



Community Development Online Portal (eTRAKiT) Account Registration

The following process outlines the steps to registering as a new user in eTRAKiT. eTRAKiT is the City of Belton's online portal for all business and liquor licensing. Creating an account is required prior to submitting a license application.

1. In **eTRAKiT** (<https://belt.csqrccloud.com/community-ettrakit/>) click **Setup an Account** in the upper left of the screen. Be sure the **Login** drop-down menu is set to **Public**.

Home | **Setup an Account** | Log In | Public | User Name: | Password: | LOGIN | Remember Me | Forgot Password

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Welcome
**COMMUNITY DEVELOPMENT
& ONLINE SERVICES**

This site allows citizens and contractors to search for information regarding permits, projects, licenses, and inspections. To submit applications, permits, make payments, and schedule inspections, you must register as a public user or contractor.

Public Users: for property owners and residents submitting a permit, project, license, or scheduling inspections. Click "Setup an Account" above to create an account.

Contractors: for contractors, design professionals, and developers submitting a permit, project, license, or scheduling inspections, click "Apply AEC" under "Contractor" below to create an account.

[Click here for Instructions on how to use our eTRAKiT-Portal](#)

PERMITTING
• Apply for a New Permit
• Pay Fees
• Search for a Permit

PLANNING
• Apply
• Search

CONTRACTOR
• Apply AEC
• Search Contractors
• Secondary Search

INSPECTIONS
• Schedule
• Cancel
• Scheduled

LICENSE
• Apply for New Licenses
• Pay Fees
• Search
• Renew

VIOLATIONS
• Search
• Pay Fees

CONTACT
• Contact Us

2. Complete the required fields to create a new account.
3. After all required information has been completed, click **“Create Account.”**
4. Click **“Continue.”** Once your account has been created you will have access to **“My Dashboard.”** The Dashboard will allow you to apply for licenses, link licenses, and pay fees.