

**Belton Police Department
Citizen Complaint Form**

Complaint Type: _____ Date and Time Received: _____

Regarding Complaint Number: _____

Complainant

Name: _____ Email Address: _____

Complete Mailing Address: _____

DOB: _____ SSN: _____ Phone:(H) _____ (C) _____ (W) _____

Employee(s) Involved

Name: _____ Badge#: _____ Rank: _____ Div.: _____

Name: _____ Badge#: _____ Rank: _____ Div.: _____

Name: _____ Badge#: _____ Rank: _____ Div.: _____

Witnesses

Name: _____ Phones:(H) _____ (C) _____ (W) _____

Name: _____ Phones:(H) _____ (C) _____ (W) _____

Name: _____ Phones:(H) _____ (C) _____ (W) _____

Name: _____ Phones:(H) _____ (C) _____ (W) _____

Complaint Received: In person _____ Mail _____ Phone _____ Email _____ Other _____ (specify)

Received By (Employee taking complaint): _____ Division: _____

Location of Incident: _____ Date and Time Occurred: _____

Brief Description of Incident and Complaint (use back of sheet if necessary): _____

Complainant's Affirmation

I do solemnly swear or affirm that the above information is true to the best of my knowledge. I understand that based on this complaint, an investigation will be conducted and that if substantiated, appropriate action will be taken. I further understand that if the investigation proves the allegations were known by me to have been false when the complaint was signed that the accused police employee(s) may pursue legal remedies against me.

Signature of Complainant: _____ Date: _____

Yes _____ **Complaint Resolved** No _____

Describe resolution: _____

Commander's Signature: _____ Division: _____ Date: _____