% per annum) on all past due invoices.
4. By Law we are required to file a "Notice to Owner" of our intent to file lien in the event of payment default. This notice must be sent within 60 days of the date the original invoice and will happen automatically regardless of any special payment arrangements that may have been made.