

**Minutes of the Belton City Council  
February 9, 2021  
City Hall Annex  
520 Main Street, Belton, Missouri**

Mayor Davis called the work session to order at 6:02 p.m.

James Person, Police Chief, appeared via videoconference to present the 2020 annual crime report. The full report will be on the Police Department website and Facebook page.

Sid Douglas, Gilmore Bell, (via videoconference) and Carolyn Yatsook, Economic Development Director, reviewed the Economic Development Incentives Policy and amendments which will be coming tonight for approval under R2021-08.

Sheila Ernzen, Assistant City Manager/Finance Director, presented a review of the overhead allocation. The General Fund pays expenses on behalf of the entire City, including departments not located within the General Fund. Some of these expenses are transferred back by the Proprietary and Special Revenue Funds. It has come to Ms. Ernzen's attention that the water fund has over transferred to the General Fund. The City Council directed staff to prepare a budget amendment to transfer these funds back.

Ms. Ernzen gave an overview of the Proprietary Funds and Special Revenue Funds in the proposed FY2022 budget.

Being no further business, Mayor Davis adjourned the work session at 9:14 p.m. and took a short recess.

Mayor Davis called the regular meeting to order at 9:24 p.m.

Councilmember VanWinkle led the Pledge of Allegiance to the Flag.

Councilmembers present: Mayor Davis, Tim Savage, Gary Lathrop, Chet Trutzel, Dean VanWinkle, Dave Clark, Ryan Finn, and Stephanie Davidson

Councilmember absent: Lorrie Peek

Staff present: Alexa Barton, City Manager; Padraic Corcoran, Attorney; and Andrea Cunningham, City Clerk

**CONSENT AGENDA**

Councilmember Davidson asked the Council to please remove items D and E from the Consent Agenda and discuss under separate action.

Councilmember Clark moved to approve the consent agenda consisting of a motion:

- **approving the minutes of the January 26, 2021, City Council Meeting.**

- **authorizing the sale of surplus city inventory/personal property by Mayo Auction & Realty.**
- **approving the January 2021 Municipal Division Summary Report for Municipal Court.**
- **approving Resolution R2021-06: A resolution approving Task Agreement No. 7 with Wilson & Company in the amount of \$30,000.00 to update the Water Master Plan.**

Councilmember Finn seconded. All present voted in favor. Consent agenda approved.

Andrea Cunningham, City Clerk, read Resolution R2021-04: **A resolution approving the engagement of the Missouri State Auditor’s office to audit the City Records pursuant to a Citizen Petition Audit.**

Presented by Councilmember Clark, seconded by Councilmember Finn. Councilmember Davidson asked what this letter is for. Ms. Ernzen said the auditor’s office requested the signed engagement letter. Vote on the resolution was recorded with all present voting in favor. Resolution passed.

Ms. Cunningham read Resolution R2021-05: **A resolution approving Amendment No. 1 to Task Agreement No. 2020-5 with Wilson & Company in the amount of \$70,121.00 for a total amount of \$690,592.10 to redesign North Cass Parkway alignment and design a precast arch structure on North Cass Parkway over East Creek funded via Belton-Cass TDD.**

Presented by Councilmember Finn, seconded by Councilmember Clark. Councilmember Davidson asked what a precast arch is. Greg Rokos, Director of Public Works, said it’s a prefabricated piece used instead of a standard bridge. Padraic Corcoran, Attorney, said the City will be reimbursed from the TDD for staff time and construction. Vote on the resolution was recorded with all present voting in favor. Resolution passed.

## **REGULAR AGENDA**

Ms. Cunningham gave the final reading of Bill No. 2021-03: **An ordinance approving the Final Plat for The Encore; a tract of land in the Southwest quarter of Section 12, Township 46, Range 33, in the City of Belton, Cass County, Missouri and authorizing the Mayor and City Clerk to sign the Plat for recording with the Cass County Recorder’s office.**

Presented by Councilmember Trutzel, seconded by Councilmember Clark. Vote on the final reading was recorded:

Ayes: 8 VanWinkle, Davidson, Finn, Clark, Mayor Davis, Savage, Lathrop, Trutzel

Noes: 0

Absent: 1 Peek

Bill No. 2021-03 was declared passed and in full force and effect as **Ordinance No. 2021-4608**, subject to Mayoral veto.

Ms. Cunningham read Resolution R2021-07: **A resolution approving Task Agreement No. 2021-1 with Trekk Design Group, LLC in the amount of \$78,189.80 to design water lines in conflict with the storm sewer for the Hargis Lake stormwater improvements project.**

Presented by Councilmember Lathrop, seconded by Councilmember VanWinkle. Vote on the resolution was recorded with all present voting in favor. Resolution passed.

Ms. Cunningham read Resolution R2021-08: **A resolution of the City of Belton, Missouri, approving an Economic Development Incentives Policy.**

Presented by Councilmember Lathrop, seconded by Councilmember Clark. Councilmember Trutzel made a motion to amend the proposed resolution to include the inserts into the City of Belton Economic Development Incentives Policy presented to the City Council on February 9, 2021. Councilmember Lathrop seconded. Vote on the amendment was recorded with all present voting in favor. Motion carried. Vote on the resolution, as amended, was recorded with all present voting in favor. Resolution passed.

## **CITY COUNCIL LIAISON REPORTS**

Councilmember Davidson gave a Park report.

- Park weather closures will be posted on the park website/social media and on TV
- Register for spring classes and leagues
- Summer camp is hiring
- There is a paint party this Friday

## **MAYOR'S COMMUNICATIONS**

The Mayor attended the Cass County Coalition of Economic Development meeting where they talked about small business and work force.

Mr. Rokos addressed the freezing weather on the way. As long as water is moving through the pipes, it won't freeze. Keep cabinet doors open. Don't turn down the thermostat too much.

Staff is working each day to do their daily work and answer the auditor's questions.

## **CITY MANAGER'S REPORT**

February/March 2021 City Council Meetings – 6:00 p.m.

February 23, 2021

March 9, 2021

March 23, 2021

Alexa Barton, City Manager, thanked the Public Works Department for making the room dividers for the Council Chambers.

## **COMMUNICATIONS FROM CITY COUNCIL**

Councilmember Savage made a motion reconsidering R2021-07 at the next meeting. He didn't believe the funding should come out of the Water Fund, but rather the Storm Water Projects Fund. Ms. Ernzen suggested a budget amendment could be brought to the next meeting to move these funds. Councilmember Savage withdrew his motion. An ordinance will be brought to the next meeting.

Councilmember Clark inquired about the streetlights being off at Hwy 58 and 49. Mr. Rokos said he has contacted MODOT about this numerous times.

Being no further business, Councilmember Lathrop moved to adjourn at 9:50 p.m. Councilmember Clark seconded. All present voted in favor. Meeting adjourned.

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Andrea Cunningham, City Clerk

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Mayor Jeff Davis