



**COMMUNITY PLANNING & DEVELOPMENT**  
City Hall Annex  
520 Main Street  
Belton, Missouri 64012

Phone: 816-331-4331  
Fax: 816-331-6973

## CONDITIONAL USE PERMIT APPLICATION

Fee: \$150.00

**PROJECT  
NAME:** \_\_\_\_\_

### OWNER'S INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

### LOCATION OF REQUEST

Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Lot Size: \_\_\_\_\_ Current Use: \_\_\_\_\_

Current Zoning: \_\_\_\_\_

Purpose for which the property is proposed to be used: \_\_\_\_\_

Floor Area Sq. Ft.: \_\_\_\_\_ Number of Occupants: \_\_\_\_\_

Number of Employees: \_\_\_\_\_ Number of Parking Spaces: \_\_\_\_\_

### A PLOT PLAN IS REQUIRED SHOWING:

\*Lot size & dimensions

\*Size & location of buildings

\*Off-street parking spaces

\*Routes for ingress/egress

\*Internal traffic control

\*Fencing, screening & landscaping

\*Signs and lighting

\*Setback distances

SIGNATURE OF PROPERTY OWNER: \_\_\_\_\_

DATE: \_\_\_\_\_

***FOR OFFICE USE ONLY – Authorized signature required***

*CUP APPROVAL:* \_\_\_\_\_

*CUP DENIAL:* \_\_\_\_\_