



**City of Belton, Missouri**  
 506 Main Street – Belton, MO 64012  
 P 816.331.4331 • F 816.322.4620

<b>Fees</b>	<b>License Year 2020-21</b>
<ul style="list-style-type: none"> <li>License fee \$70</li> </ul> Fire and building inspections are required for initial licensing of physical commercial business sites located in Belton city limits. Inspection fee \$50.	
License fees are not prorated. City licenses expire June 30 of each year.	

**Solid Waste/Recyclable Materials/Yard Waste Business License Application** (please type or print)

*Reminder – A business may NOT operate until a business license is approved.  
 Please allow 3-5 days for license processing.*

**Business Information**

Business Name \_\_\_\_\_ DBA Name (if different) \_\_\_\_\_

Full Street Address (No PO Boxes) \_\_\_\_\_ Number of Employees \_\_\_\_\_  
City/St/Zip (not counting owners)

Full Mailing Address (if different) \_\_\_\_\_ Business Phone Number \_\_\_\_\_  
City/St/Zip

Email \_\_\_\_\_ Description of services provided in Belton (circle all that apply)

- solid waste** (please check **residential** or **commercial**)
- recycling** (please check **residential** or **commercial**)
- yard waste** (please check **residential** or **commercial**)
- roll-off service** (please check **residential** or **commercial**)

Yes / No Does this business do retail sales within the City limits of Belton? If yes, attach a Certificate of No Tax Due from MoDOR dated within the past 90 days showing the City of Belton. **Retail Sales Tax #** \_\_\_\_\_

Yes / No Is this business a nonprofit? If yes, for New Applications Only, attach IRS form showing status. Nonprofits are exempt from license fee.

**Ownership Information**     Sole Proprietor (complete section A)     Partnership (complete section B)     Corporation or LLC (complete section C)     Other \_\_\_\_\_

**Section A – Sole Proprietor**    **A single-member LLC should fill out section C**

Owner's Name \_\_\_\_\_ Home Address \_\_\_\_\_  
(if different than above) City/St/Zip

Cell phone \_\_\_\_\_ Email \_\_\_\_\_ EIN# or SS# \_\_\_\_\_

Yes / No Is the owner a U.S. citizen? If no, please provide employment authorization document \_\_\_\_\_

- New Applications Only**, attach the owner's valid U.S. driver's license or U.S. passport.
- If the owner lives inside Belton city limits, attach the previous year's personal property tax receipt OR a letter of non-assessment from Cass County.

**Section B – Partnership**    **A limited partnership (LP) should fill out section C**

#1 Owner's Name \_\_\_\_\_ Home Address \_\_\_\_\_  
(if different than above) City/St/Zip

Cell phone \_\_\_\_\_ Email \_\_\_\_\_ EIN# or SS# \_\_\_\_\_

Yes / No Is this owner a U.S. citizen? If no, please provide employment authorization document \_\_\_\_\_

- New Applications Only**, attach owner #1's valid U.S. driver's license or U.S. passport.
- If owner #1 lives inside Belton city limits, attach the previous year's personal property tax receipt OR a letter of non-assessment from Cass County.

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#2 Owner's Name \_\_\_\_\_ Home Address \_\_\_\_\_  
(if different than above) City/St/Zip

Cell phone \_\_\_\_\_ Email \_\_\_\_\_ EIN# or SS# \_\_\_\_\_

Yes / No Is this owner a U.S. citizen? If no, please provide employment authorization document \_\_\_\_\_

- New Applications Only**, attach owner #2's valid U.S. driver's license or U.S. passport.
- If owner #2 lives inside Belton city limits, attach the previous year's personal property tax receipt OR a letter of non-assessment from Cass County.

<b>Office Use Only</b> Approved by _____ Date _____	Cigarette License # BL / BR _____
Business License # BL / BR _____ Fee \$ _____ / Exempt TIF? _____	Fee \$ _____ 5/2020

**Section C – Corporation or LLC** (Circle one)

**New Applications Only**, attach a Certificate of Good Standing from the Missouri Secretary of State (Inc.) or a Certificate of Authority (LLC).

EIN# \_\_\_\_\_

Please list principal officers/members (e.g., President, VP, Secretary) OR you may attach your Missouri Secretary of State Registration form showing officers/members/positions.

1. Name \_\_\_\_\_ Position \_\_\_\_\_

2. Name \_\_\_\_\_ Position \_\_\_\_\_

3. Name \_\_\_\_\_ Position \_\_\_\_\_

4. Name \_\_\_\_\_ Position \_\_\_\_\_

Name of local emergency contact (KC Metro area) for a business physically located in Belton \_\_\_\_\_

Position \_\_\_\_\_ Home Address \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

**Additional Information for Solid Waste / Recyclable Materials / Yard Waste Haulers**

How many solid waste transportation vehicles will be in operation in the City limits of Belton, if applicable? \_\_\_\_\_

How many recyclable materials transportation vehicles will be in operation in the City limits of Belton, if applicable? \_\_\_\_\_

How many yard waste transportation vehicles will be in operation in the City limits of Belton, if applicable? \_\_\_\_\_

Please provide the location (address) of the solid waste processing and/or disposal facility to be used, if applicable.

Please provide the location (address) of the recyclable materials processing and/or disposal facility to be used, if applicable.

Please provide the location (address) of the yard waste processing and/or disposal facility to be used, if applicable.

Attach the hauler general liability insurance certificate showing business coverage and vehicle coverage.

**Additional Information for ALL BUSINESSES**

Yes / No Do you or your corporate business entity run a business in another location? If yes, please provide location information.

Yes / No Have you or your corporate business entity ever had a business license revoked, suspended, or denied? If yes, please explain.

Yes / No Are you or any of your corporate business entity officers currently under investigation or have outstanding warrants? If yes, please explain.

By signing my name below, I hereby certify I am a legal U.S. citizen or I am legally authorized to work in the U.S. I certify the business described in this application does not employ any illegal aliens. I certify the business or occupation I intend to pursue under the authority of the license for which I am applying does not violate or otherwise conflict with existing laws of the State of Missouri or ordinances of the City of Belton. I hereby state the information contained herein is true, correct, and complete to the best of my knowledge. I authorize the city, its agents, and employees to seek information and conduct an investigation into the truth of the statements set forth in the application. I also acknowledge that this is only an application and is not approval for me to operate a business within the City of Belton, Missouri.

*Please note: this application must be fully completed & legible before it will be processed.*

\_\_\_\_\_  
Signature of Owner or Agent

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date