PLANNING AND BUILDING DEPARTMENT
CITY HALL ANNEX
520 MAIN STREET
BELTON, MISSOURI 64012

TELEPHONE: (816) 331-4331
FAX: (816) 331-6973

WEBSITE * www.belton.org

SIGN PERMIT APPLICATION

CONTRACTOR'S NAME & BUSINESS ADDRESS: _____
(Must have valid City Business License) (Name)

_____
(Street Address)

_____
(Email) (Mobile Phone Number)

JOB LOCATION:_____
(Street Address)

JOB NAME: _____

PURSUANT TO SECTION 2-1(M)(2), Belton Unified Development Code, *'Any sign installed or placed in the right-of-way or on public property will be deemed an unlawful sign and will be subject to immediate removal and disposal by the City without compensation to the owner. The owner or other person placing the sign will be subject to the penalty provision of this Chapter.*

CURRENT ZONING: □ **COMMERCIAL** C-1, C-2, C-3, □ **MANUFACURING** M-1, M-2

SIGN TYPE: □ **WALL MOUNT** □ **POLE MOUNT** □ **MONUMENT** □ **BILLBOARD**

□ **ILLUMINATION Yes / No**

□ **TEMPORARY:**
Set-up Date:
Removal Date:
30-day maximum
32 square feet maximum size
3 permits per year

****A SEPARATE ELECTRICAL PERMIT IS REQUIRED FOR ILLUMINATED SIGNS****

The following **must** be submitted with the application:

- **A drawing to scale of the sign, its supports structure and wiring diagram (if illuminated).**
- Information on the drawing shall include sign dimensions, structural dimensions and type of material.
- A plot plan of the proposed sign location (drawn to scale) for a Monument type sign. Information on this drawing shall include existing signs and structures along with the proposed sign.

_____ _____
SIGNATURE OF APPLICANT CITY PLANNER

DATE: _____ **PERMIT NO.**_____

APPROVED: YES / NO **FEE: $**