



**FROM:** Matt Wright, AICP, Planning & Building Director

**DATE:** May 1, 2023

**RE:** Comprehensive Plan RFP – Addendum #1

The City of Belton posted the Comprehensive Plan RFP on April 12, 2023. As stated in the RFP, questions regarding the RFP could be submitted by April 28, 2023, and an updated addendum would be posted on May 1, 2023. This document shall serve as Addendum #1 with responses to the questions asked by potential responders.

**Question #1:** Please describe the preferred level of involvement of City Council and Planning Commission throughout the planning process?

Response: City Council members and Planning Commissioners will be involved at various stages of the process, including the possibility of some members serving on a steering committee. Formal and informal presentations and discussions are also anticipated in work sessions prior to final adoption by the Planning Commission, as required by Missouri State Statutes.

**Question #2:** What stakeholder and public engagement methods have been most effective within Belton for past community planning projects?

Response: Public engagement methods in the past have generally been through surveys, open houses, and public hearings. We would like to see additional interactive public engagement methods to receive input from the community, including residents and businesses.

**Question #3:** How large of a focus is bike and pedestrian planning to the process and plan?

Response: Bike and pedestrian planning should be a significant component in the development of a multi-modal transportation system. The plan should identify existing infrastructure and where future extensions are needed for a complete system.

**Question #4:** What is the identified budget for the comprehensive plan?

Response: The City has adopted the FY2024 budget (4/1/2023 – 3/31/2024) which includes \$200,000 for the Comprehensive Plan.

**All submittals for the Comprehensive Plan must be received by the City of Belton at 520 Main Street, Belton, MO 64012, no later than 3:00 PM CST on Friday, May 5, 2023.**