

Minutes of the Belton Public Safety Sales Tax Oversight Committee
October 28, 2019
City Hall Annex
520 Main Street, Belton, Missouri

The meeting was called to order at 6:02 p.m.

Committee members present: Sandra Brown, Sarah Brooks, Jane Hull, Caroline Allen, Martha Frasher, Mark Graves, Bill Peek, Police Chief James Person, Fire Chief John Sapp, Councilmember Dean VanWinkle

Staff present: Alexa Barton, City Manager; Sheila Ernzen, Finance Director/Assistant City Manager; and Andrea Cunningham, City Clerk

Sheila Ernzen, Finance Director/Assistant City Manager, provided an overview of the last six months of Fire, Police, and PSST (public safety sales tax) revenues and expenditures. The PSST allowed the City to hire six firefighters and six police officers to fill the positions that were frozen in last year's budget and would have been eliminated from future years' budgets had the sales tax not been approved by voters. Additionally, the City was able to add four new police officer positions to this year's budget, increasing public safety services to citizens. The Fire Department began FY2020 with all positions filled. As of today, the Police Department has filled their six frozen positions and two of their new additional positions, leaving two additional positions left to fill. In addition to personnel, the City was able to purchase public safety equipment and vehicles.

Ms. Ernzen said the City received \$673,385.15 public safety sales tax dollars for the first six months of the current year and \$425.61 of interest income. The City has spent \$321,817.21 for public safety equipment and an ambulance. There is \$351,993.55 remaining at September 30, 2019.

Ms. Allen asked if the PSST money is kept in a separate bank account. Ms. Ernzen said yes, the sales tax is kept separate. The City's bank account acts as the bank, and each fund has its own account with its own ledger within that account, just like each customer at a bank.

Councilmember VanWinkle asked if the Committee could be provided with a 1-page written summary. This would help the Committee members to articulate to the public what we are discussing tonight.

The Committee members asked if they could receive detailed information on a more regular basis, rather than six months at a time.

Alexa Barton, City Manager, asked if the meeting originally scheduled for March could be moved to April. This way all the money will be in for the year and the Committee can review a full 12 months. The Committee agreed with this. Going forward, meetings will be scheduled in October and April.

The Committee members requested the agenda packet at the April meeting be only the last six months, not all 12 months.

Ms. Barton reminded the Committee they will need to write an annual report of their findings.

The next meeting is April 20, 2020, 6:00 p.m.

Being no further business, the meeting was adjourned at 7:25 p.m.



Andrea Cunningham, City Clerk

CITY OF BELTON, MISSOURI

PUBLIC SAFETY SALES TAX FUND

Revenues and Expenditures - Cash Basis

For the Six Months Ended September 30, 2019

	TOTAL
	6 MONTHS
	ENDED 9/30/19
REVENUES:	
Public Safety Sales Tax	673,385.15
Interest on Investments	425.61
TOTAL REVENUES:	673,810.76
EXPENDITURES:	
Transfers to the General Fund	
Wages & Benefits Above FY2019 Base **	-
Public Safety Equipment & Vehicles	
- Automatic CPR Machines	29,606.84
- Ballistic Protection	29,513.39
- AutoDefibrilators for Staff Vehicles	10,273.52
- Ambulance	241,240.00
- Computer Equipment	11,183.46
- Patrol Cars	-
TOTAL TRANSFERS:	321,817.21
REVENUES OVER EXPENDITURES	351,993.55

The City received \$673,385.15 public safety sales tax dollars for the first six months of the current year and \$425.61 of interest income. The City has spent \$321,817.21 for public safety equipment and an ambulance. There is \$351,993.55 remaining at 9/30/2019.

CITY OF BELTON, MISSOURI
PUBLIC SAFETY SALES TAX FUND
Revenues and Expenditures - Cash Basis
For the Six Months Ended September 30, 2019

	FIRE		POLICE		TOTAL	
	ANNUAL BUDGET	6 MONTHS ENDED 9/30/19	ANNUAL BUDGET	6 MONTHS ENDED 9/30/19	ANNUAL BUDGET	6 MONTHS ENDED 9/30/19
REVENUES:						
Public Safety Sales Tax	799,045.00	336,692.59	799,045.00	336,692.56	1,598,090.00	673,385.15
Interest on Investments	-	212.81	-	212.80	-	425.61
TOTAL REVENUES:	<u>799,045.00</u>	<u>336,905.40</u>	<u>799,045.00</u>	<u>336,905.36</u>	<u>1,598,090.00</u>	<u>673,810.76</u>

EXPENDITURES:						
Transfers to the General Fund						
Wages & Benefits Above FY2019 Base**	484,295.00	-	599,045.00	-	1,083,340.00	-
Public Safety Equipment & Vehicles						
- Automatic CPR Machines	29,000.00	29,606.84			29,000.00	29,606.84
- Ballistic Protection	20,000.00	29,513.39			20,000.00	29,513.39
- AutoDefibrillators for Staff Vehicles	15,750.00	10,273.52			15,750.00	10,273.52
- Ambulance	250,000.00	241,240.00			250,000.00	241,240.00
- Computer Equipment			30,000.00	11,183.46	30,000.00	11,183.46
- Patrol Cars			170,000.00	-	170,000.00	-
TOTAL TRANSFERS:	<u>799,045.00</u>	<u>310,633.75</u>	<u>799,045.00</u>	<u>11,183.46</u>	<u>1,598,090.00</u>	<u>321,817.21</u>
REVENUES OVER EXPENDITURES	<u>-</u>	<u>26,271.65</u>	<u>-</u>	<u>325,721.90</u>	<u>-</u>	<u>351,993.55</u>

**** FY2021 PUBLIC SAFETY SALES TAX**

PERSONNEL BUDGET TRANSFER CALCULATIONS		
	FIRE	POLICE
Wages 4/1/19 THRU 9/30/19	1,164,146.56	1,020,043.60
Benefits 4/1/19 THRU 9/30/19	525,180.81	468,739.15
	<u>1,689,327.37</u>	<u>1,488,782.75</u>
Wages & Benefits FY2019 Base	(3,155,064.21)	(3,216,839.88)
Amount to transfer to General Fund (if positive)	<u>(1,465,736.84)</u>	<u>(1,728,057.13)</u>